

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
AGENDA**

*401 Davis Avenue
Council Chamber, 2nd Floor
January 16, 2014
7:00 p.m.*

1. Invocation and Pledge of Allegiance

2. Call to order and roll call

3. Agenda adjustments

- a. “City of Elkins (for property acquisitions)” amount on Resolution 545 changed from \$60,000 to \$149,670.

4. Public comment

5. Consent calendar

- a. Minutes proposed for the regular council meeting of December 20, 2013.

6. New business

- a. *Resolution 541*: Budget Revision 17, police pension contribution.
- b. *Resolution 542*: Budget Revision 18, firefighters pension contribution.
- c. *Resolution 543*: Budget Revision 19, funding purchase of Tyler Incode software. (Roll-call vote; WVSAO approval required.)
- d. *Resolution 544*: Accepting the terms of and authorizing the mayor to execute a contract with Tyler for Incode software.
- e. *Resolution 545*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Amount
Chapman Technical Group	\$5,625.00
Griffith and Associates	\$337.50
McNeer, Highland, McMunn and Varner	\$1,240.00
McNeer, Highland, McMunn and Varner	\$850.00
City of Elkins (for property acquisitions)	\$149,670.00

- f. *Resolution 546*: Authorizing regular full-time status and establishing a wage for Brett Shreve as a Street Department Worker II.
- g. Planning Commission appointments.
- h. Donated leave program annual report.
- i. Request to use Fourth Street for parade in observation of Martin Luther King, Jr.'s birthday, January 19, 2014.
- j. Runner Funeral Home.

7. Approval of vendor invoice payments

The list of proposed vendor invoice payments will be available for public review in the city clerk's office two business days before this meeting.

8. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1566	Foresenius Medical	100 Main Street	Electrical upgrade	\$9,600
1567	Taco Bell	1509 Harrison Ave.	New menu boards	\$15,000
1568	Yorkey, James	1626 S. Davis Ave	Electrical upgrade	\$2,500
1569	Kwaniewski, Matt	1210 S. Davis Ave.	Finish the first floor	\$20,784
1570	Holland Investment Group	319 Center St.	Remodel: plumbing & electric	\$20,000
1571	Demotto, Francis	461 Wilson St.	Re-roof	\$6,400
1572	Seneca Mall (Old Travel Agency)	108 Third St.	Plumb bathroom	\$2,902
1573	Cross, Mark	2 Golf St.	Duplex apartment	\$100,000
1574	R.C.H.A.	115 Fourth St.	Front & back porches - roof and gutter replacement	\$10,000
1575	Highland Community Builders	1 Grace Circle	New single family dwelling	\$100,000
1576	Karlen, Scott	1500 S. Henry Ave	Replace sewer line	\$2,000
1577	Gordon, Leslie	217 Elm St.	Bathroom plumbing	\$1,200
1578	Gay, Mary Ann	601-1/2 North Ave.	Replace bath tub & toilet	\$2,500
1579	Ward, Carla & Earl	1030 Harrison Ave.	Electrical service & new wiring	\$3,000
1580	Armstrong, Lisa	258 Terrace Ave.	Electrical service inspection	\$200

1581	Brown, Patrick & Jenna	4 Kerns Hill	Interior remodel	\$27,000
1582	Randolph Co. Sheltered Workshop	890 Industrial Park Rd.	Repair drywall ceiling from water damage	\$2,500
1583	Currence, Woodrow	34 Moore St.	Stand by generator	\$5,572

9. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

10. Mayor's comments**11. Announcements****12. Adjournment**