

# ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue  
Council Chamber, 2nd Floor  
March 6, 2014  
7:00 p.m.*

## **1. Invocation and Pledge of Allegiance**

## **2. Call to order and roll call**

## **3. Agenda adjustments**

- a. *Resolution 563*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.
- b. Personnel matter in the police department.

## **4. Public comment**

## **5. Informational presentation**

- a. Karen Carper, Elkins ON TRAC.
- b. Lydia Johnson, Randolph/Tucker County Children's Advocacy Center.

## **6. Consent calendar**

- a. Minutes proposed for the regular council meeting of February 6, 2014.
- b. Minutes proposed for the special council meeting of February 20, 2014 (strategic planning retreat).

## **7. New business**

- a. *Ordinance 175*: competitive bidding threshold. (First of two readings.)
- b. *Ordinance 176*: trash collection requirements. (Second and final reading.)
- c. *Ordinance 177*: penalties for high grass. (Second and final reading.)
- d. Travel requests:
  - i. V. Broughton to Charleston for Randolph County Day, February 2-4.
  - ii. C. Dolly to Charleston for Microsoft Excel Seminar, April 3-4.
  - iii. G. Brown to Eleanor for Handgun Instructor Course, April 6-11.
  - iv. C. Dolly to Beckley for PSC seminar, May 21-22.
- e. Personnel actions:

- i. *Resolution 559*: Regular full-time status and establishing a wage for M. Stalnaker.
- ii. *Resolution 560*: Regular full-time status and establishing a wage for G. Brown.
- iii. *Resolution 561*: Appointing J. George to police department as an entry level officer.
- iv. *Resolution 562*: Municipal Court restructuring.
- v. Request to reappoint T. Richard Harvey to Elkins Parks and Recreation Commission for a term to expire February 28, 2020.
- f. *Resolution 563*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Amount
C. Morgan Haymond	\$7,117.50
McNeer, Highland, McMunn and Varner	\$4,910.00

- g. Proposed 2014 strategic plan.
- h. Personnel matter in the police department.

**8. Approval of vendor invoice payments**

The list of proposed vendor invoice payments will be available for public review in the city clerk’s office two business days before this meeting.

**9. Committee reports**

**Building Committee**

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1595	Johnson Realty	330 Randolph Ave.	Electrical svc. repair	\$1,600
1596	Distefano, Jonathan	117 Ward Ave.	18' x 24' garage	\$24,500
1597	Woodford United Methodist Church	113 First St.	Add two restrooms	\$25,000
1598	McCauley, Shannon	20 Second St.	Replace electrical service	\$1,600
1599	McClung, Barbara	102 Evans Dr.	Replace siding and gutter	\$5,000
1600	Vandevander, Linda	122 Bruce St.	Upgrade electric service	\$1,000
1601	Weese, Donnie	1524 Lavalette Ave.	720 sq. ft. Garage	\$6,000

1602	Hamrick, Alan	902 Cole Ave.	Upgrade electric service and outlets	\$2,000
1603	Women's Aid in Crisis	210 Kerens Ave.	Fire door, flood lights & smoke detectors	\$2,900
1604	AT&T Smartlink	1 Eleventh St.	Upgrade comm. tower	\$25,000
1605	Iamurri, Charles	925 N. Randolph Ave.	Enclosed carport 12' x 21'	\$2,803
1606	Shiflett, Edward	1307 Posten Place	Replace roof	\$2,700
1607	McGraw, Dick	7 S. Randolph Ave.	Drywall repair and remove satellite dishes from roof	\$2,000
1608	C-Hope	2 Railroad Ave.	Repair floor, install tongue & groove on walls, floors and ceiling	\$11,000
1609	Shears, Patty & Brian	1304 S. Davis Ave.	Remodel: new roof, bathroom, kitchen, windows and rewire	\$30,000
1610	Thomblyn, Philip	213 Cherokee St.	Install new windows & siding	\$3,800
1611	City of Elkins	31 Jones Dr.	Install 40' x 60' pole building	\$65,000

## 10. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

## 11. Mayor's comments

## 12. Announcements

## 13. Adjournment