

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
May 1, 2014
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed more than two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2004-10.

- a. *Resolution 588*: Budget Revision 29, making line-item adjustments within the police department.
- b. *Resolution 589*: Suspending the leave donation program.
- c. ~~*Resolution 590*: Confirming S. Richards and establishing a salary for him as police chief.~~
- d. *Resolution 591*: Transferring the city's capital reserve account from the West Virginia Municipal Bond Commission to Mountain Valley Bank.
- e. ~~*Resolution 592*: Adjusting compensation of Chief Municipal Judge T. Pritt.~~
- f. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city's Events Protocol.
 - i. American Cancer Society, to close portions of Railroad Avenue, June 7.
 - ii. Randolph County Cancer Support, to close various streets, June 14.

- 4. Public comment**
- 5. Informational presentation**

- a. Letter Carriers' food drive program.

- 6. Consent calendar**

- a. Minutes proposed for the regular council meeting of April 17, 2014.

- 7. New business**

- a. *Resolution 579*: Authorizing the city to stand as fiscal agent for the Randolph County Homeless Shelter's FY 2015 Emergency Solutions Grant award.
- b. *Resolution 580*: Authorizing the city to stand as fiscal agent for Women's Aid in Crisis's FY 2015 Emergency Solutions Grant award.
- c. *Resolution 581*: Proclaiming May 10, 2014 as "Letter Carriers' Food Drive Day."
- d. *Resolution 582*: Authorizing regular full-time status and establishing a wage for D. Harris.
- e. *Resolution 583*: Authorizing regular full-time status and establishing a wage for E. Hiner.
- f. *Resolution 584*: Authorizing regular full-time status and establishing a wage for J. Ray.
- g. *Resolution 585*: Accepting the terms and authorizing execution of a contract with Michael Baker, Jr., Inc. for engineering services related to the crosswalk project.
- h. *Resolution 586*: Authorizing the establishment of a line of credit to fund the purchase of Tyler Technologies Incode financial software and related hardware upgrades.
- i. *Resolution 587*: Authorizing the purchase of a server, computers, and related equipment necessary to support Tyler Technologies Incode financial software.
- j. *Resolution 588*: Budget Revision 29, making line-item adjustments within the police department.
- k. *Resolution 589*: Suspending the leave donation program.
- ~~l. *Resolution 590*: Confirming Captain S. Richards and establishing a salary for him as police chief.~~
- m. *Resolution 591*: Transferring the city's capital reserve account from the West Virginia Municipal Bond Commission to Mountain Valley Bank.
- ~~n. *Resolution 592*: Adjusting compensation of Chief Municipal Judge T. Pritt.~~
- ~~o. *Resolution 593*: Budget revision related to flower purchase for downtown beautification.~~
- p. Personnel matter in the police department.
- q. Real estate matter concerning the Elkins National Guard armory.
- r. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city's Events Protocol.
 - i. American Cancer Society, to close portions of Railroad Avenue, June 7.
 - ii. Randolph County Cancer Support, to close various streets, June 14.

8. Approval of vendor invoice payments

The list of proposed vendor invoice payments will be available for public review in the city clerk's office two business days before this meeting.

9. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1658	Morgan, Tom	222 Diamond St.	New metal roof	\$5,200
1659	Nucilli, Mary	301 Center St.	Precast steps w/sidewalls and paint roof	\$5,031
1660	Dillon, Katie	103 Conaway Dr.	Rear deck with roof	\$9,000
1661	Fiestas WV Inc. - Taco Bell	1509 Harrison Ave.	Remodel for ADA compliance	\$140,000
1662	First United Methodist Church	315 Kerens Ave.	Electric service upgrade	\$2,500
1663	Evans, Clark	135 Vector Ave.	New roof	\$2,678
1664	Georgeson, Robert & Neva	119 Ferndale Dr.	New roof	\$6,600
1665	Holland Enterprise	410 Kerens Ave.	Repair porch roof and siding	\$2,500
1666	Campbell, Denise	21 Fayette St.	10' x 16' deck w/ pergula over half	\$2,500
1667	Conklin, Tim	120 Sunset Dr.	Fence	\$2,500
1668	Ervin, Jackie	920 S. Davis Ave.	Repair siding	\$2,000

10. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

11. Mayor's comments

12. Announcements

13. Adjournment