

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
July 17, 2014
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed more than two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2004-10.

- a. Designation of Wes Lambert as city's voting representative to the WV Rural Water Association.
- b. *Ordinance 181*: Adoption of International Building Codes. First of two readings.
- c. *Ordinance 182*: Joint purchase of Elkins National Guard Armory by City of Elkins and Randolph County. First of two readings.
- d. *Resolution 628*: Accepting terms of and authorizing execution of an agreement with the W. Va. DEP concerning the Elkins-Randolph County Landfill's closure, funding, and operations.
- e. *Resolution 629*: Utilities payment extension policy.
- f. Request from Randolph County Community Arts Center to close alley next to City Park for annual gala, September 4-6.

- 4. Public comment**
- 5. Informational presentation**

- a. Trip King, Commercial Insurance.

- 6. Minutes**

- a. Minutes proposed for the regular meeting of June 19, 2014.

- 7. New business**

- a. *Ordinance 181*: Adoption of International Building Codes. First of two readings.

- b. *Ordinance 182*: Joint purchase of Elkins National Guard Armory by City of Elkins and Randolph County. First of two readings.
- c. *Resolution 625*: Appointing and establishing a wage for A. Lantz as a non-probationary police patrolman.
- d. *Resolution 628*: Accepting terms of and authorizing execution of an agreement with the W. Va. DEP concerning the Elkins-Randolph County Landfill’s closure, funding, and operations.
- e. *Resolution 629*: Utilities payment extension policy.
- f. *Resolution 630*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Invoice No. or Desc.	Amount
McNeer, Highland, McMunn & Varner	74223	\$3,930
McNeer, Highland, McMunn & Varner	74307	\$2,460

- g. Designation of Wes Lambert as city’s voting representative to the WV Rural Water Association.
- h. Nomination of C. Friddle to Planning Commission.
- i. Briefing by city attorney on property acquisition for water project.
- j. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city’s Events Protocol.
 - i. Riverside School Association to close River Street for Riverside Blues Festival, July 19.
 - ii. Elkins ON TRAC to close Third Street for Artists Gather Street Fair, August 1.
 - iii. Elkins ON TRAC to close Third Street for First Friday event, September 5.
 - iv. Randolph County Community Arts Center to close alley next to City Park for annual gala, September 4-6.

8. Approval of vendor invoice payments

Vendor invoices presented for approval:

- List of Accounts Payable check transactions printed on July 15, 2014 and totaling \$2,018,470.42.
- List of Visa purchasing card transactions (“Ghost Account” on above list) totaling \$141,457.91

(Available for public review in the city clerk’s office two business days before this meeting.)

9. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1738	White, Ruth	111 Evergreen Dr.	Screen and lattice around porch	\$800
1739	Sheller, Kenneth	101 Orchard St.	Demolition	\$14,070
1740	Shifflett, Gary	209 Wilson St.	New roof, siding and enclose front porch with windows	\$22,595
1741	Blackburn, Rachel & Kenneth	116 Central St.	Re-roof lower roof replace 2 doors, windows and siding on front of house	\$5,000
1742	Huffman, Michael	102 Grant St.	Ramp handrail, fence and dusk to dawn lights	\$800
1743	Ebert, Jim	104 Lough St.	New roof	\$2,558
1744	Ebert, Jim	522 Davis St.	New roof	\$500
1745	King, Juanita	15 Eighth St.	Remodel laundry room	\$800
1746	Reilly, Holly	112 Robert E Lee	Acrylic tub liner, wall surround and fixtures	\$5,200
1747	Erickson, Carl	6-1/2 First St.	Storage building 200 sq. Ft.	\$2,000
1748	Kerns, Wilma	1706 Lavalette Ave.	Replace roof on back half of house	\$4,433
1749	Harvey, Dick	102 White Oak Lane	Re-roof	\$12,620
1750	Wolf, Joseph	303 Marro Dr.	Re-roof	\$8,000
1751	Gouer, Larry	1623 Lavalette Ave.	Replace 7 windows	\$2,500
1752	C.G.P. Development Co. Inc.	Beverly Pike	25169 sq. ft. commercial building	\$880,000
1753	Skidmore, Darlene	138 Elm St.	Install soffit and t&g siding on back porch	\$1,700
1754	Huffman, Donald	107 Weese St.	Electric service upgrade	\$800
1755	Pingley, Kathleen	1421 Taylor Ave.	Add subpanel and receptacles and base board heaters	\$1,200

1756	George, Roger & Doris	223 Lough St.	Installing acrylic liner over existing tub	\$2,500
1757	Paugh, Bobby & July	109 Ward Ave.	4' x 6' deck on front of the house	\$800
1758	Franks, Ishah	111 Davis Ave.	Sign	\$100
1759	Reed, Ronald	305 Third St.	Car port & garage door	\$900

10. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

11. Mayor's comments**12. Announcements****13. Adjournment**