

**THIS MEETING WAS CANCELLED DUE TO LATE
POSTING OF THIS AGENDA.**

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
AGENDA**

*401 Davis Avenue
Council Chamber, 2nd Floor
November 6, 2014
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed more than two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2004-10.

- a. America's Best Communities grant update.
- b. City hall schedule on November 28th (day after Thanksgiving).
- c. Door prize for Staff Christmas party.
- d. *Resolution 659*: Appointing and establishing a wage for T. Fox as Acting Treasurer.
- e. *Resolution 660*: Establishing the new position of Assistant Supervisor of the Sanitation Department.
- f. *Resolution 661*: Adopting reorganization plan for Water Distribution Department.
- g. *Resolution 662*: Authorizing regular full-time status and establishing a wage for E. Hiner as Assistant Supervisor of the Water Distribution Department.
- h. *Resolution 663*: Approval of cell phone contract with AT&T.
- i. *Resolution 664*: Approval of maintenance agreement with Hart Office Solutions for Municipal Court copier.
- j. *Resolution 665*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Invoice No. or Desc.	Amount
Hart Appraisals	EWP 08272013	\$300
Hart Appraisals	WANLESS 05142014	\$350

Hart Appraisals	WARE 10242013	\$300
Hart Appraisals	KIMBREW 09232014	\$150

- k. *Resolution 666*: Appointing and establishing a salary for B. Jones as sole Municipal Court judge.

4. Public comment

5. Informational presentation

- a. Annual report from Elkins Depot Welcome Center.

6. Minutes

- a. Minutes proposed for the regular council meeting of October 16, 2014

7. New business

- a. America’s Best Communities grant update.
- b. City hall schedule on November 28th (day after Thanksgiving).
- c. Door prize for staff Christmas party.
- d. *Resolution 659*: Appointing and establishing a wage for T. Fox as Acting Treasurer.
- e. *Resolution 660*: Establishing the new position of Assistant Supervisor of the Sanitation Department
- f. *Resolution 661*: Adopting reorganization plan for Water Distribution Department.
- g. *Resolution 662*: Authorizing regular full-time status and establishing a wage for E. Hiner as Assistant Supervisor of the Water Distribution Department.
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- k. *Resolution 666*: Appointing and establishing a salary for B. Jones as sole Municipal Court judge.

8. Approval of vendor invoice payments

Vendor invoices presented for approval:

- Accounts Payable check transactions printed November 3, 2014 and totaling \$1,621,269.12.

(Available for public review in the city clerk’s office two business days before this meeting.)

9. Correspondence and Notifications

- Application submitted by police department to W. Va. Homeland Security Grant Program to fund purchase of compatible radios.

10. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1852	Siewart, Terry	129 Harpooten Rd.	Repair & replace, termite damage	\$7,000
1853	Bates, Gary	513-1/2 Davis Ave.	Install 8 squares of shingles	\$1,000
1854	Price, Michael	79 Oak Crest Dr.	Install backup generator	\$21,314
1855	Taylor, Louella	504 Wilson St.	Electrical inspection	\$400
1856	Williams, Jeff	324 Graham St.	Replace fence	\$11,640
1857	Holland Investment Group	2 Locust St.	Remodel to use third floor	\$10,000
1858	Shreve, Redgie	108 Bruce St.	Emergency electrical inspection	\$1,000
1859	Simmons, Ronald	415 Davis St.	Electrical up-grade	\$3,200
1860	Brown, John	209 Sycamore St.	Re-roof front half of house	\$6,600
1861	Mussi, Richard Jr.	140 Orchard St.	Electrical service upgrade	\$1,000
1862	Metheny, Jerry	Seneca Mall over 7 Performance	Remodel for 7 Performance	\$8,000
1863	Pritt, Ed	108 Fifteenth St.	Re-roof	\$2,000

11. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

12. Mayor's comments

13. Adjournment

CANCELLED