

**ELKINS COMMON COUNCIL
PUBLIC HEARING CONCERNING PROPOSED
COMPREHENSIVE PLAN FOR THE CITY OF ELKINS, W. VA.**

*401 Davis Avenue
Council Chamber, 2nd Floor
January 15, 2015
7:00 p.m.*

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**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
AGENDA**

*401 Davis Avenue
Council Chamber, 2nd Floor
January 15, 2015
Time: Immediately following the above public hearing*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed at least two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2007-06.

- a. *Resolution 692*: Pledging in-kind labor and equipment to assist with constructing a pedestrian path in the Elkins Railyard.
- b. *Ordinance 188*: Establishing rate of compensation for city elected officials. (First of two readings.)
- c. *Resolution 693*: AT&T contract.
- d. *Resolution 694*: Budget revision funding website redesign and upgrade.
- e. *Resolution 695*: Accepting terms and authorizing execution of contract with LMC & Associates for website redesign and upgrade.
- f. Building permit fee schedule.
- g. Elkins National Guard Armory.
- h. Personnel matter concerning a council member.

4. Public comment**5. Minutes**

- a. Minutes proposed for the regular council meeting of December 18, 2015.

6. New business

- a. Review of/action on comments received on the comprehensive plan recommended by the Elkins Planning Commission.
- b. *Resolution 688*: Adopting the comprehensive plan recommended by the Elkins Planning Commission.
- c. *Ordinance 186*: To consider on first reading (of three) and act upon a proposed Water Bond Ordinance entitled:

Ordinance authorizing the payment of the Waterworks System Design Bond Anticipation Note, Series 2007, the payment of the Waterworks Bond Anticipation Note, Series 2011 A and the acquisition and construction of certain additions, improvements and extensions to the existing waterworks system of the City of Elkins, and the financing of the cost, not otherwise provided thereof, through the issuance by the city of not more than \$18,000,000 in aggregate principal amount of Water Revenue Bonds, Series 2015 A (United States Department Of Agriculture); and through the issuance by the city of not more than \$18,000,000 in aggregate principal amount of Water Revenue Bonds, Series 2015 B (West Virginia Infrastructure Fund); providing generally for the rights and remedies of and security for the registered owners of such bonds; authorizing the execution and delivery of all documents relating to the issuance of such bonds; approving, ratifying and confirming the loan agreement relating to such bonds; authorizing the sale and providing for the terms and provisions of such bonds and adopting other provisions of such bonds relating thereto; and providing when this ordinance shall take effect.

- d. *Ordinance 187*: To consider on first reading (of three) and act upon a proposed Sewer Bond Ordinance entitled:

Ordinance authorizing the payment of the prior notes and the acquisition and construction of certain extensions, additions, betterments and improvements to the existing public sewerage system of the City of Elkins and the financing of the cost thereof, not otherwise provided, through the issuance by the City of Elkins of not more than \$3,500,000 in original aggregate principal amount of Sewer Revenue Bonds, Series 2015 A (West Virginia Infrastructure Fund); providing for the rights and remedies of and security for the registered owners of such bonds; authorizing execution and delivery of all documents relating to the issuance of such bonds; approving, ratifying and confirming a loan agreement relating to such

bonds; authorizing the sale and providing for the terms and provisions of such bonds and adopting other provisions relating thereto.

- e. *Ordinance 188*: Establishing rate of compensation for city elected officials. (First of two readings.)
- f. *Resolution 689*: Appointing officials for the 2015 Municipal Election.
- g. *Resolution 690*: Authorizing regular full-time status and establishing a wage for S. Staten as Municipal Court Clerk.
- h. *Resolution 691*: Council compensation and health insurance policy.
- i. *Resolution 692*: Pledging in-kind labor and equipment to assist with constructing a pedestrian path in the Elkins Railyard.
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- l. *Resolution 693*: AT&T contract.
- m. *Resolution 694*: Budget revision funding website redesign and upgrade.
- n. *Resolution 695*: Accepting terms and authorizing execution of contract with LMC & Associates for website redesign and upgrade.
- o. Building permit fee schedule.
- p. Elkins National Guard Armory.
- q. Personnel matter concerning a council member.
- r. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city's Events Protocol.
 - i. Elkins ON TRAC/Main Street to close Davis Avenue, January 16-17.
 - ii. Riverside School Association/Main Street Martin Luther King, Jr. march on Fourth Street, January 19.

7. Approval of vendor invoice payments

Vendor invoices presented for approval:

- Accounts Payable check transactions printed January 12, 2015 and totaling \$1,050,000.85.

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

8. Correspondence and Notifications

- a. City of Elkins Firefighters' Pension and Relief Fund Annual Report, fiscal year 2015
- b. City of Elkins Police Pension and Relief Fund Annual Report, fiscal year 2015
- c. Leave Donation Program Annual Report, calendar year 2014
- d. Quarterly financial statements for General Fund, Sanitation Fund, Landfill Fund, and Water Fund

9. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1884	Bodkins, Tommie	1625 Taylor Ave.	Install metal roof	\$8,628
1885	Teter, Roy	200 Central St.	Install kitchen cabinets	\$1,000
1886	Schooley, Ryan	130-1/2 Elm St.	Electric upgrade to 200 amps	\$2,500
1887	Hill, Evelyn	229 Evergreen Dr.	Deck repair	\$1,200
1888	Kroger	405 Eleventh St.	Remodel	\$1,200,000
1889	Worden, George & Marsha	1116 S. Kerens Ave.	Remodel bathroom	\$4,600
1890	Fisher, Charlotte Marlene	149 Guy St.	Remodel bathroom	\$2,000
1891	Singleton, Thomas	207 Alexander Dr.	Re-shingle roof	\$10,712
1892	Varner, Julie Anne	113 Spruce St.	Replace bad floor joist and repair drywall around chimney	\$3,500
1893	King, Bobby	16 Locus St.	New electric service	\$1,000
1894	Skidmore, Janet	523 W. Main St.	New electric service	\$1,500
1895	Seneca Mall (Seven Performance)	108 Third St	HVAC	\$5,500
1896	LeMasters, Clinton	117 Riverview Dr.	Bathroom remodel	\$2,499
1897	D&E Science Center	D&E Campus	Install solar panels	\$15,536
1898	Pezzulli, Fred	217 Davis St.	Electric service	\$1,192

10. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

11. Mayor's comments

12. Adjournment