

**0ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

***401 Davis Avenue
Council Chamber, 2nd Floor
November 5, 2015
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, M. L. Marsteller, E.R. Ochsendorf, D.C. Parker, M. D. Scott, L.H. Vest and R. A. Woolwine; Police Chief C. Cross; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk S.R. Stokes (acting as recording secretary); and Inter-Mountain Reporter C. Lee.

Cm. C. L. Metheny was absent.

MINUTES

Cm. Scott, seconded by Cm. Marsteller, **MOVED APPROVAL OF THE MINUTES OF THE SPECIAL COUNCIL MEETING OF OCTOBER 22, 2015.** The motion carried.

Cm. Marsteller, seconded by Cm. Scott, **MOVED APPROVAL OF THE MINUTES OF THE SPECIAL COUNCIL MEETING OF OCTOBER 30, 2015.** The motion carried.

NEW BUSINESS

(The agenda item "Home Rule" was docketed to allow discussion of the subject in the event that anyone wished to make public comments thereon. There being no members of the public present, no discussion occurred and no actions were taken.)

Cm. Marsteller, seconded by Cm. Ochsendorf, **MOVED ADOPTION OF RESOLUTION 821, MAKING REVISIONS TO THE FOIA REQUESTS PROTOCOL.** The motion carried.

Cm. Marsteller, seconded by Cm. Dusenbury, **MOVED ADOPTION OF RESOLUTION 822, AUTHORIZING CLOSING ON A SALE OF LAND TO HUTTONSVILLE PUBLIC SERVICE DISTRICT.** The motion carried.

Cm. Woolwine, seconded by Cm. Cuonzo, **MOVED ADOPTION OF RESOLUTION 823, BUDGET REVISION 2016-035-02, FUNDING PURCHASE OF A TRUCK FOR THE SANITATION DEPARTMENT.** The motion carried.

Cm. Woolwine, seconded by Cm. Cuonzo, **MOVED ADOPTION OF RESOLUTION 824, AUTHORIZING THE PURCHASE OF A PICKUP TRUCK BY THE SANITATION DEPARTMENT.** The motion carried.

Cm. Woolwine, seconded by Cm. Cuonzo, **MOVED ADOPTION OF RESOLUTION 825, AUTHORIZING THE ANNUAL EMPLOYEE STIPEND.** The motion carried.

Cm. Woolwine, seconded by Cm. Cuonzo, **MOVED ADOPTION OF RESOLUTION 826, A COMPENSATION ADJUSTMENT FOR P. ISNER.** The motion carried.

Cm. Cuonzo, seconded by Cm. Scott, **MOVED ADOPTION OF RESOLUTION 827, AUTHORIZING DRAFT ON THE OHIO VALLEY BANK LINE-OF-CREDIT FOR THE WATER SYSTEM IMPROVEMENT PROJECT.** The motion carried.

Approved Minutes**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Scott, seconded by Cw. Bross-Fregonara, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period October 20-November 2, 2015.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.
- Elkins Police Department activity for October 2015.
- Atlantic Coast Pipeline Project Update, October 2015.

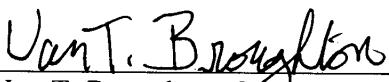
The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
152134	Barb, Courtney	310 S. Randolph Ave.	Installing walls	\$650
152135	Phares, Rosemary	106 Vector Ave.	Fence	\$1,350
152136	Crowley, James	116 Wilton Ave.	Replace windows	\$4,125
152137	Van Gundy, James	210 Buffalo St.	Walls in the garage	\$1,500
152138	Kleystruher, Margaret	318 Buffalo St.	Replace a flat roof	\$4,600
152139	Roby, Kelli	921 S. Henry Ave.	Build a ramp	\$1,400
152140	Judy, Tracy	311 Scott Ford Rd.	Replace windows and doors	\$3,000
152141	Healy, Leonard	101 Findley St.	Install fence	\$3,500
152142	Morici, Robert & Melody	26 Cherry St.	Install windows	\$888
152143	Buice, Melissa	304 Robert E Lee Ave.	Install a fence in rear yard	\$800
152144	Thompson, Rosetta	211 - 1/2 Whiteman Ave.	Kitchen remodel	\$2,499
152145	Harper, Jackie	202 Washington Ave.	Brick repair	\$10,000

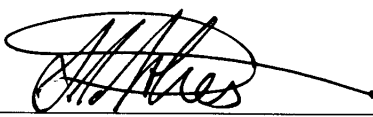
Cm. Scott, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried. The meeting adjourned at 7:55 p.m.

*Approved by council at the meeting
of November 19, 2015*

Attest:



Van T. Broughton, Mayor



Sutton R. Stokes, City Clerk

VENDOR SET: 01 ELLIOTT
 BANK: PCARD PC RT
 DATE RANGE: 11/03/2015 THRU 11/15/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00005	Ace Exterminators	D	11/12/2015			000000		405.00
00007	Airgas USA, LLC	D	11/12/2015			000000		181.22
00024	Appalachian Tire Products	D	11/12/2015			000000		12,030.85
00033	AT&T MOBILITY	D	11/12/2015			000000		2,549.29
00034	ATCO International	D	11/12/2015			000000		479.70
00035	Auto Zone Store #1115	D	11/12/2015			000000		2,302.93
00082	Builders Group, Inc.	D	11/12/2015			000000		148.29
00092	C I Thornburg Co. Inc.	D	11/12/2015			000000		10,748.17
00103	Cequel Communications, LLC	D	11/12/2015			000000		166.03
00128	Citynet	D	11/12/2015			000000		1,901.01
00201	Davis Electrical Svc. Inc	D	11/12/2015			000000		1,258.15
00238	Elkins Fordland	D	11/12/2015			000000		599.73
00267	Fastenal Company	D	11/12/2015			000000		87.72
00273	Fisher Auto Parts	D	11/12/2015			000000		155.25
00283	Frontier	D	11/12/2015			000000		1,797.33
00288	Garrett Industrial Supply Inc	D	11/12/2015			000000		1,398.87
00296	Gino's Pizza	D	11/12/2015			000000		58.48
00334	HD Supply Waterworks	D	11/12/2015			000000		7,102.63
00337	Heaster-Hart LLC	D	11/12/2015			000000		114.00
00369	Inter-Mountain Co.	D	11/12/2015			000000		576.32

VENDOR SET: 01 Elkins
 BANK: PCARD PCARD IMPORT
 DATE RANGE: 11/03/2015 THRU 11/15/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00385	John Deere Financial	D	11/12/2015			000000		1,445.87
00405	Kroger - MSC410237	D	11/12/2015			000000		767.81
00422	Leslie Equipment Co.	D	11/12/2015			000000		2,750.00
00446	McCarty's Septic Service	D	11/12/2015			000000		3,500.00
00450	MCM Business Systems	D	11/12/2015			000000		35.00
00469	Mistras Group, Inc.	D	11/12/2015			000000		700.00
00479	Morgan Auto Parts	D	11/12/2015			000000		862.45
00482	Mountain State Forest Festival	D	11/12/2015			000000		90.00
00498	Naylor's Ace Hardware	D	11/12/2015			000000		1,306.51
00500	Newlons International Sales	D	11/12/2015			000000		852.36
00528	Patriot Diamond, Inc.	D	11/12/2015			000000		365.00
00539	Pitney Bowes Inc.	D	11/12/2015			000000		1,230.00
00551	Preiser Scientific, Inc.	D	11/12/2015			000000		526.05
00565	Quill Corporation	D	11/12/2015			000000		1,347.12
00581	Red Bud Supply, Inc.	D	11/12/2015			000000		89.63
00583	REI Consultants Inc.	D	11/12/2015			000000		1,660.13
00628	Seneca Designs	D	11/12/2015			000000		210.00
00629	Service Pump & Supply	D	11/12/2015			000000		375.52
00631	Sherwin Williams	D	11/12/2015			000000		74.82
00651	Southern WV Asphalt	D	11/12/2015			000000		2,733.24

VENDOR SET: 01
PCARD: PC
RT
DATE RANGE: 11/03/2015 THRU 11/15/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00715	Unifirst Corporation	D	11/12/2015			000000		3,135.03
00725	US Postmaster	D	11/12/2015			000000		81.47
00726	USA Blue Book	D	11/12/2015			000000		1,430.16
00730	Valley Steel	D	11/12/2015			000000		456.32
00731	Valley Supply Company	D	11/12/2015			000000		62.78
00742	Walgreens	D	11/12/2015			000000		39.98
00743	Walmart	D	11/12/2015			000000		1,421.28
00823	WV State Treasurer's Office/ M	D	11/12/2015			000000		102.25
00824	WV Tractor Company	D	11/12/2015			000000		256.14
00827	Xerox Corporation	D	11/12/2015			000000		527.65
00841	Amazon	D	11/12/2015			000000		45.76
00843	D/D Lighting	D	11/12/2015			000000		249.50
00863	USDA, APHIS General	D	11/12/2015			000000		556.74
00867	All Creatures Great & Small	D	11/12/2015			000000		98.20
00884	Colonial Court Service Station	D	11/12/2015			000000		191.25
00885	Junior Auto Repair	D	11/12/2015			000000		762.24
00891	Lowe's Home Center, LLC	D	11/12/2015			000000		97.97
00900	National Road Utility Supply,	D	11/12/2015			000000		5,676.37
00904	Cavcon	D	11/12/2015			000000		773.53
00950	Ace Industrial Supply, Inc.	D	11/12/2015			000000		1,395.80

VENDOR SET: 01 Elkins
 BANK: PCARD PCARD IMPORT
 DATE RANGE: 11/03/2015 THRU 11/15/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01004	MailChimp	D	11/12/2015			000000		13.50
01037	Motion Industries	D	11/12/2015			000000		132.38
01049	CSI Forensic Supply	D	11/12/2015			000000		193.14
01050	Associated Graphics, Inc.	D	11/12/2015			000000		742.00
01051	Pet Waste Eliminator	D	11/12/2015			000000		112.99
01052	Carshoez Inc.	D	11/12/2015			000000		1,199.96
01054	New China Cook	D	11/12/2015			000000		19.07
01055	NeighborWorks America	D	11/12/2015			000000		995.00
01056	Christmas Designers.com	D	11/12/2015			000000		242.32

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	75	102,009.45	0.00	102,009.45
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
VOID DEBITS:	0	0.00	0.00	0.00
VOID CREDITS:	0	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: PCARDTOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		75	102,009.45	0.00	102,009.45
BANK: PCARD	TOTALS:	75	102,009.45	0.00	102,009.45

VENDOR SET: 01 ELKERS
 BANK: Pool Fed
 DATE RANGE: 11/03/2015 THRU 11/15/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	REED, DEBORAH	R	11/04/2015			001269		3.41
1	REED, DEBORAH	R	11/04/2015			001270		38.60
00032	Absolute Assurance Drug Testin	R	11/05/2015			001271		164.00
00038	Avaya Financial Services	R	11/05/2015			001272		664.13
00049	Robert Beahm	R	11/05/2015			001273		282.00
00121	Citizens Bank of WVFP	R	11/05/2015			001274		3,768.77
00122	Citizens Bank of WVPp	R	11/05/2015			001275		18,302.79
00156	COE Sewer Depreciation Account	R	11/05/2015			001276		4,701.18
00157	COE Utilities	R	11/05/2015			001277		4,207.57
00158	COE Water Depreciation Account	R	11/05/2015			001278		4,575.27
00211	Depot Welcome Center	R	11/05/2015			001279		958.05
00314	Guttman Energy, Inc.	R	11/05/2015			001280		1,678.94
00471	Mon Power	R	11/05/2015			001281		103.50
00517	Ohio Valley Bank	R	11/05/2015			001282		2,974.66
01046	John Furnell	R	11/05/2015			001283		2,064.00
00572	Rand Co CVB	R	11/05/2015			001284		8,622.43
00590	Reserve Account - Pitney Bowes	R	11/05/2015			001285		530.16
00591	Retiree Health Benefit Trust F	R	11/05/2015			001286		489.00
00711	Tygarts Valley Transfer, Inc.	R	11/05/2015			001287		35,635.86
00262	U.S. Bank Equipment Finance	R	11/05/2015			001288		70.00

VENDOR SET: 01 Elkins
 BANK: Fool Fooled Cash
 DATE RANGE: 11/03/2015 THRU 11/15/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01053	James Yorkey	R	11/05/2015			001291		26.26
1	ALBERTA, KATHLEEN	R	11/06/2015			001292		34.76
1	SMITH, STEVE & LORI	R	11/06/2015			001293		286.80
00116	Child Support Enforcement	R	11/10/2015			001294		745.41
00147	COE Misc	R	11/10/2015			001295		563.00
00150	COE Payroll	R	11/10/2015			001296		10,890.04
00151	COE Payroll	R	11/10/2015			001297		13,424.80
00152	COE Payroll	R	11/10/2015			001298		4,072.00
00203	Davis Trust Company	R	11/10/2015			001299		1,110.00
00721	Live United	R	11/10/2015			001300		15.00
00741	Voya Financial	R	11/10/2015			001301		107.00
00747	Washington National Insurance	R	11/10/2015			001302		339.11
00837	COE Payroll Reimbursement	R	11/10/2015			001303		73,638.03
00949	PHEAA	R	11/10/2015			001304		73.55
00854	United Bankcard Center	R	11/12/2015			001305		102,002.40
00068	Roger Bolyard	R	11/13/2015			001306		991.28
00075	Brickstreet Mutual Insurance C	R	11/13/2015			001307		7,967.00
00080	Van Broughtton	R	11/13/2015			001308		180.00
00119	CIT Technology Finance Serv, I	R	11/13/2015			001309		88.89
00143	COE General Fund 2	R	11/13/2015			001310		37,297.42

VENDOR SET: 01 E:\kline
 BANK: Eccl Pc
 DATE RANGE: 11/03/2015 THRU 11/15/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00393	Robert Jones	R	11/13/2015			001313		158.01
00412	Morphotrust USA	R	11/13/2015			001314		28.85
00465	Steve's Electrical Service LLC	R	11/13/2015			001315		2,820.00
00471	Mon Power	R	11/13/2015			001316		7,670.82
00483	Mountain Valley Bank	R	11/13/2015			001317		29.93
00508	Norton Harding Jintown	R	11/13/2015			001318		18.66
00606	Steven C. Rodeheaver	R	11/13/2015			001319		85.00
00667	Sierra Staten	R	11/13/2015			001320		158.01
00707	Trickett Hardware	R	11/13/2015			001321		8.00
00325	Triple H Construction Company	R	11/13/2015			001322		6,755.00
00803	WV Division of Motor Vehicles	R	11/13/2015			001323		5.00
00810	WV Public Employee Insurance A	R	11/13/2015			001324		50.00
00812	WV Regional Jail and Correctio	R	11/13/2015			001325		627.25

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	57	370,054.25	0.00	370,054.25
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
		VOID DEBITS		0.00
		VOID CREDITS		0.00

TOTAL ERRORS: 0

VENDOR SET: 01 Elkins
 BANK: SEWDF Sewer Depreciation
 DATE RANGE: 11/03/2015 THRU 11/15/2015

VENDOR I.D. 01043
 NAME Extreme Endeavors
 STATUS R
 CHECK DATE 11/05/2015
 INVOICE AMOUNT
 DISCOUNT
 CHECK NO 000001
 CHECK STATUS
 CHECK AMOUNT 15,548.78

* * T O T A L S * *
 NO INVOICE AMOUNT DISCOUNTS CHECK AMOUNT
 REGULAR CHECKS: 1 15,548.78 0.00 15,548.78
 HAND CHECKS: 0 0.00 0.00 0.00
 DRAFTS: 0 0.00 0.00 0.00
 EFT: 0 0.00 0.00 0.00
 NON CHECKS: 0 0.00 0.00 0.00
 VOID CHECKS: 0 VOID DEBITS 0.00
 VOID CREDITS 0.00

TOTAL ERRORS: 0

NO INVOICE AMOUNT DISCOUNTS CHECK AMOUNT
 VENDOR SET: 01 BANK: SEWDF TOTALS: 1 15,548.78 0.00 15,548.78
 BANK: SEWDF TOTALS: 1 15,548.78 0.00 15,548.78

VENDOR SET: 01 Elkins
 BANK: SEWPU Select
 DATE RANGE: 11/03/2015 THRU 11/15/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00085	Burgess & Niple, Inc.	R	11/06/2015			000018		47,228.50
00972	Kanawha Stone Company	R	11/06/2015			000019		295,797.86

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	343,026.36	0.00	343,026.36
HAND CHECKS:	0.00	0.00	0.00
DRAFTS:	0.00	0.00	0.00
EFT:	0.00	0.00	0.00
NON CHECKS:	0.00	0.00	0.00

VOID CHECKS:	0 VOID DEBITS	0.00	
	VOID CREDITS	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: SEWPU TOTALS:	2	INVOICE AMOUNT	343,026.36	DISCOUNTS	0.00	CHECK AMOUNT	343,026.36
BANK: SEWPU	TOTALS:	2	343,026.36	0.00		343,026.36		
REPORT TOTALS:		135	830,638.84	0.00		830,638.84		

VENDOR SET: 01 Elkins
BANK: GRANT Grant
DATE RANGE: 10/19/2015 THRU 10/19/2015

VENDOR I.D. 00407 Kump House Endowment Trust R 10/19/2015
NAME STATUS DATE CHECK INVOICE DISCOUNT CHECK NO CHECK STATUS CHECK AMOUNT
000015 2,854.00

* * T O T A L S * *
NO INVOICE AMOUNT DISCOUNTS CHECK AMOUNT
REGULAR CHECKS: 1 2,854.00 0.00 2,854.00
HAND CHECKS: 0 0.00 0.00 0.00
DRAFTS: 0 0.00 0.00 0.00
EFT: 0 0.00 0.00 0.00
NON CHECKS: 0 0.00 0.00 0.00

VOID CHECKS: 0 VOID DEBITS 0.00
VOID CREDITS 0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: GRANT TOTALS: 1 INVOICE AMOUNT 2,854.00 DISCOUNTS 0.00 CHECK AMOUNT 2,854.00

BANK: GRANT TOTALS: 1 2,854.00 0.00 2,854.00

REPORT TOTALS: 1 2,854.00 0.00 2,854.00

SELECTION CRITERIA

VENDOR SET: 01-Elkins
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000015 THRU 000015
DATE RANGE: 10/19/2015 THRU 10/19/2015
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: NO
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

SELECTION CRITERIA

VENDOR SET: 01-Elkins
VENDOR: ALL
BANK CODES: ALL
FUNDS: ALL

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 11/03/2015 THRU 11/15/2015
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: NO
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All