

## **REGULAR COUNCIL MEETING**

**January 20, 2011**

Elkins Common Council met in regular session in the council chamber of city hall at 7 p.m. Thursday, January 20, 2011. Present were Mayor Duke Talbott; Councilpersons: R. N. Beckwith, J. S. Bibey, N. E. Bross-Fregonara, M. D. Cuonzo, T. Z. Hensil, R. J. Malcolm, C. L. Metheny, D. G. Satterfield and R. A. Woolwine; R. P. Pingley, operations manager; P. J. Graziani, Jr., city clerk; L. D. Daniels-Smith, city treasurer; H. R. White, Jr., police chief, T. W. Meader, fire chief; and G. S. Roberts, city attorney. Councilwoman H. K. Burford was absent.

### **AGENDA ADJUSTMENTS**

1. Professional development for treasurer.
2. Appointment of a building inspector.
3. Appointment of a commissioner to the Elkins Housing Authority.
4. Permanent employment status of William B. Curtis, building maintenance supervisor.

### **PUBLIC COMMENT**

Terrance Binns, 200 Center Street, recalled his experiences with feral ducks.

Karen Currence said she thought the ordinance regulating the feeding of waterfowl was a waste of time and effort.

Garrett Currence said federal law prohibited feeding migratory waterfowl.

### **CONSENT CALENDAR**

Cw Cuonzo, seconded by Cw Bross-Fregonara, **MOVED THAT COUNCIL ACCEPT MINUTES PROPOSED FOR THE REGULAR MEETING OF JANUARY 6, 2011 AS PRESENTED.** The motion carried.

### **UNFINISHED BUSINESS**

Cm Bibey, seconded by Cm Satterfield, **MOVED THAT ORDINANCE 121, PROHIBITING THE FEEDING OF WATERFOWL, BE BROUGHT FORTH, READ BY TITLE ONLY AND PASSED ON SECOND AND FINAL READING.** The motion carried.

Cm Bibey, seconded by Cm Metheny, **MOVED COUNCIL APPROVE REVISED RULES AND REGULATIONS OF THE POLICEMEN'S CIVIL SERVICE COMMISSION OF THE CITY OF ELKINS, WEST VIRGINIA.** The motion carried.

Cm Metheny, seconded by Cm Bibey, **MOVED COUNCIL ENTER EXECUTIVE SESSION FOR CONSIDERATION OF A PERSONNEL MATTER.** The motion carried. Council entered executive session at 7:34 p.m. Council resumed regular session at 8:15 p.m. No decisions were made; no actions were taken.

Cm Beckwith, seconded by Cm Metheny, **MOVED COUNCIL APPOINT A UNIFORM ELECTION BOARD, CONSISTING OF TWO ELECTION COMMISSIONERS AND TWO POLL CLERKS PLUS AN ALTERNATE FOR EACH VOTING PRECINCT, TO CONDUCT THE MUNICIPAL GENERAL ELECTION OF MARCH 1, 2011.** The motion carried.

**MUNICIPAL GENERAL ELECTION OF MARCH 1, 2011  
ROSTER OF ELECTION OFFICIALS**

LAST NAME	FIRST NAME	ADDRESS	PARTY	WARD ASSIGNMENT
<b>Travis</b>	<b>Veronica</b>	<b>113 Barron Avenue</b>	<b>R</b>	<b>1</b>
Mann	Elizabeth	165 McQuain Road	D	1
Mann	Ronald	165 McQuain Road	D	1
Umpenhour	Betty	227 Evergreen Drive	I	1
<b>Narkevic</b>	<b>Cynthia</b>	<b>120 Robert E. Lee Avenue</b>	<b>D</b>	<b>2</b>
Himes	Violet	110 Sunset Drive	R	2
Schoonover	Elizabeth	510 Wilson Street	D	2
Swanson	Allan	107 Sylvester Drive	R	2
<b>Peters</b>	<b>Diana</b>	<b>R2, Box 415</b>	<b>D</b>	<b>3</b>
Phillips	Beth	111 Riverview Drive	R	3
Hoffman	Jamie	123 4th Street	D	3
Davis	Rebecca	1036 Harrison Avenue	R	4
<b>Dye</b>	<b>Roberta</b>	<b>43 Cherry Street</b>	<b>R</b>	<b>4</b>
Goots	Vallie	116 High Street	D	4
Siler, II	Charles	113 Barron Avenue	D	4
Snyder	Jeri	118 Grandview Av	R	4
<b>Broschart</b>	<b>Angela</b>	<b>RT 2 Box 145-1</b>	<b>D</b>	<b>5</b>
Skidmore	Jeffrey	4 Boundary Avenue	D	5
McCauley	Linda	16 2nd Street	R	5
Haddix	Donna	Rt 3 Box 157B	R	5
		<b>ALTERNATES</b>		
Armentrout	Mark	1722 S. Davis Avenue	D	
Bartlett	Doris	201 White Oak Lane	R	
Gola	Carolyn	113 White Oak Lane	R	
Satterfield	Holly	303 Nathan Street	D	

**NEW BUSINESS**

Cw Cuonzo, seconded by Cm Satterfield, **MOVED COUNCIL AUTHORIZE THE TREASURER TO ATTEND ANNUAL CONTINUING PROFESSIONAL EDUCATION COURSES, AND THAT THE CITY PAY THE RELATED CHARGES FOR COURSES TO BE COMPLETED.** The motion carried.

Cm Malcolm, seconded by Cw Cuonzo, **MOVED COUNCIL APPOINT PHILIP ISNER AS BUILDING INSPECTOR AT THE EXISTING LEVEL OF COMPENSATION.** The motion carried.

Cm Woolwine, seconded by Cm Satterfield, **MOVED THAT COUNCIL APPOINT W. GRANT NESTOR A COMMISSIONER OF THE HOUSING AUTHORITY OF THE CITY OF ELKINS, WEST VIRGINIA FOR A TERM OF 5 YEARS TO COMMENCE FEBRUARY 1, 2011.** The motion carried.

Cw Bross-Fregonara, seconded by Cm Hensil, **MOVED COUNCIL GRANT PERMANENT EMPLOYMENT STATUS TO WILLIAM B. CURTIS, IN THE POSITION OF CITY HALL BUILDING MAINTENANCE SUPERVISOR, EFFECTIVE JANUARY 29, 2011.** The motion carried.

**COMMITTEE REPORTS**

**BUILDING**

The committee received 5 applications since the last meeting of council. All applications were residential. Commercial Application 34-10 was deemed ready for consideration. Residential Application 560 was not ready for consideration. Application 431 remained unconsidered. Acting upon recommendation of the building inspector, the committee disapproved Application 562 for violation of front setback requirements of zoning law. All other applications considered were approved. Cm Malcolm, seconded by Cm Bibey, **MOVED COUNCIL GRANT PERMITS FOR THE 4 APPLICATIONS APPROVED BY THE COMMITTEE.** The motion carried.

<b>PERMIT</b>	<b>APPLICANT</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>VALUE</b>
561	Snelson, Andrew	218 Graham St	Bathroom remodeling	\$ 2,500
562	Stevenson, Julia	105 Central St	Roof over front porch	\$ 2,800
563	Mace, David	309 Graham St	Remodel bathroom	\$ 4,659
564	Super, F. Joseph	104 White Oak Ln	Interior remodeling	\$ 3,000
Com-34-10	Phillips, Craig	Elkins Cinema 8-Tygart Valley Mall	Addition	\$ 185,880
<b>ON HOLD PENDING SUBMISSION OF REQUIRED INFORMATION</b>				
560	Maddy, James L.	109 Bruce St.	Interior remodeling	\$ 3,000

**PARKS**

The parks and recreation commission will hold a public meeting in the council chamber at 7 p.m. February 9. Public opinion and involvement in the development of a new 5-year plan will be solicited.

**ADMINISTRATIVE OFFICER REPORTS**

**OPERATIONS MANAGER**

Each member received a written copy of the operational report.

**MAYOR’S COMMENTS AND OTHER MATTERS**

The mayor corresponded with the state auditor’s office and the county prosecutor concerning auditor findings for Fiscal Year 2009/2010.

The treasurer said she lacked sufficient information to prepare a report on segregation of duties, qualifications and knowledge.

Cm Hensil, seconded by Cm Metheny, **MOVED COUNCIL ENTER EXECUTIVE SESSION FOR CONSIDERATION OF A PERSONNEL MATTER.** Council entered executive session at 8:50 p.m. Council resumed regular session at 11:20 p.m. No decisions were made; no actions were taken.

The meeting adjourned at 11:28 p.m.