

REGULAR COUNCIL MEETING

August 18, 2011

Elkins Common Council met in regular session in the council chamber of city hall at 7:00 p.m. Thursday, August 18, 2011. Present were Mayor Duke Talbott; Councilpersons: R. N. Beckwith, J. S. Bibey, V. T. Broughton, N. E. Bross-Fregonara, T. Z. Hensil, C. L. Metheny, D. G. Satterfield, M. D. Scott and R. A. Woolwine; L. D. Daniels-Smith, city treasurer; H. R. White, Jr., police chief; T. W. Meader, fire chief; P. J. Graziani, city clerk; and G. S. Roberts, city attorney. Councilwoman M. D. Cuonzo and R. P. Pingley, operations manager, were absent.

AGENDA ADJUSTMENTS

1. Ordinance 131, regulating vacant structures.
2. Resolution 271, authorizing adoption of a hazard mitigation plan.
3. Approval for submission of a 2011 *Urban Forestry Demonstration City Grant* application.

PUBLIC COMMENT

There was none.

CONSENT CALENDAR

Cm Metheny, seconded by Cm Broughton, **MOVED COUNCIL ACCEPT MINUTES PROPOSED FOR THE REGULAR MEETING OF AUGUST 4, 2011 AS PRESENTED.** The motion carried.

UNFINISHED BUSINESS

Cm Bibey, seconded by Cm Bross-Fregonara, **MOVED THAT COUNCIL ADOPT RESOLUTION 271, AUTHORIZING ADOPTION OF A REGIONAL HAZARD MITIGATION PLAN.** The motion carried.

NEW BUSINESS

Cm Hensil, seconded by Cm Metheny, **MOVED THAT COUNCIL REJECT BANK PROPOSALS RECEIVED FOR ISSUANCE OF THE WATERWORKS BOND ANTICIPATION NOTES, SERIES 2011 A & B, AND THAT THE CITY REISSUE THE REQUEST FOR PROPOSALS FOR PROJECT FINANCING.** The motion carried. No other matters concerning the water project were considered.

Cm Metheny, seconded by Cm Hensil, **MOVED THAT COUNCIL APPROVE OF AND AUTHORIZE PAYMENT FOR AN INVOICE ISSUED BY THE ACCOUNTING FIRM OF TETRICK, BARTLETT, PLLC.** The motion carried. The invoice billed for "...Services rendered during the period of 06/16/11 – 07/15/11 in connection with attention to potential rate increases as requested by management."

Cm Beckwith, seconded by Cm Broughton, **MOVED COUNCIL APPROVE EMPLOYEE TRAVEL REFLECTED ON THE AGENDA.** The motion carried. [Two utility billing personnel will travel to Morgantown October 5-6 for a WV Public Service Commission training seminar.]

Cm Scott, seconded by Cm Hensil, **MOVED THAT ORDINANCE 131, PROVIDING FOR ENACTMENT OF A VACANT BUILDING REGISTRATION PROGRAM, BE BROUGHT FORTH, READ BY TITLE ONLY AND PASSED ON FIRST READING.** The motion carried. During the discussion preceding the vote the mayor said the measure was "...administratively enforceable with current manpower; no new hires would be needed." Cm Scott said the code enforcement officer could handle the newly created duties. Attorney Roberts said the measure was modeled on Wheeling's ordinance.

Cm Broughton, seconded by Cm Scott, **MOVED COUNCIL APPROVE OF AND AUTHORIZE APPLICATION FOR 2011 URBAN FORESTRY DEMONSTRATION CITY GRANT FUNDS.** The motion carried. [The application was for a 50:50 (grant/local) match program. If awarded, the grant would provide 50% of the total project cost. The remaining 50% would be in the form of matching funds provided by the local entity, the city. The city’s in-kind contribution, composed of the value of labor, equipment usage, and other materials and supplies, could satisfy the 50% local match requirement; however, federal dollars could not be used to meet the match requirement. The total project cost was not stated.]

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm Hensil, seconded by Cm Broughton, **MOVED COUNCIL APPROVE VENDOR INVOICES AS THEY APPEARED ON THE DATA SHEET PRESENTED.** The motion carried.

COMMITTEE REPORTS

BUILDING

The committee received 11 applications since the last meeting of council. Eight applications were residential in character, 2 were commercial and 1 was for a sign. Acting upon recommendation of the building inspector, the committee approved all applications. Cm Satterfield, seconded by Cm Woolwine, **MOVED COUNCIL GRANT PERMITS FOR THE 11 APPLICATIONS APPROVED BY THE COMMITTEE.** The motion carried.

| PERMIT | APPLICANT | LOCATION | DESCRIPTION | VALUE |
|---|------------------|-------------------------------------|--|-----------|
| 753 | Sullivan, Sean | 113 Elm St | Re Roof | \$ 12,000 |
| 754 | Phillips, Evalee | 120 Conway Dr | New porch and reroof the back | \$ 17,453 |
| 755 | Simon, Jeremy | 1715 Lavalette Av | Enclose 11x28 Carport | \$ 2,257 |
| 756 | Fragale, Debbie | 33 High St | Drywall , plaster, replace baseboard and paint | \$ 5,000 |
| 757 | Rennick, Frank | 138 Delaware Av | Re Roof | \$ 9,500 |
| Sign-02-11 | McCoy, Alicia | 1201 Harrison Av. | New Digital Sign | \$ 50,000 |
| 758 | Wyland, Glen | 102 Vector Av | New Shingled Roof | \$ 2,000 |
| 759 | Powell, Tim | 120 Davis Av | Deck 28 x 24 | \$ 2,000 |
| 760 | Lloyd, Darren | 145 Vector Av | Install new siding and gutters | \$ 1,000 |
| Com-55-11 | Tinnell, Steve | 21 3rd St Suite 5 (Wilt Building) | Rewiring | \$ 5,000 |
| Com-56-11 | Owens, Steven | 303 Davis Av | Install Ceiling Fans and Lights | \$ 1,000 |
| NOTES | | | | |
| Permit 756 is being held due to property related fees | | | | |

Cm Satterfield announced the resignation of Dominic Nucilli, code enforcement officer.

PARKS

Cm Beckwith pronounced the park system’s summer food program a success. He also reported that restroom facilities were being planned for Glendale Park.

ADMINISTRATIVE OFFICER REPORTS

TREASURER

Auditors from the WV State Auditor’s Office, Chief Inspector Division will commence the audit of FY 2011 beginning August 29.

POLICE CHIEF

Probationary Patrolman Brandon Tice will graduate from the WV State Police Training Academy August 19.

FIRE CHIEF

Annual training continued, he said.

OTHER BUSINESS

Cm Metheny, making reference to the airport authority's request to the city and county commission that legal title for ownership of real and personal airport property be transferred into the authority's sole name, asked if a long-term lease would be a viable alternative to the transfer of ownership. Attorney Roberts said that while a long-term lease would be a viable alternative it was not what was asked for [by the Federal Aviation Administration.]

MAYOR'S COMMENTS

A \$68,000 grant was obtained to replace one of the two city hall boilers, but the lowest bid received was \$108,000. Since the boiler replacement was not financially viable, the grantor approved of an alternate use of the grant funds. Storm windows will be installed in as many city hall windows as possible.

The meeting adjourned at 8:14 p.m.