

ELKINS COMMON COUNCIL SPECIAL COUNCIL MEETING MINUTES

*401 Davis Avenue
Council Chamber, 2nd Floor
April 17, 2012
7:00 p.m.*

Elkins Common Council met in special session in the council chamber of city hall at 7:00 p.m. Tuesday, April 17, 2012. Present were Mayor Duke Talbott; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, V. T. Broughton, M. D. Cuonzo, T. Z. Hensil, C. G. Kinnison, M. D. Scott, and R. A. Woolwine; Operations Manager R. Pingley; Treasurer L. D. Daniels-Smith; Police Lieutenant S. Richards, Jr.; Fire Chief T. W. Meader; City Clerk S.R. Stokes; City Attorney G. S. Roberts; and Inter-Mountain Reporter Anthony Gaynor. Absent were Cm. C. L. Metheny, Cm. J. J. Sabatino, and Police Chief H.R. White.

AGENDA ADJUSTMENTS

- a. Action on travel request for Sgt. Judy to attend an Instructor Development Course in Wheeling, May 14-17.
- b. "Employee of the Quarter" recognition.
- c. Action on an invoice related to the Randolph Avenue water-line replacement project.

PUBLIC COMMENT

There was none.

CONSENT CALENDAR

Cw. Cuonzo, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE MEETING OF APRIL 5, 2012.** Cm. Broughton, seconded by Cw. Bross-Fregonara, moved **THAT THE MOTION BE AMENDED TO REQUIRE STRIKING OPERATIONS ASSISTANT P. BLOSSER FROM THE ATTENDANCE LIST.** The motion to amend carried. The amended motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

Cm. Woolwine, seconded by Cm. Broughton, **MOVED THAT COUNCIL LAY THE FY 2013 LEVY.** Cm. Woolwine explained that the state auditor had approved the budget that council had proposed at its meeting of March 26, 2012. The motion carried.

Cm. Hensil, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL APPROVE FULL EMPLOYMENT STATUS FOR WATER TREATMENT PLANT CHIEF OPERATOR/ASSISTANT SUPERVISOR WES LAMBERT.** The motion carried.

Cm. Hensil, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE FULL EMPLOYMENT STATUS FOR WATER TREATMENT PLANT OPERATOR KEVIN ARNOLD.** The motion carried.

Cm. Scott, seconded by Cm. Woolwine, **MOVED THAT COUNCIL ADOPT RESOLUTION 323, APPROVING BUDGET REVISION 9, A TRANSFER OF FUNDS WITHIN THE TREASURER’S DEPARTMENT.** The chair requested a roll-call vote. The motion carried. Council votes were as follows:

J. S. Bibey	Yes	C. G. Kinnison	Yes
N. E. Bross-Fregonara	Yes	C.L. Metheny	Absent
V. T. Broughton	Yes	J. J. Sabatino	Absent
M. D. Cuonzo	Yes	M. D. Scott	Yes
T. Z. Hensil	Yes	R. A. Woolwine	Yes

Cm. Scott, seconded by Cm. Woolwine, **MOVED THAT COUNCIL ADOPT RESOLUTION 324, APPROVING BUDGET REVISION 10, A TRANSFER OF FUNDS FROM THE TREASURER’S TO THE CLERK’S DEPARTMENT FOR THE PURCHASE OF A DOCUMENT SCANNER.** The chair requested a roll-call vote. The motion carried. Council votes were as follows:

J. S. Bibey	Yes	C. G. Kinnison	Yes
N. E. Bross-Fregonara	Yes	C.L. Metheny	Absent
V. T. Broughton	Yes	J. J. Sabatino	Absent
M. D. Cuonzo	Yes	M. D. Scott	Yes
T. Z. Hensil	Yes	R. A. Woolwine	Yes

Cm. Woolwine, seconded by Cm. Hensil, **MOVED THAT COUNCIL REQUEST THAT THE RANDOLPH COUNTY COMMISSION PAY ONE THIRD OF THE COST OF THE LEVEE CERTIFICATION, WITH ONE THIRD BEING PAID FROM THE ELKINS GENERAL FUND AND ONE THIRD BEING PAID FROM THE ELKINS WATER FUND.** Cw. Cuonzo recommended that the Randolph County Commission be requested to pay half of the levee-certification costs. Cm. Hensil, seconded by Cm. Scott, **MOVED TO AMEND THE ORIGINAL MOTION TO INCREASE THE PAYMENT AMOUNT REQUESTED OF THE RANDOLPH COUNTY COMMISSION FROM ONE THIRD TO ONE HALF.** The motion to amend carried. The amended motion carried.

Cm. Bibey, seconded by Cm. Scott, **MOVED THAT COUNCIL APPROVE A TRAVEL REQUEST FOR SGT. JUDY TO ATTEND AN INSTRUCTOR DEVELOPMENT COURSE IN WHEELING, MAY 14-17.** At Cm. Woolwine’s request, Lt. Richards explained that the course satisfies a state requirement that police officers receive instructor training before being certified to provide instruction in specific subjects, such as firearms, within their departments. Cm. Woolwine sought assurance that this certification would not result in Sgt. Judy being called away from his duties in Elkins to provide training to other departments. Lt. Richards said that, although Sgt. Judy would be eligible to provide training to other departments, he would only be allowed to do so during his personal time. The motion carried.

The council recognized Sanitation Worker John Iseli as Employee of the Quarter. Sanitation Supervisor T. Roth accepted the award on his behalf.

Cw. Cuonzo, seconded by Cm. Woolwine, **MOVED THAT COUNCIL ADOPT RESOLUTION 325, APPROVING PAYMENT OF AN INVOICE RELATED TO THE RANDOLPH AVENUE WATER-LINE REPLACEMENT PROJECT.** Treasurer Daniels-Smith announced that the amount shown on the resolution did not match the amount shown on the invoice. The correct amount was \$31,065.54, as shown on the invoice. Cm. Scott, seconded by Cm. Bibey, moved to amend the original motion by requiring correction of this error. The motion to amend carried. The amended motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cw. Bross-Fregonara, seconded by Cm. Scott, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED.** The motion carried.

COMMITTEE REPORTS

Building Committee

Cm. Bross-Fregonara, seconded by Cm. Woolwine, **MOVED THAT COUNCIL GRANT BUILDING PERMITS FOR THE APPLICATIONS LISTED ON THE AGENDA.** The motion carried.

BUILDING PERMITS TO BE ACTED UPON				
April 17, 2012				
Permit	Applicant	Location	Description	Value
950	Judy, Lois	25 Dowell St.	Re-roof	\$3,900
951	Johnson, Bev	330 Randolph Ave.	Replace porch roof	\$2,648
952	Miller, Ron	211 Wilson Street	Replace roof	\$10,500
953	Gow, Chris	119 Barron Ave.	Replace roof	\$12,515
954	VOID	VOID	Void	VOID
955	Davis Memorial Hospital	Gorman Ave.	Replace rubber roof over canopy	\$12,450
956	E.P.R.C.	Glendale Park	Build new restrooms & storage buildings	\$50,000
957	Haney, Steve	111 Ferndale Dr.	Replace shingles	\$4,000
958	Stokes, Erika	131 Buffalo St	Fence	\$2,500
959	Nestor, Grant	1420 Cole Ave.	Replace cedar shakes	\$3,000
960	Elkins Housing Authority	Stoddard Ave	Remodel bathrooms	\$134,685
961*	Arbogast, Daisy	514 Yokum St.	Install metal roof	\$4,500
962	Martin, Todd	308 11th Street	Build deck, move door and upgrade electric	\$7,000
964	Talbott Lumber	204 Bernard Ave.	Siding, windows and roof	\$10,000
966	Stottlemeyer, James	407 Central Street	Reroof and 10 x 12 storage building	\$12,000
967**	Tingler, Freddie	509 Davis Ave.	New porch, drywall, HVAC and plumbing	\$20,000
968	Donaldson, Douglas	425 Kerns Ave.	Replace front concrete steps	\$900
COM 03-12	Davis Memorial Hospital	8 Gorman Ave.	Remodeling physician office	\$200,000
COM 04-12	Davis Memorial Hospital	Reed St.	Remodel lodging house	\$120,000
* Pending contractor's license.				
** Pending payment of business and occupancy taxes.				

Sanitation and Landfill Committee

No report.

Water Committee

No report.

Parks Committee

Cm. Broughton reported that construction of the new restrooms in Glendale Park has begun.

Finance Committee

No report.

Street Committee

No report.

Rules and Ordinances Committee

Cm. Scott reported that the committee is proceeding with work on zoning recent annexations. Having given preliminary approval of language for a resolution related to cell-phone parking spots, the committee has referred the issue to the Streets Committee for work on location and sign design.

Municipal Property Committee

No report.

Personnel Committee

No report.

Public Safety Committee

No report.

ADMINISTRATIVE OFFICER REPORTS

Operations Manager

No report.

Treasurer

No report.

Police Chief

At Cm. Broughton's request, Lt. Richards discussed shoplifting incidents in the Elkins area.

Fire Chief

Chief Meader reported that the Fire Department received a grant from the West Virginia Department of Health and Human Resources for \$3,500 and used it to purchase two automated external defibrillators (AEDs). With these purchases, the department now owns four AEDs.

MAYOR'S COMMENTS

911 Committee

Mayor Talbott advised council that, as of April 13, he had finished making appointments to the ad hoc Elkins 911 Committee created by motion of council at the meeting of March 15, 2012. The members are: Randall Biller (citizen member), Fire Chief Tom Meader, Greg Schumacher (citizen member), City Clerk Sutton Stokes (chair), and Police Chief Rob White. It was confirmed that the committee's 45-day deadline will be counted from the date of its first meeting. The mayor observed that each of the city's five wards is represented on the committee.

Wastewater Treatment Plant Audit

The mayor drew council's attention to a letter from the West Virginia Department of Environmental Protection advising the city that a recent audit of the Elkins Wastewater Treatment Plant had found no deficiencies and resulted in a score of 100; a score of 80 or better is required for recertification.

Appreciation for Great Tygart Valley River Clean-Up

The mayor expressed appreciation for the many volunteers who assisted with the Great Tygart Valley River Clean-Up. At the mayor's request, Cm. Scott described his own experience participating in the clean-up and said that it had been a successful event.

OTHER BUSINESS

Cm. Woolwine asked what the official procedures are for adding or removing agenda items. Cm. Scott said that the Rules and Ordinance Committee would soon be considering recommendations for this and other meeting-related rules.

The meeting adjourned at 8:02 p.m.

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