

PHONE: 304-636-1414
 FAX: 304-636-7866

CITY OF ELKINS, WV
 401 Davis Avenue
 Elkins, WV 26241

PERMIT NUMBER
EXP

APPLICATION DATE: _____

EXCAVATION PERMIT APPLICATION

PROPERTY OWNER INFORMATION		
OWNER'S NAME		
ADDRESS		
PHONE NUMBER		

CONTRACTOR		
NAME		
PHONE		
WV LICENSE #	CITY LICENSE ?	

BOND		
COPY ATTACHED	WAIVED	

JOB SITE INFORMATION	
JOB SITE ADDRESS	
PURPOSE OF EXCAVATION AND SCOPE OF WORK	
DATE WORK TO BEGIN	DATE WORK TO END
STREET CLOSURE REQUESTED? <input type="checkbox"/> YES <input type="checkbox"/> NO	
If yes, give details.	

**NO WORK TO BEGIN UNTIL
 THIS PERMIT IS APPROVED**

1. The approved Excavation Permit must be available on the construction site before any work is begun and until completion of work covered by this permit.
2. At least 48 hours before digging, West Virginia law requires contacting Miss Utility of West Virginia, Inc. at 1-800-245-4848 (Toll-free).

PERSON RESPONSIBLE FOR EXECUTION OF WORK, SAFETY, SURFACE RESTORATION, PAYMENT OF EXPENSES INCURRED, AND COMPLIANCE WITH CITY OF ELKINS CODES AND ORDINANCES.	
PLEASE PRINT NAME	
ADDRESS	PHONE
SIGNATURE	

<input type="checkbox"/>	APPROVED	DATE
<input type="checkbox"/>	DENIED BECAUSE _____	
SIGNATURE OF OPERATIONS MANAGER		