

**CITY OF ELKINS, WV**

401 Davis Avenue  
Elkins, WV 26241

PHONE: 304-636-1414  
FAX: 304-636-7866

PERMIT NUMBER

APPLICATION DATE: \_\_\_\_\_

**RESIDENTIAL DEMOLITION PERMIT APPLICATION**

PROPERTY OWNER INFORMATION	
OWNER'S NAME	
ADDRESS	
PHONE NUMBER	
NOTE: <i>Property owners may only do the work on their own residence. Any work done on other property must be done by a contractor.</i>	

JOB SITE INFORMATION	
ADDRESS	
NEW DWELLING AREA	FINISHED ATTIC AREA
SQUARE FEET	SQUARE FEET
GARAGE AREA	BASEMENT AREA
SQUARE FEET	SQUARE FEET
ACCESSORY BUILDING	OTHER AREA
SQUARE FEET	SQUARE FEET

CONTRACTOR		
NAME		
ADDRESS		
PHONE	WV LICENSE #	CITY LICENSE ?
NOTE: <i>Contractors are required by City Ordinance to be registered to work in the City and to file Business and Occupation Taxes on the work done.</i>		

COST OF WORK (MATERIALS AND LABOR)

**NO WORK TO BEGIN UNTIL  
THIS PERMIT IS APPROVED**

**ALL WORK MUST BE COMPLETED WITHIN 30 CALENDAR DAYS**

ASBESTOS ABATEMENT	
STATE CERTIFIED ASBESTOS INSPECTOR'S NAME	ASBESTOS INSPECTION RESULTS
	<input type="checkbox"/> ASBESTOS FOUND <input type="checkbox"/> ASBESTOS FREE
STATE CERTIFIED ASBESTOS INSPECTOR'S LICENSE #	STATE CERTIFIED ASBESTOS CONTRACTOR'S LICENSE #

1. THE APPROVED DEMOLITION PERMIT MUST BE POSTED ON THE CONSTRUCTION SITE BEFORE ANY WORK IS BEGUN AND UNTIL COMPLETION OF WORK COVERED BY SAID PERMIT. THE PERMIT EXPIRES SIX MONTHS AFTER THE DATE OF ISSUE.
2. OWNER AND/OR CONTRACTOR HEREBY AGREE TO INDEMNIFY AND HOLD THE CITY OF ELKINS AND ITS OFFICIALS AND REPRESENTATIVES HARMLESS AGAINST ALL CLAIMS, WARRANTS, DEMANDS, CAUSE OF ACTION OR SUITS FROM OR OCCASIONED BY THE WORK WHICH SHALL BE SUBJECT TO THIS PERMIT.
3. AT LEAST 48 HOURS BEFORE DIGGING, WEST VIRGINIA LAW REQUIRES CONTACTING MISS UTILITY OF WEST VIRGINIA, INC. AT 1-800-245-4848 (TOLL FREE).

PERMIT FEE (PROJECTS UNDER \$300 ARE EXEMPT)	
\$800 TO \$3,000 = \$10.00	ABOVE \$3,000 = 33% OF TOTAL
AMOUNT PAID	RECEIPT #

I UNDERSTAND AND WILL ADHERE TO FOREGOING REQUIREMENTS
SIGNATURE OF OWNER
SIGNATURE OF APPLICANT

APPROVED BY BUILDING INSPECTOR:
DATE
SIGNATURE OF BUILDING INSPECTOR

APPROVED BY UTILITY DEPARTMENTS
SIGNATURE FOR SEWER DEPARTMENT
SIGNATURE FOR WATER DEPARTMENT

APPROVED BY BUILDING COMMITTEE:
SIGNATURE OF CHAIRMAN OF BUILDING COMMITTEE

APPROVED BY FIRE CHIEF
SIGNATURE OF FIRE CHIEF

THE ABOVE DEMOLITION APPLICATION HAS BEEN APPROVED BY THE BUILDING COMMITTEE AND GRANTED BY THE CITY COUNCIL AND THE ELKINS LANDMARKS COMMISSION. YOU ARE HEREBY AUTHORIZED TO PROCEED ACCORDING TO THE SPECIFICATIONS AS SET FORTH IN YOUR APPLICATION.

PERMIT GRANTED BY ELKINS CITY COUNCIL
DATE
SIGNATURE OF ELKINS CITY CLERK

ELKINS LANDMARKS COMMISSION NOTIFIED
DATE
SIGNATURE