

# ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue  
Council Chamber, 2nd Floor  
June 16, 2016  
Time: 7:00 p.m.*

## **1. Invocation and Pledge of Allegiance**

## **2. Call to order and roll call**

## **3. Public comment**

## **4. Agenda Adjustments**

- a. Appointing Mr. Clark Evans as Commissioner for the Elkins Housing Authority to the unexpired term ending December 31, 2016.
- b. *Ordinance 214*: Adopting Fireworks Ordinance
- c. *Resolution 914*: Adopting City of Elkins Organizational Chart
- d. *Resolution 915*: Water System Improvement Project Change Order 2 to Project No. 1

## **5. Minutes**

- a. Minutes proposed for the regular council meeting of June 2, 2016.

## **6. Unfinished business**

- a. *Ordinance 212*: Amending Chapter 6, Section 6-14.16, City Business License Fees. Reading 3 of 3
- b. *Ordinance 213*: Regarding Vacant Structures: Reading 2 of 2.

## **7. New business**

- a. *Resolution 906*: Adopting and Implementing a Policy Concerning Allocation of Indirect Costs to Funds.
- b. *Resolution 907*: Approving “Full-Time Regular Employee” Status and Establishing a New Compensation Level for T. C. Bennett as a Police Patrolman.
- c. *Resolution 908*: Approving “Full Time Regular Employee” Status and Establishing a New Compensation Level for A. M. Wyshyvank as a Police Patrolman.
- d. *Resolution 909*: Approving Invoices Related to the Water System Improvement Project and Authorizing Payment Thereof

- e. *Resolution 910*: To Approve Budget Revision 2016-001-35, 37 through 41, 43, 45, 46, 48, 49, 50, 53, and 2016-001-54.
- f. *Resolution 911*: To Approve State Auditor Budget Revision 6 for Budget Revisions 36, 42, 44, 47 51, and 52.
- g. *Resolution 912*: Approving “Full Time Regular Employee” Status and Confirming a Compensation Level for J. Yorkey as Street Sweeper Operator.
- h. *Resolution 913*: Appointing Mr. Clark Evans to the Elkins Housing Authority for the unexpired term ending December 31, 2016.
- i. *Ordinance 214*: Adopting Fireworks Ordinance
- j. *Resolution 914*: Adopting City of Elkins Organizational Chart
- k. *Resolution 915*: Water System Improvement Project Change Order 2 to Project No. 1
- l. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city’s Events Protocol.
  - i. July 9, 2016—9:00 a.m. until 3:00 p.m.--Elkins Main Street, MAD About Chocolate and Sidewalk use for Downtown Yard Sale.

**8. Approval of vendor invoice payments**

Vendor invoices presented for approval:

- Accounts Payable check transactions dated 5/31/16 – 6/13/16

(Available for public review in the city clerk’s office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

**9. Correspondence and Notifications**

- a. Issued building permits.

**10. Committee reports**

**11. Administrative officer reports**

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

**12. Mayor’s comments**

**13. Adjournment**