

## ***Approved Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
August 18, 2016  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, C. Friddle, III, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, M. D. Scott, L.H. Vest and R. A. Woolwine; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter R. Adkins.

Police Chief C. Cross was absent.

### **PRESENTATION**

Chelley Depp, President of the Board of Director's for the Randolph County Convention and Visitors Bureau, presented the organization's 2015-16 Annual Report and Financial Statements.

### **MINUTES**

Cm. Scott, seconded by Cw. Bross-Fregonara, **MOVED APPROVAL OF THE MINUTES OF THE AUGUST 4, 2016 PUBLIC HEARING REGARDING ALLEY ABANDONMENT.** The motion carried.

Cm. Ochsendorf, seconded by Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE AUGUST 4, 2016 REGULAR COUNCIL MEETING.** The motion carried.

### **NEW BUSINESS**

Cm. Scott, seconded by, Cm. Parker. **MOVED APPROVAL OF ORDINANCE 218: ALLEY ABANDONMENT (1<sup>ST</sup> OF 2 READINGS).** The motion carried.

Cm. Ochsendorf, seconded by, Cw. Cuonzo. **MOVED APPROVAL OF RESOLUTION 935: APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENT PROJECT AND AUTHORIZING THE PAYMENT THEREOF.** The motion carried.

Cw. Cuonzo, seconded by, Cm. Parker. **MOVED APPROVAL OF RESOLUTIONS 936: REAPPOINTING W. JOHNSON TO THE FIREMAN'S CIVIL SERVICE COMMISSION.** The motion carried.

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Cw. Cuonzo, seconded by, Cm. Ochsendorf. **MOVED APPROVAL OF RESOLUTION 937: AUTHORIZING CONDITIONS OF A SECURITY AGREEMENT BETWEEN THE WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF AGREEMENT.** The motion carried.

Cw. Cuonzo, seconded by, Cm. Parker. **MOVED APPROVAL OF RESOLUTION 938: APPOINTMENT OF CITY RESIDENT TO THE FIRE SERVICE FEE APPEALS BOARD.** The motion carried.

Cm. Scott, seconded by, Cw. Bross-Fregonara. **MOVED APPROVAL OF THE FOLLOWING REQUESTS TO USE OR CLOSE CITY STREETS FOR SPECIAL EVENTS THAT HAVE BEEN APPROVED BY THE APPROPRIATE ADMINISTRATIVE OFFICERS PER THE CITY’S EVENTS PROTOCOL.** The motion carried.

- i. September 16, 6:00 p.m. to 7:00 p.m. – Elkins High School Homecoming Parade.
- ii. September 17, 8:00 a.m. to 10:00 a.m. – Bill Proudfoot 5k Scholarship Race.

Cm. Metheny, seconded by, Cm. Ochsendorf. **MOVED APPROVAL OF AN ENDORSEMENT FROM THE CITY OF ELKINS FOR THE MOUNTAIN STATE FOREST FESTIVAL TO OBTAIN A WVABCA CLASS A SPECIAL EVENTS LICENSE.** The motion carried. Cm. Woolwine abstained.

Cw. Bross-Fregonara suggested the creation of a beautification committee or commission in an effort to bring together the various existing boards, commissions, committees and organizations all working towards the beautification of Elkins. The intention of the commission would be to allow these groups an opportunity to develop cooperative strategies and report to Council. The issue was referred to the Rules and Ordinance Committee for discussion.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Metheny, seconded by Cm. Woolwine, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period 8/02 – 8/14, 2016.

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.

The following building permits have been issued since the previous regular council meeting.

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<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
160174	Miller, Alice	223 Bruce St	New Deck W/Roof & Repair Rear Deck	18,000.00
160175	Rosenblum, Bret	102 Boundary Ave.	Repair 50 Sq Ft of Deck Railing	800.00
160176	Thompson, Gary & Carol	916 W Central St.	Install Metal Roof	6,950.00
160177	YMCA	400 Davis Ave.	Install 8' X 8' Quilt Sign On Elevator Shaft	500.00
160178	Siler, Charles II	113 Baron Ave.	Install 12' X 26' Carport	2,250.00
160179	Bodkins, Ronald & Jo Ellen	1825 Livingston Ave.	Storage Building 14" X 24"	6,000.00
160180	Ellis, Randy Jr.	316 Tygart Ct.	Privacy Fence	800.00
160181	Strong, Stuart	957 S. Kerens Ave.	32' X 15' Concrete Pad	800.00
160182	Grindle, William	12 Dent St.	Demolition of Greenhouse	2,000.00
160183	Grindle, William	12 Dent St.	Build Garage Footer & Floor	10,000.00

- Annual report of the Elkins Police Pension and Relief Fund
- Annual report of the Elkins Firefighters Pension and Relief Fund
- Annual report of the Elkins-Randolph County Library

Cm. Metheny, seconded by, Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:25 p.m.

*Approved by council at the meeting  
of September 1, 2016*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk