

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
January 5, 2017
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, C. Friddle, III, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Officer B. Tice; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter M. Burdette.

Police Chief C. Cross was absent.

MINUTES

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE MINUTES OF THE DECEMBER 15, 2016 MEETING.** The motion carried.

NEW BUSINESS

Elkins Parks and Recreation Commission President Dick Harvey introduced the new Elkins Parks and Recreation Director, Tom Tesar. Mr. Tesar made a few remarks to Council.

Cm. Woolwine, seconded by, Cw. Vest, **MOVED APPROVAL OF RESOLUTION 980: ANNOUNCING COUNCIL VACANCY AND OPENING PERIOD OF APPLICATION FOR UNEXPIRED TERM.** The motion carried.

Cw. Cuonzo, seconded by, Cm. Parker, **MOVED APPROVAL OF RESOLUTION 981: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR M. METHENY AS MUNICIPAL COURT CLERK.** Cm. C. Metheny abstained from the vote. The motion carried.

Cw. Cuonzo, seconded by, Cm. Parker, **MOVED APPROVAL OF RESOLUTION 982: CITY OF ELKINS WATER SYSTEM IMPROVEMENT PROJECT CHANGE ORDER NO. 2 TO CONTRACT NO. 2.** The motion carried.

Cw. Cuonzo, seconded by, Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 983: ACCEPTING CONDITIONS OF AGREEMENT BETWEEN CITYNET AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF AGREEMENT.** The motion carried.

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Cw. Cuonzo, seconded by, Cm. Ochsendorf, **MOVED APPROVAL OF RESOLUTION 984: REAPPOINTMENT TO VARIOUS CITY BOARDS AND COMMISSIONS.** The motion carried.

Cw. Bross-Fregonara, seconded by, Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 987: CHANGE IN POLLING PLACE FOR 2017 MUNICIPAL ELECTION.** The motion carried.

The City Clerk provided Council with the Proposed Election Board for the 2017 Municipal Election. Council was asked to review the list and contact the Clerk with any questions or concerns. The final 2017 Election Board will be presented at the next council meeting.

Cm. Woolwine, seconded by, Cm. Ochsendorf, **MOVED FOR COUNCIL TO ENTER INTO EXECUTIVE SESSION FOR ATTORNEY-CLIENT PRIVILEGE FOR THE PURPOSE OF HEARING A REPORT FROM THE CITY ATTORNEY REGARDING INSURED OR UNINSURED FIRE DAMAGED PROPERTY.** The motion carried. Council entered executive session at 7:15 and returned at 7:45. The Chair announced that no action was taken. Cm. Woolwine, seconded by, Cw. Bross-Fregonara, **MOVED APPROVAL OF AUTHORITY FOR THE CITY ATTORNEY TO PROCEED WITH ACTIONS AGAINST SPECIFIC FIRE DAMAGED PROPERTIES AS DISCUSSED.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period 12/13/2016 to 1/2/2017.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
160274	Pohl, Alexander	214 Harpertown Rd	Electrical Service Upgrade	3,600.00
160275	Seneca Realty Co.	910 S Davis Ave. Apart. 1-D	Electric Service Inspection	500.00
160276	Grindle, William	12 Dent St.	Dry-Space & Smart Jacks	7,637.00

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ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
160277	Carper, Karen	318 Harpertown Rd.	Demo Small Garage	800.00
170000	Scott, Mark	8 Pinecrest	Kitchen Remodel	15,368.00
170001	Davis Medical (Cardiac & Vascular Clinic)	213 Main St.	Remodel Exam Rooms	4,250.00
170002	Scott, Mark	8 Pinecrest	Wiring And Plumbing	3,000.00
170003	Phillips, Milton	928 S Henry Ave.	Re-shingle, New Plumbing, Electric and Bathroom	10,000.00
170004	Elkins Church of God	1416 Taylor Ave.	New flooring and Drywall and Move wall and Kitchen Cabinets	3,200.00
170005	Carr, Brenda	982 1/2 Harrison Ave.	New Electric Service , Re-wire, New Drywall and Finish Siding & Porches	1,600.00

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:01 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk