

## ***Proposed Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
January 19, 2017  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons, R.P. Dusenbury, C. Friddle, III, C. L. Metheny, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief C. Cross; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter M. Burdette.

Cw. N. E. Bross-Fregonara, Cw. M. D. Cuonzo, Cm. E.R. Ochsendorf and City Treasurer T. Judy were absent.

## **PRESENTATION**

Melodee Price and Jeff Kresch made a proposal to City Council for support of a Five Star & Urban Waters Restoration Grant Project. The presenters provided information to Council on the grant requirements and identified partners participating in the match. The presenters requested two things from council. First, approval to use the Wilson Street property near the swinging bridge for a riverside park area and secondly, to pave a section of this space for parking. The value of this in-kind donation was determined to be \$11,870.00 by Operations Manager R. Pingley.

## **MINUTES**

Cm. Metheny, seconded by Cm. Woolwine, **MOVED APPROVAL OF THE MINUTES OF THE JANUARY 5, 2016 MEETING.** The motion carried.

## **NEW BUSINESS**

Cm. Woolwine, seconded by, Cm. Friddle III, **MOVED APPROVAL OF RESOLUTION 988: ACCEPTING CONDITIONS OF AGREEMENT BETWEEN HART OFFICE SOLUTIONS AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION THEREOF.** The motion carried.

Cm. Woolwine, seconded by, Cm. Dusenbury, **MOVED APPROVAL OF RESOLUTION 989: APPOINTING OFFICIALS FOR THE 2017 ELECTION.** The motion carried.

Cm. Woolwine, seconded by, Cw. Vest, **MOVED APPROVAL OF RESOLUTION 990: APPOINTMENT TO VARIOUS CITY BOARDS AND COMMISSIONS.** The motion carried.

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Cm. Metheny, seconded by, Cm. Friddle III, **MOVED APPROVAL OF RESOLUTION 991: AUTHORIZATION TO OPEN AND MAINTAIN A BANK ACCOUNT FOR WATER OPERATING AND MAINTENANCE COSTS.** The motion carried.

Cm. Woolwine, seconded by, Cm. Parker, **MOVED APPROVAL OF RESOLUTION 992: AUTHORIZING INVOICES RELATED TO THE WATER SYSTEM IMPROVEMENT PROJECT AND AUTHORIZING PAYMENT THEREOF.** The motion carried.

Council discussed the Third Ward council seat vacancy and directed the Clerk to set up the interview for Thursday, February 2, 2017 at 6:00 p.m.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Metheny, seconded by Cw. Vest, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period January 3 – January 16, 2017.

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.
- Treasurer’s Report

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
170006	Watring, Kent & Brenda	1211 Harrison Ave.	New 10,640 Sq Ft Building	550,000.00
170007	Elkins Church of Brethren	708 W. Central St.	Kitchen Remodel	28,500.00
170008	Perry, Roger & Susan	1410 S. Davis Ave.	Remodel Bathroom	3,800.00
170009	Harless, Mark & Tammy	102 Fifteenth St.	Build Garage	8,220.00
170010	Harris, Philip	108 Ellis Ave.	Replace HVAC	6,188.00
170011	Baird, Robert	205-1/2 First St.	Reroof	8,036.00

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170012	Tin People, LLC	125 Third St.	Renovations- Elevator, Stairs & Bathrooms	80,000.00

**MAYOR’S COMMENTS**

February 12 – 18, 2017 will be designated “Random Acts of Kindness Week” in Elkins. City Officials will reach out to members of the community to solicit participation in meeting the kindness challenge.

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:57 p.m.

*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk