

**Approved Minutes**

**ELKINS COMMON COUNCIL  
REGULAR COUNCIL MEETING  
MINUTES**

**401 Davis Avenue  
Council Chamber, 2nd Floor  
March 16, 2017  
7:00 p.m.**

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, C. Friddle, III, C.C. Lowther, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief J.C. Raffety; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Henry-Vance.

The Chair of the meeting, Mayor V.T. Broughton, announced this would be the last regular council meeting for Cm. R. Dusenbury and Cw. N. Bross- Fregonara and recognized them both for their service.

**MINUTES**

Cm. Metheny, seconded by Cm. Dusenbury, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 2, 2017. The motion carried.**

**NEW BUSINESS**

Cw. Cuonzo, seconded by, Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 235: REVISING CHAPTER 4 OF THE ELKINS CITY CODE REGARDING THE REGULATION OF TREES (1<sup>ST</sup> OF TWO READINGS). The motion carried.**

Cm. Woolwine, seconded by, Cm. Metheny, **MOVED APPROVAL OF THE FISCAL YEAR 2018 BUDGET.** Following council discussion, Cw. Cuonzo, seconded by, Cw. Bross-Fregonara, **MOVED THE PREVIOUS QUESTION. The motion carried.** In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The motion carried. Council votes were as follows:

N. Bross-Fregonara	Yes	C. Lowther	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Metheny	Yes	R. Woolwine	Yes
R. Dusenbury	No	G. Ochsendorf	Yes		
C. Friddle III	Yes	D. Parker	Yes		

Cw. Cuonzo, seconded by, Cm. Ochsendorf, **MOVED APPROVAL OF RESOLUTION 1003: REAPPOINTMENT OF GERALDINE ROBERTS AS CITY ATTORNEY. The motion carried.**

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Cw. Cuonzo, seconded by, Cm. Parker, **MOVED APPROVAL OF RESOLUTION 1004: APPROVING INVOICES RELATED TO THE WATER SYSTEM IMPROVEMENT PROJECT AND AUTHORIZING PAYMENT THEREOF.** The motion carried.

Cm. Woolwine, seconded by, Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1005: AUTHORIZING APPLICATION FOR STATE DEVELOPMENT GRANT THROUGH THE STATE HISTORIC PRESERVATION OFFICE (“SHPO”) FOR THE KUMP HOUSE.** The motion carried.

Cm. Woolwine, seconded by, Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1006: APPROVING COMPENSATION ADJUSTMENT FOR R. JONES.** The motion carried.

Cw. Cuonzo, seconded by, Cm. Parker, **MOVED APPROVAL OF RESOLUTION 1007: ADOPTING AND IMPLEMENTING NEW PERSONNEL POLICIES CONCERNING COMPENSATORY TIME.** The motion carried.

Cm. Woolwine, seconded by, Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1008: AUTHORIZING THE CENTRAL GARAGE TO PURCHASE A FORD F250 WITH FUNDS FROM ITS CAPITAL OUTLAY ACCOUNT.** The motion carried.

Cm. Metheny, seconded by, Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 1009: AUTHORIZING THE STREET DEPARTMENT TO PURCHASE A FORD F550 WITH FUNDS FROM ITS CAPITAL OUTLAY ACCOUNT.** The motion carried.

Cw. Cuonzo, seconded by, Cm. Parker, **MOVED APPROVAL OF RESOLUTION 1010: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR D. GOODEN.** The motion carried.

Cw. Cuonzo, seconded by, Cw. Bross-Fregonara, **MOVED APPROVAL OF RESOLUTION 1011: CITY OF ELKINS WATER SYSTEM IMPROVEMENT PROJECT CHANGE ORDER NO. 4 TO CONTRACT NO.3.** The motion carried.

### **APPROVAL OF VENDOR INVOICE PAYMENTS**

Cw. Cuonzo, seconded by Cw. Bross-Fregonara, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period March 1 – March 15, 2017.

### **CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.

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- Events approved

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
<b>170058</b>	<b>Holland Enterprise LLC (Dollar Store)</b>	<b>107 Third St.</b>	<b>Sign</b>	<b>1,500.00</b>
<b>170059</b>	<b>Hinzman, Tiffany</b>	<b>15 River St.</b>	<b>Remodel</b>	<b>25,000.00</b>
<b>170060</b>	<b>Walace, Rebecca</b>	<b>305 Hinkle St.</b>	<b>Re-Roof</b>	<b>6,500.00</b>
<b>170061</b>	<b>Davis &amp; Elkins Collage</b>	<b>100 Campus Dr. (Graceland)</b>	<b>New Cooling Tower and New Boiler</b>	<b>295,000.00</b>

Cw. N. Bross-Fregonara read a farewell statement to council.

Cm. R. Dusenbury made a farewell statement to council.

Cm. Metheny, seconded by Cm. Dusenbury, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:02 p.m.

*Approved by council at the meeting  
of April 6, 2017*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk