

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
July 6, 2017
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C. Friddle, III, M.M. Hazen, C.C. Lowther (arrived at 7:55 pm), C. L. Metheny, E.R. Ochsendorf, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief J.C. Raffety; Fire Chief T. W. Meader; Operations Assistant M. Himes; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Henry-Vance.

City Treasurer T. Judy and Operations Manager R.P. Pingley were absent.

PUBLIC COMMENT

Rhett Dusenbury of 140 Easy St, Elkins provided council with a copy of the Town Voice, a publication distributed by the Mooresville, NC governing body to its citizens. Mr. Dusenbury highlighted an article within regarding the municipality's budget process.

PRESENTATION

Beth King from the Augusta Heritage Center presented information about the upcoming Augusta Heritage Festival and additional programs throughout the year. The Festival series of classes, dances and concerts begins on July 9th and ends with the festival in City Park on August 12th. They hope to have approximately one-thousand participants this summer. The Center has a large scholarship program and have awarded one-hundred eleven partial or full scholarships to participants this year. The Center contributes to the community through cultural and artistic events and preservation as well as economically when participants lodge, eat and tour for the six days they are enrolled.

MINUTES

Cm. Metheny **MOVED APPROVAL OF THE MINUTES OF THE JUNE 15, 2017 MEETING.** The motion carried.

NEW BUSINESS

With council's permission, item f was moved to the top of the agenda. Ptl. Tice, of the Elkins Police Department, presented information to council regarding the Veteran's program which

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would facilitate the acquisition of a single purpose narcotics dog and accompanying training to him.

Cm. Metheny MOVED APPROVAL OF RESOLUTION 1038: APPROVAL OF THE ELKINS POLICE DEPARTMENT ACQUISITION OF A NEW K-9 MEMBER. The motion carried.

Dave Cutlip, co-chair of the Elkins Main Street Design Committee, presented council the parking plans recommendations created collaboratively between city officials and Main Street representatives. The plan was brought to council for discussion by the Municipal Properties Committee. One of the concerns addressed was the downtown flag display by the American Legion on certain federal holidays. Cm. Metheny recalls that in the past the flags were horizontally mounted in the sidewalk and that this was attractive. Cm. Friddle expressed concern over the loss of revenue if all the meters are removed and would like more information prior to making a decision. Cw. Hazen recommended reverse angle parking as opposed to parallel parking to increase the number of available spaces downtown.

Cm. Metheny MOVED THE PARKING PLAN RECOMMENDATIONS BE REFERRED BACK TO THE MUNICIPAL PROPERTIES COMMITTEE FOR FURTHER REVIEW. The motion carried.

Cm. Metheny MOVED COUNCIL ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEMS B AND D UNDER ATTORNEY CLIENT PRIVILEGE. The motion carried. Council entered executive session at 7:45 p.m. and returned at 8:35 p.m. The chair announced that no action was taken.

Cm. Friddle III MOVED APPROVAL FOR THE CITY TO RETAIN THE SERVICES OF BRYSON VAN NOSTRAND TO ASSESS THE PRESENT CONDITION AND RECOMMENDED NECESSARY UPGRADES FOR THE FUTURE USE OF CITY HALL. The motion carried.

Cm. Friddle III MOVED APPROVAL FOR THE CITY TO RETAIN THE SERVICES OF BRYSON VAN NOSTRAND TO ASSESS THE PRESENT CONDITION AND RECOMMENDED NECESSARY UPGRADES FOR THE FUTURE USE OF THE PHIL GAINER COMMUNITY CENTER. The motion carried.

Cm. Friddle III MOVED APPROVAL OF THE EXPENDITURE OF CITY FUNDS UP TO \$25,000 AS MATCHING FUNDS FOR THE RURAL CAPACITY DEVELOPMENT INITIATIVE GRANT. The motion carried.

Cm. Woolwine MOVED APPROVAL FOR ROBERT RODECKER OF KAY CASTO AND CHANEY LAW PLLC TO REVIEW AND RECOMMEND THE CITY OF ELKINS RESPONSE TO THE TYGARTS VALLEY TRANSFER REQUEST FOR RATE INCREASE TO THE WV PUBLIC SERVICE COMMISSION. The motion carried.

City Clerk J. Sutton provided a brief history of the Elkins Building Commission to council including the lack of any current members. City Attorney G. Roberts explained the purpose of the commission and that as of right now, there is no pending business.

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Cm. Metheny **MOVED APPROVAL FOR THE CITY TO ISSUE A LETTER OF SUPPORT FOR THE MOUNTAIN STATE FOREST FESTIVAL’S REQUEST TO THE WV ABCA FOR A CLASS A LICENSE.** The motion carried. Cm. Woolwine abstained from the vote due to his service on the MSFF Board.

Cw. Cuonzo **MOVED APPROVAL OF RESOLUTION 1039: APPOINTING A POLICE CHIEF AND ESTABLISHING THE AMOUNT OF ANNUAL COMPENSATION.** The motion carried.

The chair called a recess at 8:40 p.m. Council was called back in session at 8:45 p.m.

Cw. Cuonzo **MOVED APPROVAL OF RESOLUTION 1040: REAPPOINTMENT OF C. SCHOONOVER TO THE INTERNATIONAL PROPERTY MAINTENANCE CODE BOARD OF APPEALS.** The motion carried.

Cm. Woolwine **MOVED APPROVAL OF RESOLUTION 1041: ACCEPTING CONDITIONS OF MEMORANDUM OF UNDERSTANDING BETWEEN BROWN AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION THEREOF.** The motion carried.

Cm. Parker **MOVED APPROVAL OF RESOLUTION 1042: CREATION OF SPECIAL INVESTIGATOR POSITION WITHIN THE ELKINS POLICE DEPARTMENT AND APPOINTMENT OF J.C. RAFFETY TO THE SAME.** The motion carried.

Cw. Hazen **MOVED APPROVAL OF THE ADDRESS CHANGES RECOMMENDED AND PRESENTED TO COUNCIL BY CITY CLERK J. SUTTON.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period June 14 – July 4, 2017.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.

The following building permits have been issued since the previous regular council meeting.

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ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
170154	Wyshyvanuk, Alex	133 Guy St	Electrical Upgrade	500.00
170155	White, Jerry	109 Vector Dr.	Install Vinyl Siding	600.00
170156	Hepler, Don	114 Ferndale Dr.	Install Fence in Rear Yard	1,500.00
170157	Brown, John	209 Sycamore St.	Repair Roof and Drywall from Storm Damage	30,000.00
170158	Thompson, Clyde	1301 S Henry Ave.	Reroof Garage	1,500.00
170159	Hott, Greg	112 Riverview Dr.	Install New Shingle Roof	3,800.00
170160	Vallelonga, John	301 Andrews St	Repair Driveway	7,700.00
170161	Nestor, Pat	1420 Cole Ave.	Replace Decking	3,000.00
170162	Nella's Inc.	1320 Livingston Ave.	Asbestos Abatement	15,000.00
170163	Seneca Mall, LLC	218 Davis Ave.	Remodel	10,000.00
170164	CGP Development, Inc.	1513 Harrison Ave.	Reroof	93,236.00
170165	Hines, Sarah	191 Summit St.	Build Deck	2,500.00
170166	Arbogast, Jr. William	19 First St.	Electrical Upgrade	800.00
170167	Lothes, Charles	107 White Oak Ln.	Concrete Patio	4,000.00
170168	Miller, Michael	104 Vista Ave.	Remodel Kitchen & Replace Windows in Sunroom	30,000.00
170169	Lytle, Janet	244 Diamond St.	Replace Roof	1,500.00
170170	Kyle, Phil	115 Orchard St.	Reroof Garage	850.00
170171	Martin, James	1316 S Henry Ave.	Remodel Bathroom	3,000.00
170172	Gillespie, Sidney	120 Guy St.	Fence	500.00

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Cm. Metheny **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 9:04 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk