

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
September 21, 2017
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C. Friddle, III, M.M. Hazen, C.C. Lowther, E.R. Ochsendorf, D.C. Parker, and R. A. Woolwine; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

C. L. Metheny; L.H. Vest and City Attorney G. S. Roberts were absent.

PUBLIC COMMENT

Jenny Belt, 1010 S. Kerens Ave., requests action be taken against her neighbor at 1012 S. Kerens, in regards to the lack of gutters and chipping paint on the house.

Missy Anello, 1003 ½ S. Kerens Ave, reports that a nearby property owned by Stephanie Bender should be cited for failure to maintain grass and for having a car with no tags. Ms. Anello also believes there to be drug activity in the alley by her house.

Jamie Belt, 1010 S. Kerens Ave, offered thanks to the Street Department for installing a street light near his home. He would like to see additional lights on S. Kerens and S. Henry.

MINUTES

Cw. Hazen **MOVED APPROVAL OF THE MINUTES OF THE SEPTEMBER 7, 2017 MEETING.** The motion carried.

NEW BUSINESS

Cm. Ochsendorf **MOVED APPROVAL OF ORDINANCE 244: IMPOSITION OF A MUNICIPAL COURT MAINTENANCE FEE (3RD AND FINAL READING).** The motion carried.

Cm. Chenoweth **MOVED APPROVAL OF ORDINANCE 246: AMENDING CITY CODE CHAPTER 8, ARTICLE II, FIRE PREVENTION CODE (1ST OF TWO READINGS).** The motion carried.

Cm. Friddle III **MOVED APPROVAL OF RESOLUTION 1056: ACCEPTING CONDITIONS OF CONTRACT FOR SERVICES BETWEEN PAUL BENDER AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF AGREEMENT.** The motion carried.

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Cw. Hazen MOVED APPROVAL OF RESOLUTION 1057: APPOINTING A TREASURER AND ESTABLISHING THE AMOUNT OF ANNUAL COMPENSATION. The motion carried.

Cm. Woolwine MOVED APPROVAL OF RESOLUTION 1058: AUTHORIZING MUNICIPAL COURT TO PURCHASE MUNICIPAL COURT SOFTWARE, AND AUTHORIZING EXECUTION OF FINANCIAL DOCUMENTS. City Treasurer T. Judy presented two quotes for council to consider. They agreed to finance the purchase through Mountain Valley Bank over a five year term. The motion carried.

Cm. Ochsendorf MOVED APPROVAL OF RESOLUTION 1059: ADOPTING AND IMPLEMENTING CHANGES TO THE ELKINS POLICE DEPARTMENT POLICY AND PROCEDURES MANUAL. The motion carried.

Cm. Ochsendorf MOVED APPROVAL OF RESOLUTION 1060: ACCEPTING CONDITIONS OF MEMORANDUM OF UNDERSTANDING BETWEEN THE WEST VIRGINIA INTERNET CRIMES AGAINST CHILDREN TASK FORCE AND THE CITY OF ELKINS POLICE DEPARTMENT AND AUTHORIZING EXECUTION THEREOF. The motion carried.

Cw. Hazen MOVED APPROVAL OF RESOLUTION 1061: APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENT PROJECT, AND AUTHORIZING PAYMENT THEREOF. The motion carried.

Cw. Cuonzo MOVED APPROVAL OF RESIDENTIAL TRICK OR TREAT TO BE HELD IN THE CITY OF ELKINS ON OCTOBER 31, 2017 BETWEEN 6:30 AND 8:30 P.M. The motion carried.

Cw. Cuonzo MOVED APPROVAL OF THE CANCELLATION OF THE REGULAR MEETING OF COMMON COUNCIL SCHEDULED OCTOBER 5, 2017 DUE TO THE MOUNTAIN STATE FOREST FESTIVAL. The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period September 6 – 19, 2017.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.
- Events
- Treasurer's Report

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The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
170241	Del Aviles, Lowe	202 White Oak Ln	Install Tub & Shower	2,500.00
170242	Lowther, Christopher	135 Heavner Ave.	Install Fence	2,000.00
170243	Bennett, Darren	100 Sunset Dr.	Install Concrete Patio and HVAC	6,500.00
170244	Lawrence, Gerald	105 Pleasant Ave.	Electrical Upgrade	1,000.00
170245	Holy Trinity Lutheran	302 First St.	Handrail and Install Front Door	3,500.00
170246	Winans, Robert	1641 Taylor Ave.	Re-Roof	4,000.00
170247	Holland Enterprises	1106 Cole Ave.	Replace Windows	1,800.00
170248	Fitzgibbon, Andy	1648 Taylor Ave.	Electrical Upgrade and Inspection	500.00
170249	Hinkle, Cathy	253 Diamond St	Replace Porch	1,200.00
170250	Triplett, Ruth	418 Center St.	Electrical Inspection	50.00
170251	Brown, Johnnie	120 Maple St.	Install Gas Line	100.00
170252	Donnellan, Patrick	214 Harpertown Rd.	Re-Roof	12,850.00
170253	Gainer, John	132 Vector Ave.	Replace Driveway	4,000.00
170254	Kota, Melinda	610 W Main St.	Build 18' X 8' Deck	2,000.00
170255	Hayes, Hannah	1 College St.	Reface Chimney	1,000.00
170256	Jordan, Jamie & Jerry	414 Glendale Ave.	Replace Windows	1,500.00

Cm. Woolwine MOVED ADJOURNMENT. The motion carried.

The meeting adjourned at 7:35 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk