

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
March 15, 2018
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, C.C. Lowther (arrived at 7:28 p.m.), C. L. Metheny, E.R. Ochsendorf, L.H. Vest and R. A. Woolwine; Police Chief G. Galloway (arrived at 7:33 p.m.); City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilpersons M.M. Hazen and D.C. Parker and City Attorney G. S. Roberts were absent.

PRESENTATION

Bryson VanNostrand, of VanNostrand Architects PLLC, presented a report to Council detailing his assessments of City Hall and the Phil Gainer Community Center, including existing conditions and recommended actions. Both of these buildings are considered historic and some level of consideration must be given when undergoing renovations.

Chris Lee, Phil Gainer Community Center Facilities Manager, reported the past and upcoming events scheduled at the Center. Mr. Lee also thanked Council for approving the purchase of the scissor lift and the PA system, as they have gotten a lot of use out of both of these. Mr. Lee is asking Council for support in installing air-conditioning into the facility and for the implementation of an after-school program to serve middle-school aged children. The EREC is also considering creating an AmeriCorps position to help staff the PGCC.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 1, 2018 MEETING.** The motion carried.

NEW BUSINESS

Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 1100: APPROVING PROMOTIONAL STATUS AND CONFIRMING A COMPENSATION LEVEL FOR C. LANGEVIN.** The motion carried.

Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 1101: APPROVAL OF BUDGET REVISIONS 5 THROUGH 10 FOR FISCAL YEAR 2018.** The motion carried.

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Cw. Cuonzo, MOVED APPROVAL OF **RESOLUTION 1102: APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENT PROJECT AND AUTHORIZING PAYMENT THEREOF.** The motion carried.

Cm. Lowther, MOVED APPROVAL OF **RESOLUTION 1103: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR T. WINANS.** The motion carried.

Cm. Woolwine, MOVED APPROVAL OF **RESOLUTION 1104: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR M. METZ.** The motion carried.

Cm. Metheny, MOVED APPROVAL OF **RESOLUTION 1105: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR K. CECIL.** The motion carried.

Cm. Ochsendorf, MOVED APPROVAL OF **RESOLUTION 1106: REAPPOINTMENT OF GERALDINE ROBERTS AS CITY ATTORNEY.** The motion carried.

Cm. Woolwine, MOVED APPROVAL OF **RESOLUTION 1107: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR W. BUTCHER.** The motion carried.

Cm. Metheny, MOVED APPROVAL FOR COUNCIL TO ENTER INTO EXECUTIVE SESSION REGARDING AN OPERATIONS DEPARTMENT PERSONNEL MATTER. The motion carried. Council entered executive session at 8:10 p.m. and returned at 8:35 p.m. The Chair announced that no action was taken. Cm. Woolwine, MOVED APPROVAL TO GRANT THE OPERATIONS MANAGER AUTHORITY TO NEGOTIATE AN INCREASE OF UP TO \$2.50 PER HOUR OVER THE EXISTING WAGE FOR A WATER PLANT POSITION. The motion carried.

Council agreed to meet in special session to discuss the Strategic Plan on Wednesday, March 28, 2018 at 4:00 p.m.

Cm. Woolwine, MOVED APPROVAL OF THE **FY2019 BUDGET AS PRESENTED.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine, MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period February 26 – March 9, 2018

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Council received the following correspondence and notifications:

- Issued building permits.
- Events
- Treasurer's report

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
180037	Wilson, Jerry	1418 S Davis Ave.	Fence	960.00
180038	Wallace, Rebecca	305 Hinkle St.	Fence	750.00
180039	Judy, Tracy	311 Scott Ford Rd.	Remodel Bathroom	1,500.00
180040	Smith, Patrick	115 Third St.	Wall Sign	900.00
180041	VanNoy, Harry	136 Riverview Dr.	Porch	3,000.00
180042	Shifflett, Edward	214 Diamond St.	Upgrade Electric Service	350.00
180043	Big Timber Brewing Co.	4 Davis Ave.	Demolition	25,000.00
180044	Ramsey, Robert	234 Terrace Ave.	Re-Roof	1,500.00
180045	Louk, Robert	622 Central St.	Fence	4,000.00
180046	Tye, Portia	206 First St.	Remodel	20,000.00
180047	Gouer, Larry	1628 Taylor Ave,	Tub-Shower	1,600.00
180048	Tingler, Freddie	203 Central St.	Remodel	30,000.00
180049	Skidmore, Mary Jane	128 Diamond St.	Re-Roof	8,000.00

MAYOR'S COMMENTS

Tonight the Mountain Arts District is hosting a Create Your State event at the Old Brick Playhouse. Everyone is invited to attend.

On Saturday, Elkins Main Street is having a pancake breakfast with the Easter Bunny at C.J. Maggie's on Davis Avenue.

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Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:56 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk