

***Proposed Minutes***

**ELKINS COMMON COUNCIL  
REGULAR COUNCIL MEETING  
MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
April 5, 2018  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, M.M. Hazen, C.C. Lowther, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter T. MacVean.

C.H. Friddle, III was absent.

**MINUTES**

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 15, 2018 MEETING.** The motion carried.

**NEW BUSINESS**

Cm. Metheny, **MOVED APPROVAL OF ORDINANCE 253: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, ESTABLISHING A MUNICIPAL TRAFFIC SCHOOL AND CREATING A CONVICTION AND SENTENCING ALTERNATIVE RESPECTING CERTAIN TRAFFIC VIOLATIONS COMMITTED WITHIN THE CORPORATE LIMITS OF THE CITY OF ELKINS AND PROSECUTED BEFORE THE CITY OF ELKINS MUNICIPAL COURT (1<sup>ST</sup> OF THREE READINGS).** The motion carried.

Cm. Lowther, **MOVED APPROVAL OF RESOLUTION 1108: REAPPOINTING ROB NESTOR TO THE ELKINS PARKS AND RECREATION COMMISSION.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1109: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING COMPENSATION LEVEL FOR L. CRAWFORD.** The motion carried.

Cm. Woolwine, **MOVED APPROVAL OF MOVING THE REGULAR COUNCIL MEETING OF APRIL 19, 2018 TO TUESDAY, APRIL 17, 2018 TO COINCIDE WITH THE LAYING OF THE LEVY.** The motion carried.

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1110: NAMING APRIL 12, 2018 AS BLUE AND GOLD DAY IN THE CITY OF ELKINS.** The motion carried.

**Proposed Minutes**

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1111: FINANCING FOR SEWER CAMERA AND VAN. The motion carried.** Cm. Woolwine, **MOVED APPROVAL OF THE RECOMMENDATION FROM THE CITY TREASURER AND OPERATIONS MANAGER TO ACCEPT THE FINANCING OFFER FROM CITIZENS BANK OF WV FOR SEVEN (7) YEARS AT 5.75%. The motion carried.**

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Woolwine, **MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.**

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period March 12 – March 30, 2018.

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.
- Events
- Code enforcement report

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
<b>180050</b>	<b>Spencer, Eric &amp; Milissa</b>	<b>111 Central St.</b>	<b>Bathroom</b>	<b>1,500.00</b>
<b>180051</b>	<b>Judy, Charles</b>	<b>201 Randolph Ave.</b>	<b>Remodel</b>	<b>2,900.00</b>
<b>180052</b>	<b>Randolph Co Commission</b>	<b>4 Randolph Ave.</b>	<b>Repair and Replace Roof</b>	<b>194,400.00</b>
<b>180053</b>	<b>Davis and Elkins College</b>	<b>Campus</b>	<b>Build 16' X 36' Deck</b>	<b>22,612.00</b>
<b>180054</b>	<b>Gallagher, Patrick</b>	<b>236 Terrace Ave.</b>	<b>Replace Cedar Siding</b>	<b>2,800.00</b>
<b>180055</b>	<b>Aliveto, John</b>	<b>110 Riverview Dr.</b>	<b>Replace Windows</b>	<b>4,590.00</b>

**Proposed Minutes**

<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
<b>180056</b>	<b>Mon Health Heart &amp; Vascular Clinic</b>	<b>501 Railroad Ave.</b>	<b>Signage</b>	<b>14,500.00</b>
<b>180057</b>	<b>Hitchcock, Hugh &amp; Kathy</b>	<b>111 White Oak Ln.</b>	<b>Bath Tub &amp; Shower</b>	<b>6,890.00</b>
<b>180058</b>	<b>El Rancho</b>	<b>989 Harrison Ave.</b>	<b>Install Gas Water Heater &amp; Gas Lines</b>	<b>2,000.00</b>
<b>180059</b>	<b>Davis &amp; Elkins College</b>	<b>100 Campus Dr.</b>	<b>Concrete Pad and Sidewalks</b>	<b>25,000.00</b>
<b>180060</b>	<b>Tin People, LLC</b>	<b>125 Third St.</b>	<b>Fire Alarm System</b>	<b>25,000.00</b>
<b>180061</b>	<b>Tin People, LLC</b>	<b>125 Third St.</b>	<b>Install ADA Restroom on First Floor</b>	<b>7,500.00</b>

**MAYOR'S COMMENTS**

The Randolph County Development Authority hosted a job fair at the Phil Gainer Community Center recently. Forty-six vendors participated and within the first hour and a half over one-hundred and thirty job seekers had signed in.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:29 p.m.

*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk