

## ***Proposed Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
May 3, 2018  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, M.M. Hazen, C.C. Lowther, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief G. Galloway;; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilpersons C. L. and Metheny, E.R., Ochsendorf, City Treasurer T. Judy and Fire Chief T. W. Meader were absent.

### **PRESENTATION**

Elkins Police Chief G. Galloway presented meritorious awards to Cpl. A. Wyshavanuk, Ptlm. C. Boatwright and Ptlm. D. Sayers.

Katy McClane reported on the activities of the Elkins Tree Board. The board has been working on revising the Tree Ordinance; mapping downtown trees; spring planting, pruning and mulching; developing pollinator tree alley and garden at Glendale Park; Arbor Day celebrations; and coordinating projects with the D&E Greenworks Club for projects at the Kump House.

### **MINUTES**

Cm. Woolwine, **MOVED APPROVAL OF THE MINUTES OF THE APRIL 17, 2018 MEETING.** The motion carried.

### **NEW BUSINESS**

Cm. Parker, **MOVED APPROVAL OF ORDINANCE 253: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, ESTABLISHING A MUNICIPAL TRAFFIC SCHOOL AND CREATING A CONVICTION AND SENTENCING ALTERNATIVE RESPECTING CERTAIN TRAFFIC VIOLATIONS COMMITTED WITHIN THE CORPORATE LIMITS OF THE CITY OF ELKINS AND PROSECUTED BEFORE THE CITY OF ELKINS MUNICIPAL COURT (3<sup>RD</sup> AND FINAL READING).** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1116: APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENTS PROJECT AND AUTHORIZING PAYMENT THEREOF.** The motion carried.

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Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1117: CITY OF ELKINS WATER SYSTEM IMPROVEMENTS PROJECT CHANGE ORDER NO. 5 TO CONTRACT NO 4.** The motion carried.

Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 1118: APPOINTMENT TO THE ELKINS SANITARY BOARD.** The motion carried.

The City Clerk led council discussion on two sections of the 2018 Strategic Plan. Focus areas #1 – Redevelopment and beautification of downtown Elkins and #5 – Exploration of city boundary expansion opportunities were discussed and amended were made to these items. At the next regular council meeting, the discussion will focus on areas #3 and #4.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Woolwine, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period April 16 – April 27, 2018.

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.
- Events

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
180071	Cooper, William	102 Short St.	Install Carport	1,200.00
180072	Losh, Carol	102 Robin Hood Ln.	Install Pergola Over Back Deck	2,500.00
180073	Kimble, Jordan & Emily	205 1/2 First St.	New Kitchen and Drywall Work	80,001.00
180074	Judy, Sherry	105 Mapleview Dr.	Replacing Front Porch	400.00
180075	Elza, Michael D.	300 Scott St.	Electrical Up Grade	1,200.00

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<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
180076	Brown, Maurice	208 Central St.	Stand-by Generator	6,000.00
180077	Phillips, Courtney	120 Whiteman Ave.	Install Metal Roof	1,474.00
180078	Harper-Dorton, Karen	121 Ward Ave.	Replace Steps And Handrail	1,800.00
180079	Good Shepherd Assembly of God	312 Wilson St.	Replace Shingle Roof	9,127.00
180080	Ray, Ralph	103 Evans Dr.	Build Roof Over Back Deck	1,800.00
180081	S & T's Bees	119 Third St.	Sign	185.00
180082	Losh, Carol	102 Robin Hood Ln.	Extend Front Deck	2,499.00
180083	Roberts, Patsy	230 Evergreen Dr.	Repair Roof	2,000.00
180084	Losh, Lindsey	123 Ferndale Dr.	Fence	19,200.00
180085	Parrack, Jon	1301 Harrison Ave.	Install Windows	3,000.00

**MAYOR'S COMMENTS**

Both the recent Arbor Day and Ramps & Rail Festival were huge successes.

Tomorrow night is the First Friday event "Dancin' on Davis". May 12<sup>th</sup> is Relay for Life and the Make it Shine River Clean Up.

Congratulations to Kathy Vance for being recognized as Citizen of the Year by the Elkins Randolph Chamber of Commerce.

City Hall is closed on Tuesday, May 8, 2018

Cm. Woolwine, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 9:04 p.m.

*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk