

***Proposed Minutes***

**ELKINS COMMON COUNCIL  
SPECIAL COUNCIL MEETING  
MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
October 10, 2018  
7:00 p.m.***

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, C.H. Friddle, III, M.M. Hazen, C.C. Lowther, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

M. D. Cuonzo was absent.

**MINUTES**

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE SEPTEMBER 20, 2018 MEETING.**  
The motion carried.

**NEW BUSINESS**

City Clerk J. Sutton conducted the swearing-in of new police officer Dylan Coffman.

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1160: CALLING THE MUNICIPAL ELECTION FOR MARCH 5, 2019.** The motion carried.

Cw. Vest, **MOVED APPROVAL OF RESOLUTION 1161: APPROVING THE PROMOTION OF AND ESTABLISHING A NEW COMPENSATION LEVEL FOR T.H. FOSTER.** The motion carried.

Cm. Woolwine, **MOVED APPROVAL TO AMEND THE MINUTES OF THE APRIL 5, 2018 REGULAR COUNCIL MEETING TO REFLECT THE ACCEPTANCE OF THE FINANCING OFFER FROM CITIZENS BANK OF WV FOR SEVEN (7) YEARS AT 5.75% TO ACCEPTANCE OF THE FINANCING OFFER FROM MOUNTAIN VALLEY BANK FOR SEVEN (7) YEARS AT 3.16% .** The motion carried.

Cm. Ochsendorf, **MOVED APPROVAL OF ISSUING A LETTER OF SUPPORT FOR STUART PARK TRAIL SYSTEM AND AUTHORIZING THE MAYOR TO SIGN THE SAME.** The motion carried.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Woolwine, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

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The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period September 17 – October 4, 2018

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
<b>180257</b>	<b>Gainer, John</b>	<b>132 Vector Ave.</b>	<b>HVAC</b>	<b>3,700.00</b>
<b>180258</b>	<b>Phillips &amp; Sons LLC</b>	<b>201 Davis Ave.</b>	<b>Sign</b>	<b>1,200.00</b>
<b>180259</b>	<b>Bodkins, Jeffrey</b>	<b>1640 S Davis Ave.</b>	<b>Re-Roof Porch</b>	<b>600.00</b>
<b>180261</b>	<b>Citizens Bank</b>	<b>211 Third St</b>	<b>Side Walk</b>	<b>10,000.00</b>
<b>180262</b>	<b>Sunderlin, Grace</b>	<b>111 High St.</b>	<b>Demolition of House</b>	<b>7,000.00</b>
<b>180263</b>	<b>It's An Olive Dear, LLC</b>	<b>330 Randolph Ave.</b>	<b>Wall Sign</b>	<b>100.00</b>
<b>180264</b>	<b>Kimble, Jordan &amp; Emily</b>	<b>201-1/2 First St.</b>	<b>Electric Service Inspection</b>	<b>300.00</b>
<b>180265</b>	<b>Nollenberger, Fred</b>	<b>143 Buffalo St.</b>	<b>Build a 12' X 32' Deck</b>	<b>2,500.00</b>
<b>180266</b>	<b>Halle, Shane</b>	<b>606 Central St.</b>	<b>Fence</b>	<b>8,000.00</b>
<b>180267</b>	<b>Gillispie, Sidney</b>	<b>212 Fourth St.</b>	<b>Fence</b>	<b>1,000.00</b>
<b>180268</b>	<b>Gillispie, Sidney</b>	<b>324 Kerens Ave.</b>	<b>HVAC</b>	<b>5,500.00</b>

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**MAYOR'S COMMENTS**

Oct. 20 – There is an E-recycling event at the Phil Gainer Community Center, beginning at 9:00 am

Oct. 26 – Downtown Trick or Treat. The Mayor invites any employee who wants to help hand out candy at City Hall to join him.

Oct. 31 – Davis Memorial Hospital will have a booth outside City Hall for free flu shots, 11:00 am – 1:00 pm

The Mayor wants to congratulate the Police Department, the Fire Department and the Street Department especially for all their hard work during the Mountain State Forest Festival.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 5:23 p.m.

*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk