

## ***Proposed Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
November 15, 2018  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, M.M. Hazen, C. L. Metheny and R. A. Woolwine; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Assistant M. Himes; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilpersons C.C. Lowther, E.R. Ochsendorf, D.C. Parker, and L.H. Vest; and Operations Manager R.P. Pingley were absent.

### **PUBLIC COMMENT**

Kelly Stadleman of the Tucker County Community Foundation advised council of a fundraising event the organization is hosting on Tuesday, November 26 at the Randolph Room. They are aiming to raise \$10,000 for a local non-profit.

### **MINUTES**

Cw. Hazen, **MOVED APPROVAL OF THE MINUTES OF THE NOVEMBER 1, 2018 MEETING.** The motion carried.

### **NEW BUSINESS**

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1170: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR A. ROTH.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1171: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR M. OGDEN.** The motion carried.

### **APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Woolwine, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

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- Accounts Payable check transactions for the period October 29 – November 9, 2018

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.
- Events
- Fire Department thank you letter

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
180287	Dasher, Brenda	103 Riverview Dr.	Install ADA Ramp	6,900.00
180288	Zheng, Xue Ying	1706 Lavalette Ave	Electrical Upgrade to 200 Amp	2,000.00
180289	Cooper, William	102 Short St.	Re-Roof	5,000.00
180290	Sullivan, Amanda & Sean	113 Elm St.	Build Garage W/Upstairs	25,000.00
180291	Phares, Edwin	100 Alexander Ave.	Replace HVAC	6,000.00
180292	Muhlestein, Lynn	1601 Sixteenth St.	Re-Roof	5,000.00
180293	Holt, Wayne Jr.	118 Valley Ct	Bathroom Remodel	3,500.00
180294	Steiger, Michael	110 Henry Ave.	Drywall Bedroom	110.00

**MAYOR’S COMMENTS**

The Veteran’s Parade last Saturday was very successful.  
 City Hall is closed November 22 and 23 for the Thanksgiving holiday  
 November 24<sup>th</sup> is Small Business Saturday  
 Saturday, December 1<sup>st</sup> is the Christmas Bazaar at the Phil Gainer Community Center, including the outdoor Christmas tree lighting at 5:30 p.m.  
 December 5 is the Christmas Parade. Line-up is at 5:30 and all councilpersons are invited to participate.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:28 p.m.

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*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk