

## ***Proposed Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
December 6, 2018  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, M.M. Hazen, C.C. Lowther, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, and R. A. Woolwine; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

CW. L.H. Vest was absent.

### **PUBLIC COMMENT**

Missy Anello, 1003 ½ S. Kerens Ave., commended the Elkins Police Department on the great job they are doing. She believes the officers are underpaid, stating that individuals at City Hall make more as well as officers in Buckhannon. Ms. Anello also believes it is unfair to eliminate the bonus one month before Christmas.

### **PRESENTATION**

Mark Doak, from Envision Elkins, spoke to council about the origin and purpose of the group. They are downtown property owners, many of whom reside outside the City limits, who meet to discuss how they may positively impact Elkins and effectively engage city council. Six to ten individuals participate in monthly meetings. They are currently preparing a spring spruce up. Mr. Doak identified three ways in which the City can help the downtown business and property owners. 1) Increase population. A majority of the members are in favor of annexation; 2) Ensure land use planning around the completion of Corridor H; and 3) instill downtown foot patrols by the Elkins PD. Envision Elkins believes that along with tourism promotion, we need to promote Elkins as a community where people can live, work and play.

### **MINUTES**

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE NOVEMBER 15, 2018 MEETING.** The motion carried.

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**NEW BUSINESS**

Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 1172: APPOINTING A CITY CLERK AND ESTABLISHING THE AMOUNT OF ANNUAL COMPENSATION.** The motion carried.

Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 1173: APPOINTMENTS TO THE FIRE SERVICE FEE APPEALS BOARD.** The motion carried.

Cm. Lowther, **MOVED APPROVAL OF RESOLUTION 1174: APPOINTING R. DYE AND C. TRIBBLE AS BALLOT COMMISSIONERS FOR THE 2019 MUNICIPAL ELECTION.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1175: APPROVAL OF BUDGET REVISION 2019-001-05 FOR FISCAL YEAR 2019.** In accordance with the requirements of the state auditor’s office for interdepartmental budget revisions, the chair ordered a roll-call vote. The recording secretary called roll in random order. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	C. Lowther	Yes	L. Vest	absent
M. Cuonzo	Yes	C. Metheny	Yes	R. Woolwine	Yes
C. Friddle, III	Yes	G. Ochsendorf	Yes	Mayor V. Broughton (in case of tie)	n/a
M. Hazen	Yes	D. Parker	Yes		

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1176: AUTHORIZING COMPENSATION ADJUSTMENT FOR CITY EMPLOYEE.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF THE PROPOSED ADDRESS AND STREET NAME CHANGES IN THE THIRD WARD OF THE CITY.** The motion carried.

Cm. Parker, **MOVED APPROVAL FOR COUNCIL TO ENTER INTO EXECUTIVE SESSION FOR A PERSONNEL MATTER IN THE OPERATIONS DEPARTMENT.** The motion carried. Council entered into executive session at 7:22 p.m. and returned at 8:02 pm. The Chair announced that no action was taken.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

**XYZ, MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period November 13 – 30, 2018

**Proposed Minutes****CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
180295	Elza, Patrick	102 Ward Ave.	Porch Railing and Posts	700.00
180296	Randolph County Development Authority	Town Square-Railroad Depot	Amphitheater	45,000.00
180297	Bodkins, Tommie	1515 Taylor Ave.	Electrical Service Upgrade	2,500.00
180298	Volentir, Cristian	1314 S Davis Ave	Electrical Service Inspection	
180299	McDonalds # 10059	446 S Randolph Ave.	Remodel	300,000.00
180300	Walgreens # 011238	615 Randolph Ave.	New HVAC Rooftop Units	15,000.00
180301	Gillispie, Sidney	324 Kerens Ave.	Electrical Service Upgrade	800.00
180302	Shearer, Warren & Patti	115 Wilson Lane	Storage Building	5,800.00
180303	WDNE Radio	2 W Davis St	Sign	1,800.00
180304	Hertig, Eric	103 Findley St.	Install Generator	6,133.00
180305	Cahill, Aaron	182 High St.	Demolition	1,000.00

**MAYOR'S COMMENTS**

Recently there was a ribbon cutting ceremony for a business opening at the Tygart Valley Mall. The Christmas Bazaar at the PGCC was a huge success along with the Teamsters 5k held the same day.

The Mayor attended the Bengals dinner and the RCDA Christmas dinner this week.

The Christmas parade was held on Davis Avenue last night.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:20 p.m.

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*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk