

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
January 16, 2020
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were City Clerk J.R. Sutton (acting as Mayor and recording secretary); Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, G.M. Hinchman, C. L. Metheny, D.C. Parker, L.H. Vest, and K.L. Wilmoth; City Treasurer T. Judy; Fire Chief T. W. Meader; Police Chief T. Bennett; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; and Inter-Mountain Reporter H. Gordon.

Mayor Van T. Broughton and Councilman C.C. Lowther were absent. Councilman Lowther arrived at 7:35 p.m.

PRESENTATION

Carol Cain Bush and Denise Campbell presented information regarding the 2020 U.S. Census. Informational packets were provided to all councilmembers and administrative officers. Information is also available at www.census.gov or by contacting one of the representatives. The Census is mandated by the U.S. Constitution and has been conducted every ten years since 1790. The purpose is to determine population by household, not by individuals, and use this information to determine resource allocation and needs such as housing, health care, employment, representation and funding. Education of the public and encouragement to participate is happening now and council is encouraged to spread the word to their constituents about the importance of the census. Census workers are also still needed. Information on hiring can be found on the website.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE DECEMBER 19, 2019 MEETING.** The motion carried.

NEW BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1282: REAPPOINTMENT OF V. WINN TO THE ELKINS TREE BOARD.** The motion carried.

Cw. Wilmoth, **MOVED APPROVAL OF RESOLUTION 1283: REAPPOINTMENT OF M. DURLAND AND D. TURNER TO THE ELKINS HISTORIC LANDMARKS COMMISSION.** The motion carried.

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Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1285: REAPPOINTMENT OF M. YORKEY AND D. CORBIN TO THE BOARD OF ZONING APPEALS FOR THE CITY OF ELKINS.** The motion carried.

Cw. Guye, **MOVED APPROVAL OF RESOLUTION 1288: REAPPOINTMENT OF N. BROSS-FREGONARA AND G. SCHUMACHER TO THE ELKINS PLANNING COMMISSION.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1289: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR R. HARMAN.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1290: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR S. BROWN.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF RESOLUTION 1291: APPROVING COMPLETION OF PROBATION AND CONFIRMING A COMPENSATION LEVEL FOR D. COFFMAN.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1292: APPROVING COMPLETION OF PROBATION AND CONFIRMING A COMPENSATION LEVEL FOR D. GEORGE.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1293: APPROVAL OF GENERAL FUND BUDGET REVISIONS 1 THROUGH 12.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1294: APPROVAL OF SANITATION FUND BUDGET REVISIONS 1 AND 2.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1295: APPROVAL OF WATER FUND BUDGET REVISIONS 1 THROUGH 5.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1296: APPROVAL OF BUDGET REVISION 2020-001-03 FOR FISCAL YEAR 2020.** In accordance with the requirements of the state auditor’s office for interdepartmental budget revisions, the chair ordered a roll-call vote. The recording secretary called roll in random order. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	absent	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Acting Mayor J. Sutton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1297: ACCEPTING CONDITION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE MONONGAHELA NATIONAL FOREST AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION THEREOF.** The motion carried.

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Cw. Guye, **MOVED APPROVAL OF RESOLUTION 1298: ESTABLISHING A NEW COMPENSATION LEVEL FOR THE FIRE CHIEF.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period December 16, 2019 – January 10, 2020

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Events
- Treasurer’s report

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
190276	Gillispie, Sid	121 Davis St.	House	5,000.00
190277	Currence, Matt	119 Wilson St.	Windows	3,000.00
190278	Griffith, Carris	104 Conway Dr	Windows	15,000.00
190279	Stewart, Margaret	101 Evans Dr	Dewatering Basement	12,781.00
200000	Arbogast, Craig	20 Tannery Dr	Replace shingles and Siding on the Garage	3,000.00
200001	Biller, Terry	1031 S Davis Ave.	2 Storage Containers	4,600.00

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:50 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk