

Proposed Minutes

ELKINS COMMON COUNCIL SPECIAL COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
March 4, 2020
7:00 p.m.***

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, G.M. Hinchman, C. L. Metheny, D.C. Parker, L.H. Vest, and K.L. Wilmoth; City Treasurer T. Judy; Fire Chief T. W. Meader; Police Chief T. Bennett; Operations Assistant M. Himes; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Hinzman.

C.C. Lowther and Operations Manager R.P. Pingley were absent.

PUBLIC COMMENT

Carol Suder-Howes, TRiO program director at Davis & Elkins College, thanked the Mayor for his participation in their first generation student event last week. The proclamation provided by the Mayor will be housed in a collection at the Davis and Elkins Library. Ms. Suder-Howes invites all of council to visit the exhibit.

PRESENTATION

Madalyn Humphrey, director of Elkins Main Street, thanked council and all of city hall for their support over this past year in creating projects and activities for the community. Ms. Humphrey's also detailed a refresh their organization has undergone to better reflect the mission and to be more effective in their work. Elkins Main Street has multiple collaborations and partnerships throughout the city. Ms. Humphrey's also detailed what the organization is working on for 2020, including a "second shift" initiative to bring more life to downtown after 5:00 p.m.; offering more support resources for economic vitality and development; developing curriculum for business owners and personnel to encourage positivity and promote events; and a focus on their newly expanded district.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE FEBRUARY 20, 2020 MEETING.** The motion carried.

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NEW BUSINESS

Cm. Parker, **MOVED APPROVAL OF ORDINANCE 271: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA AMENDING CITY CODE CHAPTER 5, SEC. 5-7, REGARDING THE VERSION OF THE INTERNATIONAL BUILDING CODE ADOPTED AS THE STATE BUILDING CODE (2ND AND FINAL READING).** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1304: CITY OF ELKINS WATER SYSTEM IMPROVEMENTS PROJECT CHANGE ORDER NO. 11 TO CONTRACT NO. 4.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1305: APPROVAL OF GENERAL FUND BUDGET REVISIONS 17 THROUGH 19.** The motion carried.

Cw. Guye, **MOVED APPROVAL OF RESOLUTION 1306: AUTHORIZING CONDITIONS OF CONTRACT BETWEEN DELMONTE MARKET DBA TAMMY’S FLORAL AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF CONTRACT.** Cw. Guye, **MOVED APPROVAL OF AMENDING THE CONTRACT SCOPE OF WORK BY STRIKING ITEM #2.** In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The motion to amend carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	Absent	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	yes	D. Parker	Yes		

In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The primary motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	No	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	Absent	K. Wilmoth	Yes
C. Friddle, III	No	C. Metheny	No	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

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- Accounts Payable check transactions for the period February 18 – 28, 2020

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
200019	Davis Memorial Hospital	903 Gorman Ave.	Demolition	15,000.00
200020	Ware, David	14 Linda Ln.	Electric Service Inspection	100.00
200021	Miller, John K.	1406 Harrison Ave.	Install new Gas Line	800.00
200022	Matheny, Sherry & Ron	2 Graham St.	Accessory Building	7,500.00
200023	Pearce Worldwide Logistics, Inc	301 Third St	Plumbing	7,850.00
200024	Doig, Kathleen & Andy	15 Tenth St. Apt. 6	Electrical	3,500.00
200025	Propst, Letitia	238 Terrace Ave.	New Siding and Windows	6,300.00

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:33 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk