

Proposed Minutes

**ELKINS COMMON COUNCIL
SPECIAL CALL COUNCIL MEETING
MINUTES**

*Virtual
June 11, 2020
7:00 p.m.*

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, G.M. Hinchman, C. L. Metheny, D.C. Parker, L.H. Vest, and K.L. Wilmoth; City Treasurer T. Judy; Fire Chief T. W. Meader; Police Chief T. Bennett; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter A. Gaynor.

Councilors R.C. Chenoweth, and C.C. Lowther were absent.

For the purpose of clarity during this audio-only virtual meeting the Clerk was directed to conduct a roll call vote for every matter of business a vote was called for.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE MAY 21, 2020 MEETING.** The motion carried.

R. Chenoweth	absent	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	absent	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

NEW BUSINESS

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1323: APPROVING GENERAL FUND BUDGET REVISIONS 26 THROUGH 40.** The motion carried.

R. Chenoweth	absent	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	absent	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

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Cm. Friddle, MOVED APPROVAL OF RESOLUTION 1324: APPROVAL OF BUDGET REVISION 2020-001-06 FOR FISCAL YEAR 2020. The motion carried.

R. Chenoweth	absent	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	absent	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

Cw. Guye, MOVED APPROVAL OF RESOLUTION 1325: APPOINTING D. TALBOTT TO THE ELKINS PLANNING COMMISSION. The motion carried.

R. Chenoweth	absent	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	absent	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

City Clerk J. Sutton led a discussion regarding council and committee in-person meetings. This included questions on pre-screening, wearing masks, physical distancing, contact tracing and public access. Several councilors would like to consider a return to in-person committee meetings in July. The Clerk will work with the other administrative officers in developing a plan to present for discussion at the next council meeting.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Friddle, MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.

R. Chenoweth	absent	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	absent	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period May 18 – June 5, 2020.

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Council received the following correspondence and notifications:

- Issued building permits
- Treasurer's report

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
200084	Builders Group	2 Chestnut St.	New Roof	20,000.00
200085	Corcoran, Ronald	251 Diamond St.	Reroof	1,200.00
200086	Thomason, Jessica	101 Thirteenth St.	Fence	2,000.00
200087	Shears, Patty	179 High St.	Electrical Service	500.00
200088	Van Broughton	515 Wilson St	Repair Porch and Install New Windows	20,000.00
200089	Darby, Samuel	1110 Harrison Ave	Turn Building Into Storage Units	50,000.00
200090	Judy, Tracy	311 Scott Ford Rd.	Drywall and Remodel Bathroom	1,700.00
200091	Holland Enterprises LLC	302 Davis Ave.	Remodel	4,500.00
200092	Scott, Dale	101 N Washington	Electrical Service Inspection	100.00
200093	Gongola, Andrew	21 High St.	Roofing	2,900.00
200094	Jack, Judy	200 Wilton Ave.	Roofing	10,406.00
200095	Griggs, Chadford	633 Robert E Lee Ave	Entry Roof	500.00
200096	Elkins WV Rental Properties LLC	309 Wilson St.	Remodel	6,002.00
200097	Hatch, Mrs. William	44 Locust St	Replace Siding and Windows	1,300.00

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200098	Cardinal, Michael	124 Chestnut St.	Replace Windows	4,300.00
200099	Cardinal, Michael	124 Chestnut St.	12 X 24 Storage Building	1,500.00
200100	Shelton, Dickie	128 Boundary Ave.	Replace Siding	5,200.00
200101	Cooper, Joann	636 Robert E Lee Ave.	Bath Remodel	2,000.00
200102	Shimbo, James	108 Vector Ave.	Replace Porch	1,900.00
200103	Simon, Michael	1801 Livingston Ave.	Replace Windows	3,290.00
200104	Elkins Historic Landmarks	421 Davis Ave.	Roof Carriage House	18,000.00
200105	Tribble, John & Christy	211 Elm St.	Replace Deck	2,200.00
200106	Reger, Beverly	15 Dent St.	Demolition of Garage	3,000.00
200107	Gay, Priscilla	116 Second St.	Change HVAC	3,250.00
200108	Bonnett, Heather	112 Vector Ave.	Build Deck	1,300.00
200109	Hostetler, Joy	1610 Taylor Ave.	Replace Decking Boards on Front Porch	4,676.00
200110	Phares, Sally	1414 Lavalette Ave.	Re-roof Garage	1,528.00
200111	Corbitt, Scott & Angie	39 Vine St.	Fence	2,500.00

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:14 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk