

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
February 6, 2014
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**
 - a. *Ordinance 175*: competitive bidding threshold.
 - b. *Ordinance 176*: trash collection requirements.
 - c. *Ordinance 177*: penalties for high grass.
 - d. *Resolution 558*: Authorizing a draft on the Ohio Valley Bank line-of-credit for the water system improvement project.
 - e. Request from Operations Division for P. Young to attend National Main Streets Conference in Detroit, May 18-21.
- 4. Public comment**
- 5. Informational Presentation: Country Roads Transit/Randolph County Senior Center**
- 6. Employee recognition: Employee of the Quarter**
- 7. Consent calendar**
 - a. Minutes proposed for the regular council meeting of January 16, 2014.
- 8. New business**
 - a. Police chief position.
 - b. *Ordinance 175*: competitive bidding threshold. (First of two readings.)
 - c. *Ordinance 176*: trash collection requirements. (First of two readings.)
 - d. *Ordinance 177*: penalties for high grass. (First of two readings.)
 - e. *Resolution 547*: regular full-time status and establishing a wage for E. Tincher.
 - f. *Resolution 548*: regular full-time status and establishing a wage for K. Bell.
 - g. *Resolution 549*: Budget revision 20, transferring funds related to first-Friday event.
 - h. *Resolution 550*: Budget revision 21, funding E911 project.

- i. *Resolution 551:* Authorizing funds from Water Fund depreciation account for E911 project.
- j. *Resolution 552:* Authorizing execution of contract with Landmark for E911 project.
- k. *Resolution 553:* Budget revision 22, funding purchase of vehicle from fire department by code enforcement department.
- l. *Resolution 554:* Authorization for code enforcement department to purchase a 2002 Dodge Durango from fire department.
- m. *Resolution 555:* Personnel manual changes related to health screenings and promotions.
- n. *Resolution 556:* Authorization for Water Department to use Water Fund depreciation account to purchase a truck.
- o. *Resolution 557:* Authorization to apply for Community Participation grant for city demolition project (project number: 0 14LEDA0236).
- p. *Resolution 558:* Authorizing a draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Amount
McNeer, Highland, McMunn and Varner L.C.	\$1,530
McNeer, Highland, McMunn and Varner L.C.	\$2,430
Chapman Technical Group	\$7,375

- q. Planning Commission vacancy.
- r. Board of Zoning Appeals reappointments.
- s. Request from Operations Division for P. Young to attend National Main Streets Conference in Detroit, May 18-21.
- t. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city’s Events Protocol.
 - i. D&E/ON TRAC to close Third Street for First Friday event, February 7.
 - ii. Junior Women’s Club to close Kerens Avenue and Mary’s Lane for Project Safe Graduation Party, May 23-24 (6 p.m.-6 a.m.).
 - iii. DHS Foundation to close Martin Street for fair, August 15-16.

9. Approval of vendor invoice payments

The list of proposed vendor invoice payments will be available for public review in the city clerk’s office two business days before this meeting.

10. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1584	Hyre, Clifton	115 Wilton Ave.	Repair wall in garage	\$2,000
1585	Triplett, John	109 Chestnut St.	Upgrade electric service	\$2,000
1586	Gay, Mary Ann	601-1/2 North Ave.	Install egress window in bedroom	\$1,200
1587	Seneca Mall	108 Third St.	Install backflow preventer and water purifier	\$2,325
1588	Zickfoose, Barbara	121 Davis St. (Old Funeral Home)	Asbestos abatement & demolition	\$28,000
1589	Evick, Brent	109 Edgewater Dr.	Electrical service inspection	\$800
1590	Caplinger, Jeff	1527 Taylor Ave.	Electrical repairs	\$1,943
1591	Smartlink	WV872-260 Terrace Ave.	Upgrade communications tower	\$25,000
1592	Martin, Pearl	200 Southview Dr.	Stand- by generator	\$6,785
1593	Woodford United Methodist Church	113 First St.	Abate 140 sq ft. Of floor tile	\$2,670
1594	Johnson Realty And Property	330 Randolph Ave.	Remodel townhouse	\$122,000

11. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

12. Mayor's comments

13. Announcements

14. Adjournment