

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
March 20, 2014
7:00 p.m.*

1. Invocation and Pledge of Allegiance

2. Call to order and roll call

3. Agenda adjustments

- a. *Ordinance ~~181~~ 174*: Zoning Randolph County Housing Authority property in Highland Park. (First of two readings.)
- b. *Ordinance 179*: Annexation and zoning of a Woodlands Development Group property near Highland Meadows. (First of two readings.)
- c. *Ordinance 180*: Amending rules concerning hotel/motel taxes. (First of two readings.)
- d. *Resolution 572*: Reappointing McNeer, Highland, McMunn & Varner, LC as city attorney.
- e. Girls on the Run: close various streets for 5k event, May 10.
- f. Riverside School: sell hot dogs at Davis and Third, April 4.
- g. Elkins ON TRAC: close Third Street for street fair, May 17.

4. Public comment

5. Consent calendar

- a. Minutes proposed for the regular council meeting of March 6, 2014.

6. New business

- a. Planning for FY 2015 budget adoption.
- b. *Ordinance ~~181~~ 174*: Zoning Randolph County Housing Authority property in Highland Park. (First of two readings.)
- c. *Ordinance 175*: competitive bidding threshold. (Second and final reading.)
- d. *Ordinance 178*: Fire service fee. (First of three readings.)
- e. *Ordinance 179*: Annexation and zoning of a Woodlands Development Group property near Highland Meadows. (First of two readings.)
- f. *Ordinance 180*: Amending rules concerning hotel/motel taxes. (First of two readings.)

- g. *Resolution 562*: Authorizing regular full-time status and establishing a wage for G. Brown as a patrolman.
- h. *Resolution 563*: Accepting terms of and authorizing execution of a contract for engineering and design services to be performed in the railyard under a Growing Healthy Communities grant.
- i. *Resolution 564*: Budget revision in Complaint Department.
- j. *Resolution 565*: Budget revision in Street Department.
- k. *Resolution 566*: Budget revision accounting for prior insurance policy.
- l. *Resolution 567*: Budget revision to fund software payments and copier lease.
- m. *Resolution 568*: Budget revision accounting for refund from printing company.
- n. *Resolution 569*: Budget revision to account for insurance payment for damaged vehicle.
- o. *Resolution 570*: Change to travel policy.
- p. *Resolution 571*: Appointing Busch, Zurbuch & Thompson, PLLC as city prosecutor.
- q. *Resolution 572*: Reappointing McNeer, Highland, McMunn & Varner, LC as city attorney.
- r. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers and the Street Committee per the city’s Events Protocol.
 - i. Girls on the Run: close various streets for 5k event, May 10.
 - ii. Riverside School: sell hot dogs at Davis and Third, April 4.
 - iii. Elkins ON TRAC: close Third Street for street fair, May 17.
- s. Personnel matter in Municipal Court.

7. Approval of vendor invoice payments

The list of proposed vendor invoice payments will be available for public review in the city clerk’s office two business days before this meeting.

8. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1612	Thompson, Anita	106 Glendale Ave.	Renovation of 2nd floor, 1/2 bath and refinish hardwood floors	\$10,000
1613	City of Elkins	Blue Grass Park	Building with batting cage	\$20,000
1614	Neal, David	106 Glendale Ave.	Install gas wall heater	\$250

1615	Woodlands Development	110 Midland Ave.	New two family dwelling	\$180,000
1616	Woodlands Development	116 Midland Ave.	New two family dwelling	\$180,000
1617	Varchetto, Richard	11 Spruce St	Remove and replace soffit	\$1,500
1618	Hull, Curtis	106 Harpertown Road	New electrical service	\$1,160
1619	M & J Enterprise	329 Davis Ave.	Install wall & tile for (beauty parlor)	\$1,000
1620	Arbogast, William	129 Riverview Dr.	Fence back yard , drywall garage and boat dock	\$1,500

9. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

10. Mayor's comments

11. Announcements

12. Adjournment