

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
June 5, 2014
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed more than two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2004-10.

- a. *Resolution 622:* Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Invoice No. or Desc.	Amount
McNeer, Highland, McMunn & Varner	74219	\$2,800.00
McNeer, Highland, McMunn & Varner	74220	\$1,120.00
McNeer, Highland, McMunn & Varner	74221	\$2,680.00
Hart Appraisals	EWP 05152014	\$200.00
Hart Appraisals	EWP 05152014-2	\$200.00
Hart Appraisals	EWP 05072014	\$300.00

- b. *Resolution 623:* Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Invoice No. or Desc.	Amount
Kevin Rexrode	3-24-14	400.00
Hart Appraisals	McArthur 10242013	300.00
Hart Appraisals	Douglas Coal 10242013	300.00
Hart Appraisals	Cequel III	300.00
Hart Appraisals	Ware 10242013	300.00

- c. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city’s Events Protocol.
 - i. Mountain State Street Machines to close parts of Railroad Avenue and Third Street, July 4.
 - ii. ON TRAC to close Third, June 6.

4. Public comment

5. Consent calendar

- a. Minutes proposed for the regular council meeting of May 15, 2014.

6. New business

- a. Endorsement request from Mountain State Forest Festival for WVABCA Class A Special Events license.
- b. *Ordinance 178*: Revising fire-service fees. Second of three readings.
- c. *Ordinance 180*: Revising hotel/motel taxes. First of three readings.
- d. Invoices presented at meeting of May 15, 2014.
- e. *Resolution 592*: Change of scope request for YMCA Community Participation Grant (project no. 13LEDA0677).
- f. *Resolution 593*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Amount
McNeer, Highland, McMunn & Varner	\$50,000.00

- g. *Resolution 594*: Establishing an application fee for applicants to the civil service fire department.
- h. *Resolution 595*: Accepting the terms and authorizing execution of an insurance policy with Commercial Insurance.
- i. *Resolution 596*: Authorizing the Water Distribution Department to purchase equipment for a new truck.
- j. *Resolution 597*: Adjusting compensation for T. Elmore.
- k. *Resolution 598*: Protocol for adoption and revision of Water Fund, Sanitation Fund, and Landfill Fund budgets.
- l. *Resolution 599*: FY 2015 Water Fund budget.
- m. *Resolution 600*: FY 2015 Sanitation Fund budget.
- n. *Resolution 601*: FY 2015 Landfill Fund budget.
- o. *Resolution 602*: Authorizing opening a bank account dedicated to grant processing.
- p. *Resolution 603*: Authorizing application for and accepting terms of FY 2015 REAP Recycling Assistance Grant Program.
- q. *Resolution 604*: Authorizing application for and accepting terms of FY 2015 WV CED Recycling Grant.

- r. *Resolution 605*: Authorizing application for and accepting terms of FY 2015 REAP Matching Fund Litter Control Grant.
- s. Final FY 2014 Budget Revisions:
 - i. *Resolution 606*: Coal Severance Budget Revision 2: Funding the repair of a vehicle. (Roll-call vote; WWSAO approval required.)
 - ii. *Resolution 607*: Budget Revision 30: Line-item adjustments in the Municipal Court.
 - iii. *Resolution 608*: Budget Revision 31: Line-item adjustments in the Police Department.
 - iv. *Resolution 609*: Budget Revision 32: Line-item adjustments in Police Administration.
 - v. *Resolution 610*: Budget Revision 33: Line-item adjustments in the Mayor’s Office.
 - vi. *Resolution 611*: Budget Revision 34: Line-item adjustments in the Treasurer’s Department.
 - vii. *Resolution 612*: Budget Revision 35: Line-item adjustments in the Central Garage.
 - viii. *Resolution 613*: Budget Revision 36: Line-item adjustments in the Custodial Department.
 - ix. *Resolution 614*: Budget Revision 37: Line-item adjustments in Signs and Signals.
 - x. *Resolution 615*: Budget Revision 38: Line-item adjustments in the Complaints Department.
 - xi. *Resolution 616*: Budget Revision 39: Line-item adjustments in the Operations Department.
 - xii. *Resolution 617*: Budget Revision 40: Line-item adjustments in the Street Department.
 - xiii. *Resolution 618*: Budget Revision 41: To allow for additional charges for winterization. (Roll-call vote; WWSAO approval required.)
 - xiv. *Resolution 619*: Budget Revision 42: Line-item adjustments in the Fire Department.
 - xv. *Resolution 620*: Budget Revision 43: Line-item adjustments in the Clerk’s Department.
 - xvi. *Resolution 621*: Budget Revision 44: Accounting for increased hotel/motel tax revenue and transferring funds to the Clerk’s Department. (Roll-call vote; WWSAO approval required.)
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7. Approval of vendor invoice payments

The list of proposed vendor invoice payments will be available for public review in the city clerk’s office two business days before this meeting.

8. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1692	E.R.C.C.	1175 Beverly Pike	12,503 sq. ft. addition	\$2,715,631
1693	Borowski, Jonathan	116 Ellis Ave.	Add on to deck	\$1,000
1694	Pennington, Tommy & Sheila	310 Wilson St.	Replace sidewalk	\$3,500
1695	Sugar Run Rentals	32 Moore St.	New electric svc.	\$1,000
1696	Patella, Christopher	103 Sixteenth St.	Patio	\$4,000
1697	Tom & Sharon Hammer(Isner Law Office)	44 S. Randolph Ave.	Repair handrail on front and rear and repair steps on rear	\$800
1698	Lipscomb, Tamara	1300 N. Randolph Ave.	Awning	\$2,152

1699	Stalnaker, James & Teresa	1214 S. Henry Ave.	Electrical service	\$280
1700	Somerville, Patricia	307 Scott Ford Rd.	Install patio door	\$8,163
1701	Hensil, Ida	103 South Gate Rd.	Re-roof	\$6,040
1702	Wing, Larry	9 Cherry St.	Fence	\$5,852
1703	Hammer, Nashua	918 S. Kerens Ave.	New siding	\$1,500
1704	Hiawatha's	100 Elkins Ave.	Reshingle roof	\$17,000
1705	Hamrick, Christopher	108 Conaway Dr.	Install metal roof	\$6,000
1706	Somerville, Patricia	307 Scott Ford Rd.	Install window	\$2,682
1707	Hoover, Beverly	122 Grandview Ave.	Install 11 replacement windows	\$4,952
1708	Potts, David	103 Washington Ave.	Install acrylic tub liner, wall surround and fixtures	\$5,200
1709	Canfield, Becky	12 Second St.	Installing check valve	\$1,500
1710	Gallagher, John	127 High St.	Install metal roof	\$3,000
1711	Shiflett, Edward	3 First St.	Build a deck w/roof on rear and replace windows	\$1,800
1712	Clatterbuck, James	1104 S. Kerens Ave.	Replace window & new vinyl siding and 8' x 9' addition	\$7,800
1713	Armentrout, Mark	1722 S. Davis Ave.	12 x 18 utility building	\$4,383
1714	R.C.H.A.	115 Fourth St.	Replace kitchen cabinets, bathroom and floors	\$10,000

9. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

10. Mayor's comments

11. Announcements

12. Adjournment