

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
August 7, 2014
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed more than two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2004-10.

- a. *Resolution 632*: Accepting the terms of and authorizing the execution of an agreement with Huffman Corporation for construction funded by the Wees Historic District streetscape project.
- b. *Resolution 633*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Invoice No. or Desc.	Amount
McNeer, Highland, McMunn & Varner	74777	\$4,935.07
McNeer, Highland, McMunn & Varner	74950	\$4,602.40

- 4. Public comment**
- 5. Informational presentation**

- a. Chelle Depp, Randolph County Convention and Visitors' Bureau annual report.

- 6. Minutes**

- a. Minutes proposed for the regular council meeting of July 17, 2014.

- 7. New business**

- a. *Ordinance 181*: Adoption of International Building Codes. First of two readings.

- b. *Ordinance 182*: Joint purchase of Elkins National Guard Armory by city of Elkins and Randolph County. First of two readings.
- c. *Ordinance 183*: Reducing the speed limit from 25 mph to 15 mph on South Henry Avenue between Eleventh and North Twelfth streets. First of two readings.
- d. Action related to already adopted Resolution 627, concurring with the Sanitary Board to pursue funding for the phase 1 sewer project.
- e. *Resolution 631*: Full-time regular status for B. Conner.
- f. *Resolution 632*: Accepting the terms of and authorizing the execution of an agreement with Huffman Corporation for construction related to the Wees Historic District streetscape project.
- g. *Resolution 633*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

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- h. Request from Beander’s, Inc. for endorsement of application for a special-event permit to sell beer and wine in the alley adjacent to Beander’s (314 Davis Avenue), October 1-5, 2014.
- i. Request from Vintage, LLC for endorsement of application for a special-event permit to sell beer and wine on the parking lot adjacent to the business (25 Randolph Avenue), October 1-5, 2014.
- j. Nomination of Michelle Mabry, Ph. D., to Elkins Tree Board.
- k. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city’s Events Protocol.
 - i. Rivers of Living Water Ministry to close Lincoln Avenue, August 16.
 - ii. First United Methodist Church to close Kerens Avenue, August 23.

8. Approval of vendor invoice payments

Vendor invoices presented for approval:

- List of Accounts Payable check transactions printed on August 4, 2014 and totaling \$1,495,330.48.

(Available for public review in the city clerk’s office two business days before this meeting.)

9. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1761	Severino, Sue	128 Elm St.	Re- Shingle	\$6,200
1762	Milnes, Gerald	34 Vine St.	Metal Roof	\$14,990
1763	Carpenter, Warren	202 First St.	Metal Roof	\$14,736
1764	Campbell, Denise	21 Fayette St.	Siding on garage.	\$2,500
1765	Wilson, James	703 N. Randolph Ave.	Demolition	\$16,000
1766	Pritt, Cecil	1624 S Davis	20' X 24' Garage/Storage Building	\$8,778
1767	Shreve, Tammy	413-419 Robert E. Lee Ave.	4 Town Houses	\$230,000
1768	Himes, Violet	110 Sunset Dr.	Re-Shingle House	\$9,243
1769	Rowan, Richard	109 Evergreen Dr.	Re-Shingle House	\$8,642
1770	Shepler, Brian	1428 Cole Ave.	Re-Shingle House	\$3,248
1771	Mattingly, Steve	145 Buffalo St.	Remove and Replace Stoop and Sidewalk	\$5,550
1773	Coberly, Patrick	5 Grace Circle	1904 Sq Ft Ranch Style Dwelling	\$182,300
1774	Whiteman, Gary	1217 S. Henry Ave.	Electrical Service upgrade	\$800
1775	Thompson, Leona	317 Wilson St.	Replace Furnace	\$2,622
1776	Earle, Richard	312 Randolph Ave.	Install Metal Roof	\$13,000
1777	G S A (U S Forestry Service)	200 Sycamore St.	UST Closure for 6000 gal. fuel oil tank	\$24,250
1778	Kennedy, Wayne	135 Robert E. Lee Ave.	Metal Roof	\$8,000
1779	Pyles, Victor III	933 S. Henry Ave	12' X 12' Deck on the Rear of the House	\$1,500
1780	Shepler, Steve	215 Sylvester Dr.	Install Tile	\$5,900

10. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

11. Mayor's comments

12. Announcements

13. Adjournment