

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
August 21, 2014
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed more than two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2004-10.

- a. Hiring process for city treasurer.
- b. *Resolution 641*: Levee emergency action plan.
- c. *Resolution 642*: Authorization to execute documents related to the Wees Historic District streetscape project.
- d. Nomination of Kate Somers to the Planning Commission.
- e. Appointment of acting treasurer.

- 4. Public comment**
- 5. Employee recognition**

- a. Employee of the quarter.

- 6. Minutes**

- a. Minutes proposed for the regular meeting of August 7, 2014.
- b. Minutes proposed for the special-called meeting of August 19, 2014.

- 7. New business**

- a. Hiring process for city treasurer.
- b. *Ordinance 181*: Adoption of International Building Codes. Second and final reading.
- c. *Ordinance 182*: Joint purchase of Elkins National Guard Armory by city of Elkins and Randolph County. Second and final reading.

- d. *Ordinance 183*: Reducing the speed limit from 25 mph to 15 mph on South Henry Avenue between Eleventh and North Twelfth streets. Second and final reading.
- e. *Resolution 636*: Changing personnel policy concerning lunch breaks.
- f. *Resolution 637*: FY 2015 Budget Revision #1, recording the unencumbered fund balance and transferring funds related to the E911 project, the police vehicle cleaning contract, and the city’s participation in a D&E downtown event. (Roll-call vote; WVSAO approval required.)
- g. *Resolution 638*: Approving the terms and authorizing execution of a contract with Paul Bender for police vehicle cleaning.
- h. *Resolution 639*: Approving the terms and authorizing execution of a contract with Lisa Daniels-Smith for consulting services.
- i. *Resolution 640*: Approving the terms and authorizing execution of financing through Summit Bank for the purchase of computers and related expenses.
- j. *Resolution 641*: Levee emergency action plan.
- k. *Resolution 642*: Authorization to execute documents related to the Wees Historic District streetscape project.
- l. Nomination of Kate Somers to the Planning Commission.
- m. Appointment of acting treasurer.

8. Approval of vendor invoice payments

Vendor invoices presented for approval:

- List of Accounts Payable check transactions printed on August 18, 2014 and totaling \$978,791.35.

(Available for public review in the city clerk’s office two business days before this meeting.)

9. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1781	Whiteman, Gary	1217 S. Henry Ave.	Metal roof	\$9,000
1782	Dejoice, Mary Jo	177 High St.	Remodel room	\$16,000
1783	Zuboy, John	1002 S. Davis Ave.	Privacy fence	\$2,000
1784	C-Hope	101 Railroad Ave.	Drywall stairway and build bathroom	\$20,300
1785	Lammie, Eileen	805 N. Randolph Ave.	Demolition	\$7,500
1786	Frontier (On-Trac)	525 Davis Ave.	Sign	\$3,547
1787	Conrad, Del	310 Davis St.	Install metal roof	\$8,604

1788	Marshall- McVean, Elizabeth	124 Elm St.	Rear deck	\$2,500
1789	Dr. Dmoingo Chua	1090 Harrison Ave.	Electrical service	\$800
1790	Metheny, Carmen	100-1/2 Hanley St.	Roof repair	\$1,800
1791	Metheny, Carmen	100 Hanley St.	Roof repair	\$1,800
1792	Phares, Rosemary	106 Vector Ave.	Fence	\$1,800
1793	Wetzel, Forest Jr.	80 Pleasant Ave.	Roof over existing deck	\$1,500

10. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

11. Mayor's comments

12. Adjournment