

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
September 18, 2014
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed more than two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2004-10.

- a. *Resolution 647*: Agreeing to terms and authorizing execution of a contract with Hart Office Solutions for copier in the Municipal Court.
- b. *Resolution 648*: Agreeing to terms and authorizing execution of contract with WV Office of Economic Opportunity for FY2015 Emergency Solutions Grant.
- c. *Resolution 649*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Invoice No. or Desc.	Amount
McNeer, Highland, McMunn & Varner	75238	\$3,817.00

- d. *Resolution 650*: Permission to submit an “Intent to Apply” for the 2015 Map 21 (Transportation Enhancement) Grant.
- e. *Resolution ___*: Requesting change of scope for West Virginia Development Office Community Participation Grant received on behalf of the Elkins Depot Welcome Center (project no. 13LEDA0675).

- 4. Public comment**
- 5. Informational Presentation**

- a. Update on comprehensive plan.

- 6. Minutes**

- a. Minutes proposed for the regular council meeting of September 18, 2014.

7. New business

- a. *Resolution 646*: Agreeing to provide labor/equipment for Glendale playground project.
- b. *Resolution 647*: Agreeing to terms and authorizing execution of a contract with Hart Office Solutions for copier in the Municipal Court.
- c. *Resolution 648*: Agreeing to terms and authorizing execution of contract with WV Office of Economic Opportunity for FY2015 Emergency Solutions Grant.
- d. *Resolution 649*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

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- a. *Resolution 650*: Permission to submit an “Intent to Apply” for the 2015 Map 21 (Transportation Enhancement) Grant.
- b. *Resolution __*: Kump Center historic preservation grant.
- c. *Resolution __*: Requesting change of scope for West Virginia Development Office Community Participation Grant received on behalf of the Elkins Depot Welcome Center (project no. 13LEDA0675).
- d. *Ordinance 184*: Purchase of Elkins National Guard Armory by City of Elkins. Second and final reading.
- e. City treasurer.
- f. Official date for trick-or-treating.
- g. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city’s Events Protocol.
 - i. Elkins High School, to close parts of Davis Avenue for Homecoming Parade, October 10, 2014.

2. Approval of vendor invoice payments

Vendor invoices presented for approval:

- List of Accounts Payable check transactions printed on September 15, 2014 and totaling \$1,323,488.95.

(Available for public review in the city clerk’s office two business days before this meeting.)

3. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1807	Manolidis, Paul & Helen	106 Evans Dr.	Build porch roof and re-roof house	\$9,358
1808	McDonald, Stacia	210 Chestnut St.	New windows	\$3,377
1809	Haney, Joyce	903 S. Henry Ave.	Upgrade electric service	\$1,400
1810	Jenkins, Jeff & Tisha	121 Tenth St.	Remodel	\$30,000
1811	Wolf, Joseph	303 Marro Dr.	8' x 14' laundry room addition	\$8,000
1812	Tye, Portia	938 S. Henry Ave.	Replace shingles, soffit, fascia, gutter and steps	\$10,000
1813	Potts, David	103 Washington Ave.	Replace windows	\$1,550
1814	Brown, William	12 Baxter St.	Install metal siding	\$15,000
1815	Collins, William	449 Central St.	Roof over deck	\$1,500
1816	Harris, David & Brandi	102 Harpertown Rd.	Replacing roof, windows and siding	\$12,000
1817	Vest, Charles	916 S. Henry Ave.	Install insulation and drywall and repair porch	\$3,000
1818	Belan, John	20 Cherry St.	Electric upgrade	\$800
1819	Reilly, Holly	112 Robert E Lee Ave.	Re-roof	\$13,600
1820	Ketterman, Alice	45 George St.	Outside wood boiler	\$4,600
1821	Graham, Ison	222 Evergreen Drive	New front door & windows	\$4,800
1822	Siewert, Terry	6-1/2 Boundary Ave.	New HVAC	\$6,500

4. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

5. Mayor's comments

6. Adjournment