

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
February 5, 2015
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed at least two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2007-06.

- a. *Resolution 702*: Authorizing application to the W. Va. Division of Highways, Transportation Alternatives Program, for Sycamore Street sidewalk improvements.
- b. *Resolution 703*: Amending the personnel manual to include closure/leave policies near certain holidays.

- 4. Public comment**
- 5. Informational presentation**

- a. Laura Ward, Randolph County Senior Center and Country Roads Transit

- 6. Minutes**

- a. Minutes proposed for the regular council meeting of January 15, 2015.

- 7. New business**

- a. *Ordinance 186*: To consider on second reading (of three) and act upon a proposed Water Bond Ordinance entitled:

Ordinance authorizing the payment of the Waterworks System Design Bond Anticipation Note, Series 2007, the payment of the Waterworks Bond Anticipation Note, Series 2011 A and the acquisition and construction of certain additions, improvements and extensions to the existing waterworks system of the City of Elkins, and the financing of the cost, not otherwise provided thereof,

through the issuance by the city of not more than \$18,000,000 in aggregate principal amount of Water Revenue Bonds, Series 2015 A (United States Department Of Agriculture); and through the issuance by the city of not more than \$18,000,000 in aggregate principal amount of Water Revenue Bonds, Series 2015 B (West Virginia Infrastructure Fund); providing generally for the rights and remedies of and security for the registered owners of such bonds; authorizing the execution and delivery of all documents relating to the issuance of such bonds; approving, ratifying and confirming the loan agreement relating to such bonds; authorizing the sale and providing for the terms and provisions of such bonds and adopting other provisions of such bonds relating thereto; and providing when this ordinance shall take effect.

- b. *Ordinance 187*: To consider on second reading (of three) and act upon a proposed Sewer Bond Ordinance entitled:

Ordinance authorizing the payment of the prior notes and the acquisition and construction of certain extensions, additions, betterments and improvements to the existing public sewerage system of the City of Elkins and the financing of the cost thereof, not otherwise provided, through the issuance by the City of Elkins of not more than \$3,500,000 in original aggregate principal amount of Sewer Revenue Bonds, Series 2015 A (West Virginia Infrastructure Fund); providing for the rights and remedies of and security for the registered owners of such bonds; authorizing execution and delivery of all documents relating to the issuance of such bonds; approving, ratifying and confirming a loan agreement relating to such bonds; authorizing the sale and providing for the terms and provisions of such bonds and adopting other provisions relating thereto.

- c. *Ordinance 188*: Establishing the rate of compensation for city elected officials. (Second and final reading.)
- d. *Ordinance 189*: Making various required insertions and amendments to the 2012 International Building Code. (First of two readings.)
- e. *Resolution 697*: Making reappointments to various boards and commissions.
- f. *Resolution 698*: Adopting a policy that new employees receive full pay during their probationary periods.
- g. *Resolution 699*: Designating the Municipal Court as the early voting location for the 2015 Municipal Election.
- h. *Resolution 700*: Authorizing the establishment of a pooled cash account at Mountain Valley Bank.
- i. *Resolution 701*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Invoice No. or Desc.	Amount
McNeer, Highland, McMunn & Varner	76074	\$2,190.00
McNeer, Highland, McMunn & Varner	76081	\$1,920.00
McNeer, Highland, McMunn & Varner	76370	\$1,520.00

Kay, Casto & Chaney, PLLC	102462	\$466.20
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- j. *Resolution 702:* Authorizing application to the W. Va. Division of Highways, Transportation Alternatives Program, for Sycamore Street sidewalk improvements.
- k. *Resolution 703:* Amending the personnel manual to include closure/leave policies near certain holidays.
 - l. Personnel matter in the police department.

8. Approval of vendor invoice payments

Vendor invoices presented for approval:

- Accounts Payable check transactions printed February 2, 2015 and totaling \$1,503,047.23.

(Available for public review in the city clerk’s office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

9. Correspondence and Notifications

- a. City of Elkins audit results for the year ended June 30, 2014 (fiscal year 2014).
- b. Elkins-Randolph County Public Library audit results for the year ended June 30, 2014. (On file in clerk’s office.)
- c. Approved WVABCA Zoning Form to accompany application for Class “B” license (off-premises consumption) by Brewstel Brew Shop, LLC (120 Davis Avenue).

10. Committee reports

Building Committee

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1899	Randolph County Commission	2 Randolph Ave.	Basement Renovation	\$481,375
1900	Lin, Ya Fang	451 Central St.	New Electric Service	\$1,200
1901	Totten, Ruth	112 Wilson St.	Metal Roof	\$6,621
1902	Dillon, Kate	103 Conaway Dr.	Install Electric Furnace & Heat Pump	\$4,500
1903	Tingler, Freddie	111 Patricia Ave.	Plumbing, Drywall & Windows	\$10,000
1904	Seneca Mall (Seven Performance)	108 Third St	Upgrade Wiring	\$9,000

1905	King, Bobby	16 Locust St.	Install New Water Service Line	\$1,000
1906	Fresenius Medical Care	100 Main Street	Drywall, Painting & Tile	\$3,000
1907	Kerns, Michael	103 Southview Dr.	Bathroom Remodel	\$5,600

11. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

12. Mayor's comments**13. Adjournment**