

ELKINS COMMON COUNCIL SPECIAL-CALLED COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
March 11, 2015
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed at least two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2007-06.

- a. Authority to cancel council meetings.

- 4. Public comment**

- a. Lydia Johnson, Randolph and Tucker County Children's Advocacy Center.

- 5. Approval of minutes**

- a. Minutes proposed for the regular council meeting of February 5, 2015.

- 6. New business**

Items brought forward from agenda of February 19, 2015 (meeting was cancelled due to inclement weather)

- a. *Ordinance 189*: Making various required insertions and amendments to the 2009 International Residential Code and the 2012 International Property Maintenance Code. (Second of three readings.)
- b. *Ordinance 190*: Changing the maximum on-street parking limit from 12 to 72 hours. (First of two readings.)
- c. *Resolution 704*: Amending the personnel manual to establish a funeral-leave policy for members of the same city department as the deceased.
- d. *Resolution 705*: Work plan for in-kind labor contribution by city for Elkins ON TRAC/RCDA/C-HOPE Railyard Path project.
- e. Permission for Fire Department to apply for SAFER grant.

Items brought forward from agenda of March 5, 2015 (meeting was cancelled due to inclement weather)

- f. *Resolution 706*: Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improve+ment project.

Vendor	Invoice No. or Desc.	Amount
Kay, Casto & Chaney, PLLC	103506	\$67.50

- g. *Resolution 708*: Amending the personnel policy concerning inclement weather.
 h. *Resolution 709*: Appointing Tate Summerfield to Randolph County Board of Health.
 i. *Resolution 710*: Closing Firemen's Pension and Relief Fund.
 j. *Resolution 711*: Closing Policemen's Pension and Relief Fund.
 k. *Ordinance 191*: Closing Firemen's Pension and Relief Fund. (On first of two readings.)
 l. *Ordinance 192*: Closing Policemen's Pension and Relief Fund. (On first of two readings.)
 m. Personnel matter in the Operations Department.
 n. Review of Police Chief applicants.

Items new this meeting

- o. Certification of ballots from the 2015 Municipal Election.
 p. Authority to cancel council meetings.

7. Approval of vendor invoice payments

Vendor invoices presented for approval:

- Accounts Payable Disbursement Report dated February 13, 2015 and totaling \$223,052.43.
- A/P History Check Report for the period February 3-March 2, 2015.

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

8. Correspondence and Notifications

- a. FY 2013 Firefighters Pension Fund Annual Report.
 b. FY 2013 Police Pension Fund Annual Report.
 c. Request for nominations to the Board of Trustees of the Elkins-Randolph County Public Library.

9. Committee reports**Building Committee**

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1908	Cooper, Rhonda	125 Wilson St.	Electrical Service & Siding & Shingles	\$8,100
1909	Dean, Mary	27 Key St.	French Drains	\$2,000
1910	Malobicky, Denise	101 Valley Court	Remodel Bathroom	\$6,000
1912	Gouer, Larry	1623 Lavalette Ave.	Install Seven Windows	\$2,200
1913	Lammie, Eileen	801 N. Randolph Ave.	Install Metal Roof	\$8,000
1914	Welshonce, Jeffrey	Lot 71 Heavner Acres	Electric Inspection	\$100
1915	Taco Bell	1509 Harrison Ave.	Relocate and upgrade electrical devices	\$700
1916	Liggett, Delores	225 Evergreen Dr.	Replace Shingles	\$8,000
1917	Sommerville, Mona	227 Central St.	Replace Windows	\$7,000

10. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

11. Mayor's comments**12. Adjournment**