

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
April 21, 2015
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed at least two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2007-06.

- a. *Resolution 719:* Budget Revision 001-09, a transfer within the Street Department.
- b. *Resolution 720:* Authorizing the city to stand as fiscal agent for the Randolph County Homeless Shelter’s FY 2016 Emergency Solutions Grant award.
- c. *Resolution 721:* Authorizing the city to stand as fiscal agent for Women Aid in Crisis’s FY 2016 Emergency Solutions Grant award.
- d. *Resolution 722:* Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Invoice No. or Desc.	Amount
Chapman Technical Group	07061-49	\$9,218.75
Charleston Newspapers	069837106	\$587.63
The Inter-Mountain	71406	\$287.77
The Inter-Mountain	71420	\$555.01
McNeer, Highland, McMunn & Varner	76929	\$920.98
McNeer, Highland, McMunn & Varner	76757	\$730.00

- e. *Resolution 723:* Authorizing regular full-time status and establishing a wage for M. Himes as the Operations Assistant.
- f. *Resolution 724:* Accepting the terms and authorizing execution of a contract with Payment Services Network for online bill-payment service.

4. Public comment

5. Presentation of Key to the City to Centenarian Raymond Teter.

6. Minutes

- a. Minutes proposed for the regular council meeting of April 2, 2015.

7. New business

- a. Laying the FY 2016 levy.
- b. *Resolution 719*: Budget Revision 001-09, a transfer within the Street Department.
- c. *Resolution 720*: Authorizing the city to stand as fiscal agent for the Randolph County Homeless Shelter's FY 2016 Emergency Solutions Grant award.
- d. *Resolution 721*: Authorizing the city to stand as fiscal agent for Women Aid in Crisis's FY 2016 Emergency Solutions Grant award.
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- f. *Resolution 723*: Authorizing regular full-time status and establishing a wage for M. Himes as the Operations Assistant.
- g. *Resolution 724*: Accepting the terms and authorizing execution of a contract with Payment Services Network for online bill-payment service.
- h. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city's Events Protocol.
 - i. Highlands Trail Foundation, closures/usage affecting Railroad Avenue and Parsons Road/U.S. 219 for Ramps and Rails bike event, April 25.
 - ii. Mountain State Girls on the Run, closures/usage affecting Riverbend and Glendale parks, Industrial Park Road, and Wilson Street for community 5K, May 9.
 - iii. Elkins ON TRAC, closures/usage affecting Third Street and Davis Avenue for Mountains Beckon Bicycle Parade and Rodeo, May 16.

8. Approval of vendor invoice payments

Vendor invoices presented for approval:

- A/P History Check Report for the period **MONTH DY-MONTH DY, YEAR.**

(Available for public review in the city clerk’s office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

9. Correspondence and Notifications

- a. Notice of approval of the FY 2016 Levy Estimate (Budget).
- b. Distribution of Open Governmental Meetings Act text and related materials.
- c. Distribution of Ethics Act text and related materials.

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value

10. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

11. Mayor’s comments

12. Adjournment