

**ELKINS COMMON COUNCIL
SPECIAL COUNCIL MEETING
MINUTES**

**401 Davis Avenue
Council Chamber, 2nd Floor
April 21, 2015
7:00 p.m.**

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons J. S. Bibey, N. E. Bross-Fregonara, M. D. Cuonzo, M. L. Marsteller, C. L. Metheny, E.R. Ochsendorf, L.E. Randall, M. D. Scott, L.H. Vest and R. A. Woolwine; City Treasurer T. Fox; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk S.R. Stokes (acting as recording secretary); and Inter-Mountain Reporter L. Setler.

Cm. M. D. Scott, Cw. N. E. Bross-Fregonara, and Police Chief C. Cross were absent.

CITIZEN RECOGNITION

Mayor Broughton presented Raymond Teter with a key to the city on the occasion of his hundredth birthday.

MINUTES

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 2, 2015.** The motion carried.

NEW BUSINESS

Cm. Woolwine, seconded by Cm. Metheny, **MOVED THAT COUNCIL LAY THE FY 2016 LEVY AT 12.5 CENTS PER \$100.** The motion carried.

Cm. Woolwine, seconded by Cm. Marsteller, **MOVED ADOPTION OF RESOLUTION 719 (BUDGET REVISION 001-09), A TRANSFER WITHIN THE STREET DEPARTMENT.** The motion carried.

Cm. Marsteller, seconded by Cw. Cuonzo, **MOVED ADOPTION OF RESOLUTION 720, AUTHORIZING THE CITY TO STAND AS FISCAL AGENT FOR THE RANDOLPH COUNTY HOMELESS SHELTER'S FY 2016 EMERGENCY SOLUTIONS GRANT AWARD.** The motion carried.

Cm. Marsteller, seconded by Cm. Ochsendorf, **MOVED ADOPTION OF RESOLUTION 721, AUTHORIZING THE CITY TO STAND AS FISCAL AGENT FOR WOMEN'S AID IN CRISIS'S FY 2016 EMERGENCY SOLUTIONS GRANT AWARD.** The motion carried.

Cw. Cuonzo, seconded by Cm. Marsteller, **MOVED ADOPTION OF RESOLUTION 722, AUTHORIZING DRAFT ON THE OHIO VALLEY BANK LINE-OF-CREDIT FOR THE WATER SYSTEM IMPROVEMENT PROJECT.** The motion carried.

Cm. Marsteller, seconded by Cw. Cuonzo, **MOVED ADOPTION OF RESOLUTION 723, AUTHORIZING REGULAR FULL-TIME STATUS AND ESTABLISHING A WAGE FOR M. HIMES AS THE OPERATIONS ASSISTANT.** The motion carried.

Cw. Cuonzo, seconded by Cm. Metheny, **MOVED ADOPTION OF RESOLUTION 724, ACCEPTING THE TERMS AND AUTHORIZING EXECUTION OF A CONTRACT WITH PAYMENT SERVICES NETWORK FOR ONLINE BILL-PAYMENT SERVICE.** The motion carried.

Cm. Metheny, seconded by Cm. Marsteller, moved approval of the three event requests listed on the agenda. The motion carried. The approved requests were as follows:

Approved Minutes

- A request from Highlands Trail Foundation for closures/usage affecting Railroad Avenue and Parsons Road/U.S. 219 for Ramps and Rails bike event, April 25.
- A request from Mountain State Girls on the Run for closures/usage affecting Riverbend and Glendale parks, Industrial Park Road, and Wilson Street for community 5K, May 9.
- A request from Elkins ON TRAC for closures/usage affecting Third Street and Davis Avenue for Mountains Beckon Bicycle Parade and Rodeo, May 16.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine, seconded by Cm. Marsteller, **MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.**

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable History Check Register for the period March 27, 2015-April 17, 2015.

CORRESPONDENCE AND NOTIFICATIONS

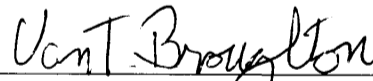
The following items were distributed to council members, the mayor, and all administrative officers present at the meeting.

- a. Notice of approval of the FY 2016 Levy Estimate (Budget).
- b. Open Governmental Meetings Act text and related materials.
- c. Ethics Act text and related materials.

Cm. Metheny, seconded by Cm. Marsteller, **MOVED THAT COUNCIL ADJOURN THE MEETING. The motion carried.**


The meeting adjourned at 7:31 p.m.

Approved by council at the meeting of May 7, 2015



 Van T. Broughton, Mayor

Attest:



 Sutton R. Stokes, City Clerk

CHECK REGISTER 3/27/15 thru 4/17/15

Check Date	Check Number	Vendor	Amount
4/7/2015	315	Mountaineer Power Equipment	\$9,500.00
4/10/2015	316	Absolute Assurance Drug Testin	\$26.00
4/10/2015	317	Avaya Financial Services	\$696.29
4/10/2015	318	Brickstreet Mutual Insurance C	\$8,073.00
4/10/2015	319	Casto & Harris, Inc.	\$35.00
4/10/2015	320	Chase Equipment Finance-Dept.	\$2,874.17
4/10/2015	321	CIT Technology Finance Serv, I	\$88.89
4/10/2015	322	COE Landfill	\$4,099.90
4/10/2015	323	COE Sewer Depreciation Account	\$4,295.61
4/10/2015	324	COE Utilities	\$2,688.72
4/10/2015	325	COE Water Depreciation Account	\$3,479.35
4/10/2015	326	Commercial Insurance	\$6,904.82
4/10/2015	327	Computer Projects of IL., Inc.	\$171.60
4/10/2015	328	Cross, Craig	\$11.21
4/10/2015	329	Davis Trust Company	\$1,002.46
4/10/2015	330	Defibaugh, Ginger	\$13.39
4/10/2015	331	Depot Welcome Center	\$1,000.00
4/10/2015	332	Elkins Distributing Co., Inc.	\$23.00
4/10/2015	333	U.S Bank Equipment Finance	\$70.00
4/10/2015	334	Guttman Energy, Inc.	\$2,672.54
4/10/2015	335	Harper, Timothy	\$3.00
4/10/2015	336	Hartley, Mark	\$3.00
4/10/2015	337	Ink Spot Printing Company	\$76.00
4/10/2015	338	Kay Casto & Chaney PLLC	\$450.00
4/10/2015	339	Master Service Mid-Atlantic, I	\$36.00
4/10/2015	340	Steve's Electrical Service LLC	\$2,850.00
4/10/2015	341	Mon Power	\$23,946.00
4/10/2015	342	Mountaineer Gas Company	\$11,017.69
4/10/2015	343	Norton Harding Jimtown	\$18.66
4/10/2015	344	Ohio Valley Bank	\$2,834.56
4/10/2015	345	Reserve Account - Pitney Bowes	\$1,877.90
4/10/2015	346	Retiree Health Benefit Trust F	\$2,381.90
4/10/2015	347	Rodeheaver, Steven C	\$362.00
4/10/2015	348	Smoker Friendly	\$50.00
4/10/2015	349	Stokes, Sutton	\$70.50
4/10/2015	350	Summit Community Bank	\$1,227.30
4/10/2015	351	Toshiba Financial Services	\$89.00
4/10/2015	352	Trickett Hardware	\$73.65
4/10/2015	353	Tygarts Valley Transfer, Inc.	\$38,461.97
4/10/2015	354	Tyler Technologies, Inc.	\$24,441.70
4/10/2015	355	Unemployment Compensation Divi	\$4,382.39
4/10/2015	356	Walgreens	\$50.00
4/10/2015	357	WV Bureau for Public Health	\$200.00

4/10/2015	358	WV State Treasurer's Office	\$2,152.00
4/10/2015	359	BB&T3 Governmental Finance	\$2,970.92
4/10/2015	360	Mountaineer Mart	\$50.00
4/14/2015	361	Child Support Enforcement	\$432.98
4/14/2015	362	COE Misc	\$564.00
4/14/2015	363	COE Payroll	\$10,310.41
4/14/2015	364	COE Payroll	\$13,028.22
4/14/2015	365	COE Payroll	\$4,015.00
4/14/2015	366	COE Payroll Reimbursement	\$75,095.44
4/14/2015	367	Davis Trust Company	\$1,030.00
4/14/2015	368	United, Live	\$15.00
4/14/2015	369	Voya Financial	\$107.00
4/14/2015	370	Washington National Insurance	\$273.21
4/16/2015	371	AFLAC	\$66.30
4/16/2015	372	Chase Equipment Finance-Dept.	\$2,092.01
4/16/2015	373	Citizens Bank of WVFP	\$826.79
4/16/2015	374	Citizens Bank of WVPP	\$2,349.58
4/16/2015	375	COE OPEB Escrow Account	\$4,977.00
4/16/2015	376	Davis Trust Company	\$3,229.52
4/16/2015	377	Elkins Professional Firefighte	\$40.00
4/16/2015	378	Guttman Energy, Inc.	\$3,767.38
4/16/2015	379	Retiree Health Benefit Trust F	\$10,332.00
4/16/2015	380	Woodford Oil Company	\$2,300.00
4/16/2015	381	WV Consolidated Retirement Boa	\$28,536.31
4/16/2015	382	WV FBMC	\$1,082.14
4/16/2015	383	WV Public Employee Insurance A	\$39,885.76
4/16/2015	384	WV Regional Jail and Correctio	\$1,302.75
4/16/2015	411	COE Payroll	\$89.48
4/16/2015	412	COE Payroll	\$183.60
4/16/2015	413	COE Payroll	\$96.00
4/16/2015	414	COE Payroll Reimbursement	\$895.72
4/16/2015	415	United Bankcard Center	\$69,560.26
4/16/2015	416	Miss Utility of WV	\$50.40
4/16/2015	417	WV Consolidated Retirement Boa	\$111.00
4/16/2015	418	National Road Utility Supply,	\$14,387.92

CHECK TOTAL: \$458,835.27