

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
May 7, 2015
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

The following agenda items were added or changed at least two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and W. Va. Ethics Commission Open Meetings Advisory Opinion 2007-06.

- a. Old National Guard Armory transitions and upgrades.
- b. Proposal to make fringe benefits available to elected officials at no cost to the city.

- 4. Public comment**
- 5. Minutes**

- a. Minutes proposed for the regular council meeting of April 21, 2015.

- 6. New business**

- a. *Ordinance 193*: Making a portion of Fifth Street one way. (Final reading.)
- b. *Ordinance 194*: Regulating signs in Elkins. (First of two readings.)
- c. Council committees.
- d. Reappoint R. Woolwine to the Elkins-Randolph County Airport Authority.
- e. Inclement weather policy.
- f. Proposal to schedule special meeting for May 15, 2015.
- g. Old National Guard Armory transitions and upgrades.
- h. Proposal to make fringe benefits available to elected officials at no cost to the city.
- i. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city's Events Protocol.
 - i. GFWC Junior Women's Club to close Mary's Lane and Kerens Avenue, May 29-30.
 - ii. Mountain State Street Machines, various:

1. Car show cruise-in affecting Railroad Avenue, Third Street, and Davis Avenue, July 3.
2. Rain location for car show, closing Railroad Avenue, Kerens Avenue, Henry Avenue, Second Street, Third Street, and Fourth Street, July 4-5.
3. Car show vendors, closing Church Drive, July 4-5.
- iii. Augusta Festival, closing Church Drive, August 7-8.
- iv. Elkins-Randolph County Chamber of Commerce 5K Fun Run, closing various streets as shown on application, August 29.
- v. Elkins-Randolph County Chamber of Commerce Community Celebration, closing Railroad Avenue and Third Street, August 29.

7. Approval of vendor invoice payments

Vendor invoices presented for approval:

- A/P History Check Report for the period April 20, 2015-May 4, 2015.

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

8. Correspondence and Notifications

- a. Quarterly financial updates.
- b. WVABCA zoning form submission from CGP Foods, Inc., 388 Beverly Pike (new Save-a-Lot location.)

9. Committee Reports

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
151935	Phillips, Evalee	120 Conaway Dr.	Install HVAC	\$3,955
151936	Corbin, Robert	609 Yokum St.	Install metal roof	\$9,000
151937	Dilks, Conrad	122 Whiteman Ave.	Replace tub-shower and vanity	\$2,499
151938	Davis Trust Bank	227 Davis Ave.	Install drop ceiling	\$2,000
151939	Randolph, Christopher	321 Center St.	Install handrail on back porch	\$250
151940	Lothes, James	32 Baxter St.	Pour 24' x 40' x 6" concrete slab	\$4,350
151941	Biola, Scott	235 Elm St.	Build fence around back yard	\$6,000
151942	Johnson, William & Beverly	332 Randolph Ave.	Install interior de-watering system with sump pump	\$12,799
151943	Malobicky, Denise	101 Valley Ct.	Re-roof	\$8,000
151944	Smith, Robert	1518 Lavalette Ave.	Install new siding, metal roof windows and upgrade electric	\$15,000
151945	Welshonce, Jeffrey	121 Buffalo St.	New siding	\$15,000
151946	Bartholomew, Tamara	7 Central St.	Sidewalk and driveway	\$1,800
151947	Hinkle, Ira	1424 S. Davis Ave.	Build accessible ramp	\$500
151948	Hoffman, Jim & Joyce	121 Valley Ct.	Stabilize foundation walls	\$8,420
151949	Watson, Tanya	120 Buffalo St.	Fence	\$2,499
151950	Sharp, Mary	14 First St.	New metal roof	\$7,800
151951	Palmer, Hillary	22 Baxter St.	New roof, siding and windows	\$8,000
151952	Pristine Properties, LLC	28 Easy St.	New electric service	\$1,500
151953	Triplett, Carol	6 River St.	Partial roof on the back of the house	\$1,500
151954	Wilson, James	12 Kerens Hill	Install tile shower	\$3,250
151955	Daft, Tony	120 Third Street	Install vinyl windows	\$2,000
151956	Lewis, Charles II	110 Whiteman Ave.	Replace shingles	\$4,838
151957	Griesel, Ed	203 Davis Ave.	EPDM roof	\$14,952
151958	First United Methodist Church	315 Kerens Ave.	Replace roof on side canopy	\$3,800

151959	Plishka, John	102 Maryland Ave.	Porch roof and roof between house & garage	\$21,000
151960	Bridgewater Properties	150 Delaware Ave.	Repair and replace steps	\$500
151961	Wilson, James	12 Kerens Hill	Replace bath fixtures & install shower drain	\$550
151962	McCallister, William & Nelli	203 Graham St.	Replace sewer line	\$2,500
151963	Osborn, Matt	118 Elm St.	12 x 20 storage building, sidewalk and privacy fence	\$10,000
151964	Williams, Patricia	304 Sycamore St.	Re-roof & three windows	\$7,550
151965	Gordon, Leslie	128 Harpertown Rd.	Rewire kitchen & upstairs bath	\$2,100
151966	Lowther, Robert	125 Vector Ave.	Gas line install	\$500
151967	Summerfield Asset Mgm. LLC	1606 Lavalette Ave.	Re-roof	\$2,000
151968	McDonald, Brian	204 White Oak Lane	Siding & re-roof	\$6,000
151969	Shiflett, Edward	8 Railroad Ave.	Gutters, fascia, 2 windows and subfloor	\$1,800
151970	B & J Pawn & Sport	313 Third St.	Reface the front of the building	\$22,000
151971	Kline, Michael	320 Center St.	12' x 22' storage shed	\$3,000
151972	Pyles, Angelia	222 Sylvester Dr.	Replace shingles	\$9,850
151973	Auvil, Ben & Ann	500 Central St	Re- roof	\$3,000
151974	Leary, James	23 Gilmore St.	Install metal roof on front & back porch new steps & front door	\$1,000
151975	Craig, William	1401 Harrison Ave.	Replace 15 windows	\$6,424
151976	Smith, Neil	4 Riverbend Rd.	2400 sq. ft. garage and offices	\$70,000
151977	Miller, Elizabeth	121 High St.	Siding repair	\$1,000
151978	Wyatt, Marguerite	46 Baxter St.	Remodel kitchen and new siding	\$3,000
151979	Deeth, Robert	21 Northview Dr.	Install backup generator	\$1,900
151980	Holland Investment Group LLC	986 Harrison Ave.	Electrical service	\$1,000

151981	Lothes, James	11 Eleventh St.	24 x 40 metal building	\$10,117
151982	Woods, Christine	200 Randolph Ave. 1/2	Replace windows	\$1,500
151983	Strong, Stuart	957 S. Kerens Ave	Replace windows	\$6,500

10. Administrative officer reports

- a. Operations Manager
- b. Treasurer
- c. Police Chief
- d. Fire Chief

11. Mayor's comments

12. Adjournment