

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

***401 Davis Avenue
Council Chamber, 2nd Floor
May 7, 2015
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, M. L. Marsteller, E.R. Ochsendorf, M. D. Scott, L.H. Vest, and R. A. Woolwine; Police Chief C. Cross; City Treasurer T. Fox; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk S.R. Stokes (acting as recording secretary and, for part of the meeting, chair); and Inter-Mountain Reporter L. Setler.

Councilmembers J. S. Bibey, C. L. Metheny, and L.E. Randall were absent.

Mayor V. T. Broughton arrived late.

MINUTES

Cm. Marsteller, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 21, 2015. The motion carried.**

NEW BUSINESS

Cw. Cuonzo, seconded by Cm. Marsteller, **MOVED THAT COUNCIL APPROVE ORDINANCE 193, MAKING A PORTION OF FIFTH STREET ONE WAY, ON SECOND AND FINAL READING. The motion carried.**

Cm. Scott, seconded by Cm. Marsteller, **MOVED THAT COUNCIL APPROVE ORDINANCE 194, REGULATING SIGNS IN ELKINS, ON THE FIRST OF TWO READINGS. The motion carried.**

Cm. Marsteller, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL ADOPT RESOLUTION 725, AN INCLEMENT WEATHER POLICY. The motion carried.**

Cw. Bross-Fregonara, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 726, A PROPOSAL TO MAKE FRINGE BENEFITS AVAILABLE TO ELECTED OFFICIALS AT NO COST TO THE CITY. The motion carried.**

Cm. Scott, seconded by Cm. Marsteller, **MOVED THAT COUNCIL ADOPT RESOLUTION 727, THE MAYOR'S COUNCIL COMMITTEE REORGANIZATION PILOT PLAN. The motion carried.**

Cm. Scott, seconded by Cm. Marsteller, **MOVED THAT COUNCIL HOLD A SPECIAL MEETING FOR 12 P.M. ON MAY 18, 2015. The motion carried.**

Cm. Marsteller explained that the ad hoc Old National Guard Armory Committee recommends that the offices in the armory be used to house the police department and that the rest of the building be used as a community center. Operations Manager Pingley distributed the attached "Proposal of Costs for Armory" documents. Through discussion, council reached consensus that the committee should continue working in this direction and return with a finalized plan once all details have been determined.

Cm. Scott, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL GRANT A REQUEST FROM GFWC JUNIOR WOMEN'S CLUB TO CLOSE MARY'S LANE AND KERENS AVENUE, MAY 29-30. The motion carried.**

Approved Minutes

Cm. Marstiller, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL GRANT VARIOUS REQUESTS FROM MOUNTAIN STATE STREET MACHINES.** The motion carried. The various requests were as follows:

- Car show cruise-in affecting Railroad Avenue, Third Street, and Davis Avenue, July 3.
- Rain location for car show, closing Railroad Avenue, Kerens Avenue, Henry Avenue, Second Street, Third Street, and Fourth Street, July 4-5.
- Car show vendors, closing Church Drive, July 4-5.

Cm. Marstiller, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL GRANT A REQUEST FROM AUGUSTA FESTIVAL TO CLOSE CHURCH DRIVE, AUGUST 7-8.** The motion carried.

Cm. Marstiller, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL GRANT A REQUEST FROM ELKINS-RANDOLPH COUNTY CHAMBER OF COMMERCE FOR ITS 5K FUN RUN, AUGUST 29.** The motion carried.

Cm. Scott, seconded by Cm. Marstiller, **MOVED THAT COUNCIL GRANT A REQUEST FROM ELKINS-RANDOLPH COUNTY CHAMBER OF COMMERCE COMMUNITY CELEBRATION TO CLOSE RAILROAD AVENUE AND THIRD STREET, AUGUST 29.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Marstiller, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- A/P History Check Report for the period April 20, 2015-May 4, 2015.

CORRESPONDENCE AND NOTIFICATIONS

- a. Quarterly financial updates.
- b. WVABCA zoning form submission from CGP Foods, Inc., 388 Beverly Pike (new Save-a-Lot location.)
- c. Main Street/ON TRAC conference invitation and registration information.

The following building permits have been issued since the previous regular council meeting.

Approved Minutes

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
151935	Phillips, Evalee	120 Conaway Dr.	Install HVAC	\$3,955
151936	Corbin, Robert	609 Yokum St.	Install metal roof	\$9,000
151937	Dilks, Conrad	122 Whiteman Ave.	Replace tub-shower and vanity	\$2,499
151938	Davis Trust Bank	227 Davis Ave.	Install drop ceiling	\$2,000
151939	Randolph, Christopher	321 Center St.	Install handrail on back porch	\$250
151940	Lothes, James	32 Baxter St.	Pour 24' x 40' x 6" concrete slab	\$4,350
151941	Biola, Scott	235 Elm St.	Build fence around back yard	\$6,000
151942	Johnson, William & Beverly	332 Randolph Ave.	Install interior de-watering system with sump pump	\$12,799
151943	Malobicky, Denise	101 Valley Ct.	Re-roof	\$8,000
151944	Smith, Robert	1518 Lavalette Ave.	Install new siding, metal roof windows and upgrade electric	\$15,000
151945	Welshonce, Jeffrey	121 Buffalo St.	New siding	\$15,000
151946	Bartholomew, Tamara	7 Central St.	Sidewalk and driveway	\$1,800
151947	Hinkle, Ira	1424 S. Davis Ave.	Build accessible ramp	\$500
151948	Hoffman, Jim & Joyce	121 Valley Ct.	Stabilize foundation walls	\$8,420
151949	Watson, Tanya	120 Buffalo St.	Fence	\$2,499
151950	Sharp, Mary	14 First St.	New metal roof	\$7,800
151951	Palmer, Hillary	22 Baxter St.	New roof, siding and windows	\$8,000
151952	Pristine Properties, LLC	28 Easy St.	New electric service	\$1,500
151953	Triplett, Carol	6 River St.	Partial roof on the back of the house	\$1,500
151954	Wilson, James	12 Kerens Hill	Install tile shower	\$3,250
151955	Daft, Tony	120 Third Street	Install vinyl windows	\$2,000
151956	Lewis, Charles II	110 Whiteman Ave.	Replace shingles	\$4,838
151957	Griesel, Ed	203 Davis Ave.	EPDM roof	\$14,952
151958	First United Methodist Church	315 Kerens Ave.	Replace roof on side canopy	\$3,800
151959	Plishka, John	102 Maryland Ave.	Porch roof and roof between house & garage	\$21,000
151960	Bridgewater Properties	150 Delaware Ave.	Repair and replace steps	\$500
151961	Wilson, James	12 Kerens Hill	Replace bath fixtures & install shower drain	\$550
151962	McCallister, William & Nelli	203 Graham St.	Replace sewer line	\$2,500
151963	Osborn, Matt	118 Elm St.	12 x 20 storage building, sidewalk and privacy fence	\$10,000
151964	Williams, Patricia	304 Sycamore St.	Re-roof & three windows	\$7,550
151965	Gordon, Leslie	128 Harpertown Rd.	Rewire kitchen & upstairs bath	\$2,100

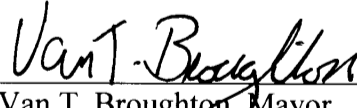
Approved Minutes

151966	Lowther, Robert	125 Vector Ave.	Gas line install	\$500
151967	Summerfield Asset Mgm. LLC	1606 Lavalette Ave.	Re-roof	\$2,000
151968	McDonald, Brian	204 White Oak Lane	Siding & re-roof	\$6,000
151969	Shiflett, Edward	8 Railroad Ave.	Gutters, fascia, 2 windows and subfloor	\$1,800
151970	B & J Pawn & Sport	313 Third St.	Reface the front of the building	\$22,000
151971	Kline, Michael	320 Center St.	12' x 22' storage shed	\$3,000
151972	Pyles, Angelia	222 Sylvester Dr.	Replace shingles	\$9,850
151973	Auvil, Ben & Ann	500 Central St	Re- roof	\$3,000
151974	Leary, James	23 Gilmore St.	Install metal roof on front & back porch new steps & front door	\$1,000
151975	Craig, William	1401 Harrison Ave.	Replace 15 windows	\$6,424
151976	Smith, Neil	4 Riverbend Rd.	2400 sq. ft. garage and offices	\$70,000
151977	Miller, Elizabeth	121 High St.	Siding repair	\$1,000
151978	Wyatt, Marguerite	46 Baxter St.	Remodel kitchen and new siding	\$3,000
151979	Deeth, Robert	21 Northview Dr.	Install backup generator	\$1,900
151980	Holland Investment Group LLC	986 Harrison Ave.	Electrical service	\$1,000
151981	Lothes, James	11 Eleventh St.	24 x 40 metal building	\$10,117
151982	Woods, Christine	200 Randolph Ave. 1/2	Replace windows	\$1,500
151983	Strong, Stuart	957 S. Kerens Ave	Replace windows	\$6,500

Cm. Scott, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL ADJOURN THE MEETING.**
The motion carried.

The meeting adjourned at 7:45 p.m.

*Approved by council at the meeting
of May 21, 2015*



Van T. Broughton, Mayor

Attest:



Sutton R. Stokes, City Clerk

3/10/2015 10:01 AM
 VENDOR SET: 01
 BANK: *
 DATE RANGE: 4/20/2015 THRU 5/04/2015

VENDOR I.D. NAME STATUS CHECK DATE INVOICE AMOUNT DISCOUNT CHECK NO CHECK STATUS CHECK AMOUNT

00483 Mountain Valley Bank
 00483 Mountain Valley Bank
 C-CHECK Mountain Valley Bank VOIDED V 4/21/2015 95,637.15CR 000443 95,637.15CR

*** T O T A L S ***

REGULAR CHECKS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS: 1 VOID DEBITS 0.00
 1 VOID CREDITS 95,637.15CR 0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	95,637.15CR	0.00	0.00
BANK: *		TOTALS:	1	95,637.15CR	0.00	0.00

R/F BILSONT CHECK PRINTOUT

3/05/2015 8:01 AM
 VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 4/20/2015 THRU 5/04/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00032	Absolute Assurance Drug Testin	R	4/21/2015			000419		238.00
00916	Alshammak, Abduljalil	R	4/21/2015			000420		514.00
00915	Basement Systems of WV	R	4/21/2015			000421		54.39
00047	BB&T Governmental Finance	R	4/21/2015			000422		2,722.66
00048	BB&T Governmental Finance	R	4/21/2015			000423		2,286.67
00055	bender, Paul	R	4/21/2015			000424		850.00
00121	Citizens Bank of WVFP	R	4/21/2015			000425		6,096.55
00122	Citizens Bank of WVFP	R	4/21/2015			000426		14,355.51
00143	COE General Fund ?	R	4/21/2015			000427		34,300.37
00149	COE Parks and Recreation	R	4/21/2015			000428		16,666.66
00160	COE/Navis Trust Company	R	4/21/2015			000429		5,625.00
00235	Elkins Building Comm.	R	4/21/2015			000430		3,861.46
00250	Elkins-Randolph Co. Airport Au	R	4/21/2015			000431		2,355.21
00917	Elswick, Jennifer	R	4/21/2015			000432		332.00
00918	Erick, Brent	R	4/21/2015			000433		464.00
00921	Gidley, Nick	R	4/21/2015			000434		340.28
00381	Jackson, Jr., Grover C.	R	4/21/2015			000435		1,800.00
00412	L1 Identity Solutions	R	4/21/2015			000436		57.70
00471	Mon Power	R	4/21/2015			000437		13,970.55
00472	Monongahela Valley Bank	R	4/21/2015			000438		1,520.92
00591	Retiree Health Benefit Trust F	R	4/21/2015			000439		2,381.90
00919	Shiflett, Dearay	R	4/21/2015			000440		45.00

5/05/2015 8:41 AM
VENDOR SET: 01
BANK: Pool Cash
DATE RANGE: 4/20/2015 THRU 5/04/2015

OF HISTORICAL CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00920	Taylor, Jeffery	R	4/21/2015			000441		182.00
00823	WV State Treasurer's Office/ M	R	4/21/2015			000442		2,483.36
00483	Mountain Valley Bank	V	4/21/2015			000443		95,637.15
00483	Mountain Valley Bank							
00483	Mountain Valley Bank							
00483	Mountain Valley Bank	VOIDED	4/21/2015			000443		95,637.15CR
00121	Citizens Bank of WVFP	R	4/22/2015			000444		30,086.53
00122	Citizens Bank of WVFP	R	4/22/2015			000445		65,549.65
00372	Isner, Jerry	R	4/22/2015			000446		332.00
00484	Mountaineer Gas Company	R	4/22/2015			000447		32.00
00630	Shahan, Myrtie	R	4/22/2015			000448		282.00
00135	COE Coal Severance	R	4/28/2015			000449		8,238.64
00116	Child Support Enforcement	R	4/28/2015			000450		432.98
00147	COE Misc	R	4/28/2015			000451		521.27
00150	COE Payroll	R	4/28/2015			000452		9,835.02
00151	COE Payroll	R	4/28/2015			000453		12,257.02
00152	COE Payroll	R	4/28/2015			000454		3,711.00
00837	COE Payroll Reimbursement	R	4/28/2015			000455		69,859.69
00203	Davis Trust Company	R	4/28/2015			000456		1,030.00
00721	United, Live	R	4/28/2015			000457		15.00
00741	Voya Financial	R	4/28/2015			000458		107.00
00747	Washington National Insurance	R	4/28/2015			000459		255.30
00038	Avaya Financial Services	R	4/29/2015			000460		663.13

04/20/2015 09:00 AM

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 4/20/2015 THRU 5/04/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00852	BB&T3 Governmental Finance	R	4/29/2015			000461		2,970.92
00110	Chase Equipment Finance-Dept.	R	4/29/2015			000462		2,874.17
00154	COE Sanitation	R	4/29/2015			000463		598.96
00923	Floyd Cowger, Jr.	R	4/29/2015			000464		864.00
00314	Guttman Energy, Inc.	R	4/29/2015			000465		7,582.96
00368	Ink Spot Printing Company	R	4/29/2015			000466		171.00
00471	Mon Power	R	4/29/2015			000467		22,835.33
00484	Mountaineer Gas Company	R	4/29/2015			000468		6,899.13
00591	Reliance Health Benefit Trust F	R	4/29/2015			000469		164.00
00666	Rodeheaver, Steven C	R	4/29/2015			000470		80.00
00701	Toshiba Financial Services	R	4/29/2015			000471		111.00
00707	Trickett Hardware	R	4/29/2015			000472		4.29
00712	Tyler Technologies, Inc.	R	4/29/2015			000473		3,750.00
00762	U.S Bank Equipment Finance	R	4/29/2015			000474		70.70
00810	WV Public Employee Insurance A	R	4/29/2015			000475		837.00
00813	WV Rural Water Association	R	4/29/2015			000476		1,902.22
00500	NewLions International Sales	R	4/29/2015			000477		168,949.00
00517	Ohio Valley Bank	R	5/01/2015			000478		2,740.86
00572	Rand Co CVB	R	5/01/2015			000479		4,189.92
00779	Woodford Oil Company	R	5/01/2015			000480		1,140.00

3/10/2015 8:04 AM

VENDOR SET: 01
BANK: Pool Cash
DATE RANGE: 4/20/2015 THRU 5/04/2015

VENDOR I.D.	NAME	NO	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *									
	REGULAR CHECKS:	61			650,035.05	0.00			554,397.90
	HAND CHECKS:	0			0.00	0.00			0.00
	DRAFTS:	0			0.00	0.00			0.00
	EFT:	0			0.00	0.00			0.00
	NON CHECKS:	0			0.00	0.00			0.00
	VOID CHECKS:	0			0.00				
	VOID DEBITS			95,637.15CR					
	VOID CREDITS				55,637.15CR				0.00
TOTAL ERRORS: 0									
VENDOR SET: 01 BANK: Pool TOTALS:									
		61			554,397.90	0.00			554,397.90
BANK: Pool TOTALS:									
		61			554,397.90	0.00			554,397.90

3/05/2015 8:01 AM
 VENDOR SET: 01 Elkins
 BANK: WATBN Water Ban
 DATE RANGE: 4/20/2015 THRU 5/04/2015

VENDOR I.D. 00196
 NAME: Kay Castro & Cooney PLLC
 STATUS: R
 CHECK DATE: 4/22/2015
 CHECK NO: C000094
 CHECK STATUS: 67.50
 CHECK AMOUNT: 67.50

NO	INVOICE AMOUNT	DISCOUNT	DISCOUNT	INVOICE AMOUNT	CHECK AMOUNT
1	67.50	0.00	0.00	67.50	67.50
0	0.00	0.00	0.00	0.00	0.00
0	0.00	0.00	0.00	0.00	0.00
0	0.00	0.00	0.00	0.00	0.00
0	0.00	0.00	0.00	0.00	0.00
0 VOID DEBITS	0.00			0.00	
VOID CREDITS	0.00			0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: WATBN	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	67.50	0.00	67.50
BANK: WATBN	TOTALS:		1	67.50	0.00	67.50
REPORT TOTALS:			63	458,828.25	0.00	554,465.40

SELECTION CRITERIA

VENDOR SET: 01-Elkins
VENDOR: ALL
BANK CODES: ALL
FUNDS: ALL

CHECK SELECTION

CHECK RANGE: 00000 THRU 999999
DATE RANGE: 4/20/2015 THRU 5/04/2015
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS
SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: NO
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
SUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - ALL

0206