

# ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue  
Council Chamber, 2nd Floor  
June 4, 2015  
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**

Added at least two business days before this meeting, as per the Open Governmental Meetings Act (W. Va. Code § 6-9A) and Open Meetings Advisory Opinion 2007-06:

- a. *Ordinance 195*: Amending Ordinance 178, regarding fire-service fees. (First of three readings.)
- b. *Resolution 761*: Authorizing opening a line of credit for improvements and other costs related to the former Elkins National Guard Armory.
- c. *Resolution 762*: Authorizing renewal of the city's liability and workers compensation insurance policies.
- d. First Ward vacancy.
- e. Attorney-client discussion of a matter involving the water project.
- f. Compensation consideration request in the Operations department.
- g. Various end-of-year budget revisions.
- h. Budget revisions to fund outstanding police pension contribution.

## **4. Public comment**

## **5. Minutes**

- a. Minutes proposed for the regular council meeting of May 21, 2015.

## **6. New business**

- a. *Ordinance 194*: Regulating signs in Elkins. (First of two readings.)
- b. *Ordinance 195*: Amending Ordinance 178, regarding fire-service fees. (First of three readings.)
- c. *Resolution 754*: Reappointing Dr. Larry Wing to the Board of the Elkins-Randolph County Regional Airport.
- d. *Resolution 755*: Authorizing regular full-time status and confirming a wage for M. Stalnaker as an Accounting Clerk II.

- e. *Resolution 756:* Transferring Coal Severance Fund to Mountain Valley Bank.
- f. *Resolution 757:* Transferring Payroll Account to Davis Trust Company.
- g. *Resolution 758:* Authorizing and implementing a new non-sufficient funds policy.
- h. *Resolution 759:* Authorizing regular full-time status and confirming a wage for T. Letan as Assistant Supervisor of the Sanitation Department.
- i. *Resolution 760:* Authorizing draft on the Ohio Valley Authorizing draft on the Ohio Valley Bank line-of-credit for the water system improvement project.

Vendor	Invoice No. or Desc.	Amount
McNeer, Highland, McMunn, Varner	77503	\$2,096.00
McNeer, Highland, McMunn, Varner	77132	\$3,757.20
Kay, Casto, Chaney	104281	\$112.50

- j. *Resolution 761:* Authorizing opening a line of credit for improvements and other costs related to the former Elkins National Guard Armory.
- i. *Resolution 762:* Authorizing renewal of the city’s liability and workers compensation insurance policies.
- k. *Resolution 763:* End-of-year intradepartmental budget revisions 001-29 (fire department), 001-38 (street department), 001-39 (custodial department), and 001-40 (central garage).
- l. *Resolution 764:* Treasurer’s proposal to satisfy FY 2015 Police Pension Fund contribution.
- m. *Resolution 765:* Budget revision 28 (SAO 001-10), a transfer within the Municipal Court and to partially fund FY 2015 Police Pension Fund contribution.
- n. *Resolution 766:* Budget revision 30 (SAO 001-11), a transfer within Council and to partially fund FY 2015 Police Pension Fund contribution.
- o. *Resolution 767:* Budget revision 31 (SAO 001-12), a transfer within Mayor and to partially fund FY 2015 Police Pension Fund contribution.
- p. *Resolution 768:* Budget revision 32 (SAO 001-13), a transfer from Police to Police Administration.
- q. *Resolution 769:* Budget revision 33 (SAO 001-14), a transfer within Treasurer and to partially fund FY 2015 Police Pension Fund contribution.
- r. *Resolution 770:* Budget revision 34 (SAO 001-15), a transfer within City Hall Administration and to partially fund FY 2015 Police Pension Fund contribution.
- s. *Resolution 771:* Budget revision 35 (SAO 001-16), a transfer within Police Department and to partially fund FY 2015 Police Pension Fund contribution.
- t. *Resolution 772:* Budget revision 36 (SAO 001-17), a transfer from Contingencies to partially fund FY 2015 Police Pension Fund contribution.
- u. *Resolution 773:* Budget revision 37 (SAO 001-18), a transfer between Elections and Clerk.
- v. First Ward vacancy.
- w. Attorney-client discussion of a matter involving the water project.
- x. Compensation consideration request in the Operations department.
- y. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city’s Events Protocol.

- i. Relay for Life main event, affecting Railroad Avenue and Third Street, June 6-7.
- ii. Relay for Life 5K run/walk, affecting streets as shown on attached map, June 6.
- iii. Elkins First Church of Christ Vacation Bible School, affecting Main Street, June 14-19.
- iv. Elkins Main Street community celebration, affecting Railroad Avenue, June 23.

## **7. Approval of vendor invoice payments**

Vendor invoices presented for approval:

- A/P History Check Report for the period May 19-31, 2015.

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

## **8. Correspondence and Notifications**

- a. Building permits 151998-152004.
- b. New "Cat License Application" form.
- c. New "Application for a Municipal Business License" form.
- d. New "Business Registration" (business license) form.

## **9. Committee Reports**

## **10. Administrative officer reports**

## **11. Mayor's comments**

## **12. Adjournment**

##