

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

***401 Davis Avenue
Council Chamber, 2nd Floor
July 16, 2015
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, M. L. Marsteller, E.R. Ochsendorf, M. D. Scott, L.H. Vest and R. A. Woolwine; City Treasurer T. Fox; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk S.R. Stokes (acting as chair and recording secretary); and Inter-Mountain Reporter L. Setler.

Mayor Van T. Broughton, Cm. C. L. Metheny, and Police Chief C. Cross were absent. (Due to the resignation of J. Bibey, one Fifth Ward seat was vacant.)

MINUTES

Cm. Woolwine, seconded by Cw. Cuonzo, **MOVED APPROVAL OF THE MINUTES OF THE MINUTES PROPOSED FOR THE REGULAR COUNCIL MEETING OF JULY 2, 2015.** The motion carried.

Cm. Dusenbury, seconded by Cm. Woolwine, **MOVED APPROVAL OF THE MINUTES OF THE MINUTES PROPOSED FOR THE SPECIAL COUNCIL MEETING OF JULY 8, 2015.** The motion carried.

NEW BUSINESS

Cm. Scott, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL APPOINT DAVID PARKER TO THE FIFTH WARD VACANCY.** The motion carried.

Cm. Woolwine, seconded by Cw. Cuonzo, **MOVED ADOPTION OF RESOLUTION 781: BUDGET REVISION 2015-001-51, TRANSFERRING FUNDS WITHIN THE POLICE DEPARTMENT.** The motion carried.

Cm. Woolwine, seconded by Cw. Vest, **MOVED ADOPTION OF RESOLUTION 782 (BUDGET REVISION 2016-001-01), CORRECTING THE GENERAL FUND UNENCUMBERED FUND BALANCE.** In accordance with the requirements of the state auditor's office for inter-departmental budget revisions, the chair ordered a roll-call vote. The clerk called the roll in random order. The motion carried. Council votes were as follows:

Vacant	n/a	G. Ochsendorf	Yes
N. E. Bross-Fregonara	Yes	R.P. Dusenbury	Yes
M. D. Cuonzo	Yes	M. D. Scott	Yes
M. L. Marsteller	Yes	L.H. Vest	Yes
C.L. Metheny	Absent	R. A. Woolwine	Yes

Cm. Woolwine, seconded by Cm. Dusenbury, **MOVED ADOPTION OF RESOLUTION 783 (BUDGET REVISION 2016-002-01), CORRECTING THE COAL SEVERANCE FUND ASSIGNED BALANCE.** In accordance with the requirements of the state auditor's office for inter-departmental budget revisions, the chair ordered a roll-call vote. The clerk called the roll in random order. The motion carried. Council votes were as follows:

Vacant	n/a	G. Ochsendorf	Yes
N. E. Bross-Fregonara	Yes	R.P. Dusenbury	Yes
M. D. Cuonzo	Yes	M. D. Scott	Yes
M. L. Marsteller	Yes	L.H. Vest	Yes
C.L. Metheny	Absent	R. A. Woolwine	Yes

Approved Minutes

Cm. Woolwine, seconded by Cw. Cuonzo, **MOVED ADOPTION OF RESOLUTION 784: EMPLOYEE COMPENSATION ADJUSTMENT.** The motion carried.

Cm. Woolwine, seconded by Cw. Cuonzo, **MOVED ADOPTION OF RESOLUTION 785: AUTHORIZING DRAFT ON THE OHIO VALLEY BANK LINE-OF-CREDIT FOR THE WATER SYSTEM IMPROVEMENT PROJECT.** The motion carried.

Cm. Scott, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL APPROVE A REQUEST FROM RANDOLPH COUNTY COMMUNITY ARTS CENTER TO CLOSE CHURCH LANE FOR ANNUAL GALA, SEPTEMBER 10-12.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cw. Cuonzo, seconded by Cw. Bross-Fregonara, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- A/P History Check Report for the period June 30-July 12, 2015.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.
- Fourth quarter financial report for Fiscal Year 2015.
- Elkins-Randolph County Community Library Needs Assessment survey.
- WVABCA Zoning Form for Class B license: The Delmonte Market.

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
152032	Randolph Co. EMS	2 Eleventh St.	Monument sign 12' x 4'	\$5,000
152033	Stottlemeyer, James	508 S Randolph Ave.	Electric service	\$400
152034	Biller, Clifford	336 Blaine Ave.	12' x 12' bathroom addition, 2 dormers and privacy fence	\$10,000
152035	Thompson, Sabrina	24 Moore St.	Fence	\$2,100
152036	Romero, Brian	124 Riverview Dr.	Replace 4 windows	\$2,000
152037	Huffman, Richard	206 Andrews St.	Re-roof house and rework deck	\$3,500
152038	Woodlands Development Group	1 & 3 Redbud Lane	New 1794 sq. ft. duplex	\$105,000
152039	Woodlands Development Group	5 & 7 Redbud Lane	New 1794 sq. ft. duplex	\$105,000

Cm. Woolwine, seconded by Cw. Bross-Fregonara, **MOVED ADJOURNMENT.** The motion carried.

Approved Minutes


The meeting adjourned at 7:50 p.m.

*Approved by council at the meeting
of August 6, 2015*



Van T. Broughton, Mayor

Attest:



Sutton R. Stokes, City Clerk

VENDOR SET: 01 Elkins
 BANK: Pool Fooled Cash
 DATE RANGE: 6/30/2015 THRU 7/12/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00792	WV Consolidated Retirement Boa	N	7/07/2015			000000		
00122	Citizens Bank of WVpp	R	6/30/2015			000719	207,483.57	
00227	Durland, Maryann	R	6/30/2015			000720	27.26	
00560	Public Service Commission WV	R	6/30/2015			000721	14,003.39	
00590	Reserve Account - Pitney Bowes	R	6/30/2015			000722	2,315.88	
00753	Ed Weese Electric	R	6/30/2015			000723	380.00	
00803	WV Division of Motor Vehicles	R	6/30/2015			000724	10.00	
00852	BB&T3 Governmental Finance	R	7/07/2015			000727	2,970.92	
00075	Brickstreet Mutual Insurance C	R	7/07/2015			000728	14,192.00	
00146	COE Landfill	R	7/07/2015			000729	6,997.63	
00149	COE Parks and Recreation	R	7/07/2015			000730	17,500.00	
00156	COE Sewer Depreciation Account	R	7/07/2015			000731	4,701.10	
00158	COE Water Depreciation Account	R	7/07/2015			000732	3,803.61	
00169	Commercial Insurance	R	7/07/2015			000733	34,550.96	
00202	Davis Trust Company	R	7/07/2015			000734	1,002.46	
00235	Elkins Building Comm.	R	7/07/2015			000735	3,861.46	
00236	Elkins Distributing Co., Inc.	R	7/07/2015			000736	23.00	
00381	Jackson, Jr., Grover C.	R	7/07/2015			000737	1,800.00	
00412	L1 Identity Solutions	R	7/07/2015			000738	115.40	
00468	Miss Utility of WV	R	7/07/2015			000739	43.00	

VENDOR SET: 01 ELVINS
 BANK: Pool Pd

DATE RANGE: 6/30/2015 THRU 7/12/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00517	Ohio Valley Bank	R	7/07/2015			000742		2,786.65
00673	Summit Community Bank	R	7/07/2015			000743		1,227.30
00262	U.S Bank Equipment Finance	R	7/07/2015			000744		70.00
00753	Ed Weese Electric	R	7/07/2015			000745		2,420.00
00808	WV Municipal League	R	7/07/2015			000746		1,376.92
00822	WV State Treasurer's Office	R	7/07/2015			000747		790.00
00116	Child Support Enforcement	R	7/07/2015			000748		432.98
00147	COE Misc	R	7/07/2015			000749		325.84
00150	COE Payroll	R	7/07/2015			000750		11,476.40
00151	COE Payroll	R	7/07/2015			000751		13,778.70
00152	COE Payroll	R	7/07/2015			000752		4,332.00
00837	COE Payroll Reimbursement	R	7/07/2015			000753		81,027.76
00203	Davis Trust Company	R	7/07/2015			000754		930.00
00949	PHEAA	R	7/07/2015			000755		73.55
00721	United, Live	R	7/07/2015			000756		15.00
00741	Voya Financial	R	7/07/2015			000757		107.00
00747	Washington National Insurance	R	7/07/2015			000758		351.66
00040	Michael Baker Jr, Inc.	R	7/07/2015			000759		6,575.00
00119	CIT Technology Finance Serv, I	R	7/10/2015			000760		88.89
00121	Citizens Bank of WVFP	R	7/10/2015			000761		3,768.77

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 6/30/2015 THRU 7/12/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00202	Davis Trust Company	R	7/10/2015			000764		3,125.34
00314	Guttman Energy, Inc.	R	7/10/2015			000765		2,988.84
00347	Hillbilly Hardball Classic, In	R	7/10/2015			000766		1,000.00
00508	Norton Harding Jimtown	R	7/10/2015			000767		18.66
00582	Region VII Plan. & Development	R	7/10/2015			000768		7,094.00
00707	Trickett Hardware	R	7/10/2015			000769		145.56
00711	Tygart's Valley Transfer, Inc.	R	7/10/2015			000770		39,582.06
00753	Ed Weese Electric	R	7/10/2015			000771		135.00
00968	WV DEP	R	7/10/2015			000772		200.00
00812	WV Regional Jail and Correctio	R	7/10/2015			000773		723.75

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	53	546,284.29	0.00	546,284.29
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
VOID DEBITS:	0	0.00	0.00	0.00
VOID CREDITS:	0	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: Pool	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			54	546,284.29	0.00	546,284.29
BANK: Pool	TOTALS:		54	546,284.29	0.00	546,284.29

VENDOR SET: 01 Elkins
 BANK: SEWJ Sect
 DATE RANGE: 6/30/2015 THRU 7/12/2015

VENDOR I.D. NAME STATUS CHECK DATE INVOICE AMOUNT DISCOUNT CHECK NO CHECK STATUS CHECK AMOUNT
 00155 COE Sewer R 7/06/2015 9,050.65 0.00 000006 9,050.65

* * T O T A L S * *
 NO INVOICE AMOUNT DISCOUNTS CHECK AMOUNT
 REGULAR CHECKS: 1 9,050.65 0.00 9,050.65
 HAND CHECKS: 0 0.00 0.00 0.00
 DRAFTS: 0 0.00 0.00 0.00
 EFT: 0 0.00 0.00 0.00
 NON CHECKS: 0 0.00 0.00 0.00

VOID CHECKS: 0 VOID DEBITS 0.00
 VOID CREDITS 0.00

TOTAL ERRORS: 0

NO INVOICE AMOUNT DISCOUNTS CHECK AMOUNT
 VENDOR SET: 01 BANK: SEWJTOTALS: 1 9,050.65 0.00 9,050.65

BANK: SEWJ TOTALS: 1 9,050.65 0.00 9,050.65

VENDOR SET: 01 Elkans
 BANK: WATBN Water Bag
 DATE RANGE: 6/30/2015 THRU 7/12/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00396	Kay Casto & Chaney PLLC	R	7/01/2015			000018		4,116.50
00453	McNeer, Highland, McMunn and V	R	7/01/2015			000019		1,030.00

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	5,146.50	0.00	5,146.50
HAND CHECKS:	0.00	0.00	0.00
DRAFTS:	0.00	0.00	0.00
EFT:	0.00	0.00	0.00
NON CHECKS:	0.00	0.00	0.00

VOID CHECKS:	VOID DEBITS	VOID CREDITS
0	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: WATBN TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		2	5,146.50	0.00	5,146.50
BANK: WATBN	TOTALS:	2	5,146.50	0.00	5,146.50
REPORT TOTALS:		57	560,481.44	0.00	560,481.44

SELECTION CRITERIA

VENDOR SET: 01-Eikins
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 6/30/2015 THRU 7/12/2015
CHECK AMOUNT RANGE: 0.00 THRU 999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: NO
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

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