

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
November 19, 2015
7:00 p.m.*

1. Invocation and Pledge of Allegiance

2. Call to order and roll call

3. Public comment

4. Minutes

- a. Minutes proposed for the regular council meeting of November 5, 2015.
- b. Minutes proposed for the regular council meeting of November 9, 2015.

5. New business

- a. Water System Improvement Project (water plant) financing actions:
 - i. *Resolution 828*: To consider and act upon a proposed Supplemental Resolution entitled:
SUPPLEMENTAL RESOLUTION PROVIDING AS TO PRINCIPAL AMOUNTS, DATE, MATURITY DATE, REDEMPTION PROVISION, INTEREST RATES, INTEREST AND PRINCIPAL PAYMENT DATES, SALE PRICES AND OTHER TERMS OF THE WATER REVENUE BONDS, SERIES 2015 A-1 (UNITED STATES DEPARTMENT OF AGRICULTURE); WATER REVENUE BONDS, SERIES 2015 A-2 (UNITED STATES DEPARTMENT OF AGRICULTURE); WATER REVENUE BONDS, SERIES 2015 B (UNITED STATES DEPARTMENT OF AGRICULTURE), AND WATER REVENUE BONDS, SERIES 2015 C (WEST VIRGINIA INFRASTRUCTURE FUND) OF THE CITY OF ELKINS; AUTHORIZING LOAN RESOLUTIONS AND OTHER DOCUMENTS RELATED TO THE SERIES 2015 A-1 BONDS, SERIES 2015 A-2 BONDS AND SERIES 2015 B BONDS; RATIFYING AND APPROVING A LOAN AGREEMENT RELATING TO SUCH BONDS AND THE SALE AND DELIVERY OF SUCH SERIES 2015 C BONDS TO THE WEST VIRGINIA WATER DEVELOPMENT AUTHORITY; DESIGNATING A REGISTRAR, PAYING AGENT AND DEPOSITORY BANK; AND MAKING OTHER PROVISIONS AS TO THE SERIES 2015 CBONDS.

- ii. *Resolution 829*: To consider and act upon a proposed Draw Resolution for the payment of invoices from the Bonds.
 - iii. *Resolution 830*: To consider and act upon a Sweep Resolution pertaining to the automatic payment of the Bonds to the Municipal Bond Commission.
- b. Water System Improvement Project construction contracts actions:
 - i. *Resolution 831*: Authorizing the execution of (1) a Conditional Notice of Award with Pro Contracting for City of Elkins Water System Improvement Project Contract No. 1 (Distribution System) and (2) the related construction contract (upon successful loan closing).
 - ii. *Resolution 832*: Authorizing the execution of (1) a Conditional Notice of Award with Pro Contracting for City of Elkins Water System Improvement Project Contract No. 2 (Distribution System) and (2) the related construction contract (upon successful loan closing).
 - iii. *Resolution 833*: Authorizing the execution of (1) a Conditional Notice of Award with Pro Contracting for City of Elkins Water System Improvement Project Contract No. 3 (Raw Water Line) and (2) the related construction contract (upon successful loan closing).
 - iv. *Resolution 834*: Authorizing the execution of (1) a Conditional Notice of Award with Triton Construction for City of Elkins Water System Improvement Project Contract No. 4 (Water Treatment Plant) and (2) the related construction contract (upon successful loan closing).
- c. Water System Improvement Project professional-services contracts actions:
 - i. *Resolution 835*: Authorizing the execution of Amendment No. 2 to the Engineering Services Agreement between City of Elkins and Chapman Technical Group.
 - ii. *Resolution 836*: Authorizing the execution of an Amendment to the Agreement between City of Elkins and McNeer, Highland, McMunn & Varner LC for Legal Services for the Water System Improvement Project.
 - iii. *Resolution 837*: Authorizing the execution of Amendment No. 1 to May 5, 2008 legal representation agreement between City of Elkins and the Law Office of Robert R. Rodecker for Legal Service for the Water System Improvement Project.
 - iv. *Resolution 838*: Authorizing the execution of a legal representation agreement between City of Elkins and Robert Rodecker (Kay, Casto & Chaney PLLC) for Legal Services for the Water System Improvement Project.
 - v. *Resolution 839*: Authorizing the execution of an Amendment to the Agreement between City of Elkins and Griffith & Associates for Accounting Services for the Water System Improvement Project.
- d. *Resolution 840*: Budget Revision 2016-001-03, transferring funds within Code Enforcement.
- e. *Resolution 841*: Authorizing regular full-time status and confirming a wage for Brian Jenkins as a Sanitation Worker.
- f. *Resolution 842*: Accepting the conditions and authorizing execution of a grant agreement for Land and Water Conservation Fund Project No. 54-00503 (playground equipment in Glendale Park).
- g. *Resolution 843*: Authorizing the recording of a deed restriction on Glendale Park.

- h. Final payment to Accela, Inc.

6. Approval of vendor invoice payments

Vendor invoices presented for approval:

- A/P History Check Report for the period November 3-15, 2015.
- A/P History Check Report for one transaction dated Oct. 19, 2015.

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

7. Correspondence and Notifications

- a. Issued building permits.

8. Committee Reports

9. Administrative officer reports

10. Mayor's comments

11. Adjournment