

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

**401 Davis Avenue
Council Chamber, 2nd Floor
December 3, 2015
7:00 p.m.**

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, M. L. Marsteller, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, M. D. Scott, L.H. Vest and R. A. Woolwine; Police Chief C. Cross; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk S.R. Stokes (acting as recording secretary); and Inter-Mountain Reporter C. Lee.

Katy McClane, an Elkins resident, complained about the noise generated by the Hamer Pellet Plant.

INFORMATIONAL PRESENTATION

Kate Somers, Randolph County Housing Authority, presented information concerning grant funding availability for a sidewalk project in Highland Park, and requested council's authorization for the use of city labor, materials, and equipment.

Also speaking in favor of the project were:

- Cindy Bodkins, principal of North School.
- Jennifer Heckle, parent of a North School student.
- Jessica Gainer, parent of a North School student.
- Tanner, Ms. Gainer's son.

MINUTES

Cm. Metheny, seconded by Cw. Bross-Fregonara, **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 19, 2015.** The motion carried.

NEW BUSINESS

Cw. Bross-Fregonara, seconded by Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 205, REGULATING NOISE, ON THE FIRST OF TWO READINGS.** Cm. Metheny, seconded by Cm. Woolwine, **MOVED TO TABLE THE MOTION.** Cm. Metheny, seconded by Cm. Scott, **MOVED TO END DEBATE ON THE MOTION TO TABLE.** There were no "no" votes. The motion to end debate carried. Cm. Metheny requested a roll-call vote on the motion to table. The clerk called the roll in random order. The motion to table failed. Council votes were as follows:

N. E. Bross-Fregonara

No

G. Ochsendorf

No

Cm. Scott, seconded by Cm. Marstiller, **MOVED ADOPTION OF RESOLUTION 844, AMENDING COUNCIL RULES ON STANDING COMMITTEES.** The motion carried.

Cm. Woolwine, seconded by Cw. Bross-Fregonara, **MOVED ADOPTION OF RESOLUTION 845, AUTHORIZING REGULAR FULL-TIME STATUS AND CONFIRMING A WAGE FOR M. STALNAKER AS DEPUTY TREASURER.** The motion carried.

Cw. Bross-Fregonara, seconded by Cw. Cuonzo, **MOVED ADOPTION OF RESOLUTION 847: AUTHORIZING USE OF FORCE-ACCOUNT LABOR FOR SIDEWALK PROJECT IN HIGHLAND PARK.** Cm. Scott, seconded by Cw. Bross-Fregonara, **MOVED TO AMEND RESOLUTION 847 BY INSERTING THE FOLLOWING LANGUAGE: "PRIOR TO THE USE OF CITY LABOR, EQUIPMENT, AND MATERIALS, AGREEMENTS BETWEEN THE CITY AND ANY AFFECTED PROPERTY OWNERS SHALL BE REVIEWED BY THE CITY ATTORNEY AND EXECUTED BY THE MAYOR."** The motion to amend carried. The amended motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine, seconded by Cm. Metheny, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- A/P History Check Report for the period November 16-29, 2015.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- a. Issued building permits.
- b. October revenues vs. expenditures.
- c. Delinquent accounts.
- d. Purchasing card materials.
- e. Receipt of audit for Elkins-Randolph County Public Library.

The following building permits have been issued since the previous regular council meeting.


ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
152155	Kilgore, Brian	307 Tygart Ct.	Remove and replace shingles	\$9,800
152156	Hensil, Thomas	605 W. Main St.	Install accessible ramp	\$2,000
152157	Sutton, Jessica	107 Elm St.	Drywall and finish attic	\$3,860
152158	Woodford Oil Company	1308 Lavalette Ave.	New 7350 sq. ft. building	\$212,000
152159	Bartholomew, Tamara	7 Central St.	Sign	Denied

Approved Minutes

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT. The motion carried.**


The meeting adjourned at 9:10 p.m.

*Approved by council at the meeting
of December 17, 2015*



Van T. Broughton, Mayor

Attest:



Sutton R. Stokes, City Clerk

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 11/16/2015 THRU 11/29/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00722	UPS	D	11/24/2015			000000		7.05
00150	COE Payroll	R	11/18/2015			001326		777.87
00151	COE Payroll	R	11/18/2015			001327		2,676.88
00152	COE Payroll	R	11/18/2015			001328		864.00
00837	COE Payroll Reimbursement	R	11/18/2015			001329		17,144.69
00047	BB&T Governmental Finance	R	11/20/2015			001330		2,722.68
00055	Paul Bender	R	11/20/2015			001331		850.00
00080	Van Broughton	R	11/20/2015			001332		166.75
00110	Chase Equipment Finance-Dept.	R	11/20/2015			001333		2,092.01
00132	Clarksburg Water Board	R	11/20/2015			001334		24.00
00157	COE Utilities	R	11/20/2015			001335		62.77
00314	Guttman Energy, Inc.	R	11/20/2015			001336		2,162.98
00396	Kay Casto & Chaney PLLC	R	11/20/2015			001337		1,986.49
00468	Miss Utility of WV	R	11/20/2015			001338		63.00
00471	Mon Power	R	11/20/2015			001339		13,642.84
00472	Monongahela Valley Bank	R	11/20/2015			001340		1,520.92
00484	Mountaineer Gas Company	R	11/20/2015			001341		32.00
00590	Reserve Account - Pitney Bowes	R	11/20/2015			001342		231.24
00606	Steven C. Rodeheaver	R	11/20/2015			001343		30.00
00662	Melissa Stalraker	R	11/20/2015			001344		158.70

11/29/2015

NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
Acacia, Inc. #774375	R	11/20/2015			001347		25,851.82
Reserve Account - Fitney Bowes	R	11/20/2015			001348		369.41
Child Support Enforcement	R	11/23/2015			001349		1,146.52
COE Misc	R	11/23/2015			001350		563.00
COE Payroll	R	11/23/2015			001351		11,432.53
COE Payroll	R	11/23/2015			001352		14,217.62
COE Payroll	R	11/23/2015			001353		4,403.00
COE Payroll Reimbursement	R	11/23/2015			001354		78,815.53
Davis Trust Company	R	11/23/2015			001355		1,110.00
PHEAA	R	11/23/2015			001356		73.55
Live United	R	11/23/2015			001357		15.00
Voya Financial	R	11/23/2015			001358		107.00
Washington National Insurance	R	11/23/2015			001359		339.11
AFLAC	R	11/24/2015			001360		66.30
Citizens Bank of WVEP	R	11/24/2015			001361		919.22
Citizens Bank of WVEP	R	11/24/2015			001362		2,179.69
COE OPEB Escrow Account	R	11/24/2015			001363		5,214.00
Elkins Professional Firefighte	R	11/24/2015			001364		40.00
FBMC	R	11/24/2015			001365		1,667.57
Retiree Health Benefit Trust F	R	11/24/2015			001366		13,413.00

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 DATE RANGE: 11/16/2015 THRU 11/29/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00810	WV Public Employee Insurance A	R	11/24/2015			001369	42,720.22	
00952	WV Consolidated Retirement Boa	R	11/24/2015			001370	1,909.60	
00032	Absolute Assurance Drug Testin	R	11/25/2015			001371	26.00	
00139	COE Fire Service fee	R	11/25/2015			001372	74.82	
00314	Guttman Energy, Inc.	R	11/25/2015			001373	2,161.55	
00471	Mon Power	R	11/25/2015			001374	17,339.26	
00484	Mountaineer Gas Company	R	11/25/2015			001375	2,152.33	
00644	Smith Backhoe & Dozer Service	R	11/25/2015			001376	4,070.00	
00701	Toshiba Financial Services	R	11/25/2015			001377	89.00	
00707	Trickett Hardware	R	11/25/2015			001378	121.93	

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	53	310,470.66	0.00	310,470.66
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	7.05	0.00	7.05
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
VOID DEBITS:	0	0.00	0.00	0.00
VOID CREDITS:	0	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: Pool	TOTALS:	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		54	310,477.71	0.00	310,477.71
BANK: Pool	TOTALS:	54	310,477.71	0.00	310,477.71
REPORT TOTALS:		54	310,477.71	0.00	310,477.71

SELECTION CRITERIA

99999
U 11/29/2015
0.00 THRU 999,999,999.99

NUMBER

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