

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
AGENDA**

*401 Davis Avenue
Council Chamber, 2nd Floor
December 17, 2015
6:30 p.m.*

1. Invocation and Pledge of Allegiance

2. Call to order and roll call

3. Public comment

4. Informational presentation

- a. John Sorrenti, WV State Auditor's Office: Robert's Rules.

5. Minutes

- a. Minutes proposed for the regular council meeting of December 3, 2015.

6. New business

- a. *Ordinance 206*: Raising the maximum age for entry-level appointment to the Elkins Police Department from 40 to 45. (First of two readings.)
- b. *Resolution 847*: Accepting the conditions of and authorizing the mayor to execute an agreement with Van Nostrand Architects, PLLC for roof repairs at the Elkins Fire Department.
- c. *Resolution 848*: Accepting the conditions of and authorizing the mayor to execute a surety bond for the West Virginia Highway Permit Bond related to the water system improvement project.
- d. *Resolution 849*: Approving invoices relating to the water system improvement project and authorizing payment thereof.

Vendor	Total
McNeer, Highland, McMunn & Varner, LLC	\$1,330.00
Kay Casto & Chaney, PLLC	\$687.40
<i>Total</i>	\$2,017.40

- e. *Resolution 850*: Accepting the conditions of and authorizing the mayor to execute a no-cost/contract-extension change order to Water System Improvement Project Contract No. 1.
- f. *Resolution 851*: Accepting the conditions of and authorizing the mayor to execute a no-cost/contract-extension change order to Water System Improvement Project Contract No. 2.
- g. *Resolution 852*: Accepting the conditions of and authorizing the mayor to execute a no-cost/contract-extension change order to Water System Improvement Project Contract No. 3.
- h. *Resolution 853*: Accepting the conditions of and authorizing the mayor to execute a no-cost/contract-extension change order to Water System Improvement Project Contract No. 4.
- i. *Resolution 854*: Reappointments to Board of Zoning Appeals and Planning Commission.

7. Approval of vendor invoice payments

Vendor invoices presented for approval:

- A/P History Check Report for the period November 30-December 14, 2015.

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

8. Correspondence and Notifications

- a. Issued building permits.
- b. Revenues vs. expenditures by fund, November 2015.
- c. Coal severance receipts for FY 2016.

9. Committee Reports

10. Administrative officer reports

11. Mayor's comments

12. Adjournment