

## **REGULAR COUNCIL MEETING**

**January 6, 2011**

Elkins Common Council met in regular session in the council chamber of city hall at 7:02 p.m. Thursday, January 6, 2011. Present were Mayor Duke Talbott; Councilpersons: R. N. Beckwith, J. S. Bibey, N. E. Bross-Fregonara, M. D. Cuonzo, T. Z. Hensil, C. L. Metheny, D. G. Satterfield and R. A. Woolwine; R. P. Pingley, operations manager; P. J. Graziani, Jr., city clerk; L. D. Daniels-Smith, city treasurer; H. R. White, Jr., police chief, T. W. Meader, fire chief; and G. S. Roberts, city attorney. H. K. Burford and R. J. Malcolm, council members, were absent.

### **AGENDA ADJUSTMENTS**

There were none.

### **INFORMATIONAL PRESENTATION**

Greg Belcher, vice president of Chapman Technical Group, delivered a regular monthly update on the *Water System Improvements Project*. The Siemens contract was fully executed, he said. Morgan Haymond continued to perfect easements and rights-of-way necessary for site access and infrastructure construction. A new access road will be opened from Marrow Drive, because the High Street access road proved too steep and narrow for construction and supply vehicles. He said four water mainlines would cross Randolph Avenue, but only two cuts would have to be made into the road surface. The city attorney said 50% of the distribution line easements had been obtained. City of Elkins already owned the majority of real property needed for the project.

### **PUBLIC COMMENT**

Mark Scott, Kerens Hill resident, suggested that plastic coated cable be used to suspend banners across streets. He said the rope currently being used was prone to sagging.

### **CONSENT CALENDAR**

Cm Metheny, seconded by Cw Cuonzo, **MOVED THAT COUNCIL ACCEPT MINUTES PROPOSED FOR THE REGULAR MEETING OF DECEMBER 16, 2010 AS PRESENTED.** The motion carried.

### **UNFINISHED BUSINESS**

Cm Bibey, seconded by Cm Satterfield, **MOVED THAT ORDINANCE 121, PROHIBITING THE FEEDING OF WATERFOWL, BE BROUGHT FORTH, READ BY TITLE ONLY AND PASSED ON FIRST READING.** The motion carried.

Attorney Roberts said the personnel committee would review the revised drug policy proposal and report back to full council.

### **NEW BUSINESS**

The members received a copy of the Randolph County Assessor's proposed *Valuation Fund Budget* and documentation in support of her request for Valuation funds, as submitted to the Property Valuation Training and Procedures Commission.

Cm Beckwith, seconded by Cm Hensil, **MOVED COUNCIL APPROVE OF THE FORMATION OF A REGISTRATION PAID CITY OF ELKINS TEAM TO PARTICIPATE IN THE AMERICAN CANCER SOCIETY'S ANNUAL RELAY FOR LIFE.** The motion carried.

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Cm Beckwith, seconded by Cm Hensil, **MOVED COUNCIL APPROVE EXPENDITURE OF UP TO \$150 TO COVER SITE COSTS ASSOCIATED WITH THE RELAY FOR LIFE EVENT.** The motion carried.

Cw Cuonzo, seconded by Cm Metheny, **MOVED THAT COUNCIL GRANT PERMANENT EMPLOYMENT STATUS TO PATRICK A. MALLOW, IN THE POSITION OF SANITATION WORKER, EFFECTIVE JANUARY 8, 2011, AND TO JOSHUA A. CURRENCE, IN THE POSITION OF TRANSMISSION AND DISTRIBUTION DEPARTMENT WATER WORKER I, EFFECTIVE JANUARY 15, 2011.** The motion carried.

Cw Cuonzo, seconded by Cm Metheny, **MOVED COUNCIL ADOPT RESOLUTION 257, AUTHORIZING APPLICATION TO THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION ENHANCEMENT PROGRAM MATCHING GRANT FUNDING.** The motion carried. The operations manager said the 20% local match requirement could be satisfied by in-kind services, equipment usage and materials donated by the city.

The roster of election officials was incomplete. Forty percent of the election officials that worked the municipal election of 2009 will not be available for the March 2011 election. Two of the unavailable officials were seasoned precinct captains. The completed list will be presented at the meeting of January 20.

Cm Metheny, seconded by Cm Satterfield, **MOVED COUNCIL ENTER EXECUTIVE SESSION FOR CONSIDERATION OF A PERSONNEL MATTER.** The motion carried. Council entered executive session at 7:43 p.m. Regular session resumed at 8:50 p.m. No decisions were made; no actions were taken.

**COMMITTEE REPORTS**

**BUILDING**

The committee received 5 applications since the last meeting of council. Two applications were residential; the remaining applications were of a commercial nature. All applications were building-related. Application 431 remained on hold. Acting upon recommendation of the building inspector, the committee approved all applications ready for consideration. Cm Satterfield, seconded by Cm Bibey, **MOVED COUNCIL GRANT PERMITS FOR THE 5 APPLICATIONS APPROVED BY THE COMMITTEE.** The motion carried.

PERMIT	APPLICANT	LOCATION	DESCRIPTION	VALUE
558	Altieri, John	1001 S Henry Av	Remodel bathroom	\$ 2,500
559	Muhlestein, Lynn	1601 16th St	Remodel kitchen	\$ 3,000
Com-37-10	Doak, Marsha	19B 3rd St	Interior remodeling	\$ 5,000
Com-38-11	Tygart Hotel	Davis Av	Interior remodeling	\$ 8,000
Com-39-11	Elkins Regional Convalescent Ctr.	1175 Beverly Pike	Patient room renovations	\$ 50,000

**FINANCE**

Cm Woolwine said the regular monthly meeting would now commence at 1 p.m.

**ADMINISTRATIVE OFFICER REPORTS**

**TREASURER**

The treasurer said her department processed 1,074 transactions on Monday and 771 on Tuesday.

**POLICE CHIEF**

Brandon Tice, the new candidate for an entry-level officer position, will not be separated from active naval duty in time to attend the January training academy class; instead, he will be enrolled in the May 2011 class.

**FIRE CHIEF**

The department responded to 595 calls in 2010, down from 635 responses in 2009. Twenty responses were to structure fires that resulted in losses in excess of \$245,000. The balance of the responses was composed of chimney fires, vehicle accidents and vehicle fires. The volunteer association expended \$73,312 in 2010 for equipment payments, insurance premiums and supplies. In an effort to attract more volunteers, the Association lowered its minimum age requirement to 18 years of age.

**MAYOR'S COMMENTS AND OTHER MATTERS**

The mayor said the FY 2010 audit report indicated that, "The City of Elkins, West Virginia was determined not to be a low-risk auditee."

The proposal for an administrative restructuring was not ready for consideration.

A security breach in the treasurer's office was reported.

The meeting adjourned at 9:05 p.m.