

REGULAR COUNCIL MEETING

October 20, 2011

Elkins Common Council met in regular session in the council chamber of city hall at 7:05 p.m. Thursday, October 20, 2011. Present were Mayor Duke Talbott; Councilpersons: R. N. Beckwith, J. S. Bibey, N. E. Bross-Fregonara, V. T. Broughton, M. D. Cuonzo, T. Z. Hensil, C. L. Metheny, M. D. Scott, and R. A. Woolwine; R. P. Pingley, Operations Manager; L. D. Daniels-Smith, City Treasurer; S. D. Richards, Police Lieutenant, T. W. Meader, Fire Chief; L. M. Barrick, Executive Secretary taking minutes; and G. S. Roberts, City Attorney. Councilperson D. G. Satterfield and P. G. Graziani, City Clerk were absent.

AGENDA ADJUSTMENTS

Retirement of City Clerk
Resignation of 5th Ward Councilman
Firemen's Pension Fund and Policemen's Pension Funds

PUBLIC COMMENT

There was none.

INFORMATIONAL PRESENTATION

Informational presentations were given by Greg Belcher of Chapman Technical Group and Michael Griffith of Griffith & Associates.

Griffith & Associates have done work for us at the Landfill and they will be doing Rule 42 for the Water Plant and preparation of rates. This service has been recommended by the City Attorney. The sum of \$30,000.00 should be sufficient to cover the study.

CONSENT CALENDAR

Cm. Metheny, seconded by Cm. Scott **MOVED COUNCIL APPROVE THE MINUTES OF THE MEETING OF SEPTEMBER 15, 2011.** The motion carried.

ACTION ITEMS RELATED TO WATER PROJECT (OLD BUSINESS & NEW BUSINESS)

Cm Hensil, seconded by Cm Broughton, **MOVED COUNCIL ACCEPT THE CONTRACT WITH MICHAEL GRIFFITH & ASSOCIATES FOR WATER PROJECT ACCOUNTING.** The motion carried. This agreement has been reviewed by the Mayor, the City Attorney, the City Treasurer, and the Operations Manager.

Cm Woolwine, seconded by Cm Beckwith, **MOVED COUNCIL APPROVE A BANK PROPOSAL FOR ISSUANCE OF THE WATERWORKS BOND ANTICIPATION NOTES, SERIES 2011A NOTES (the "Notes").** The motion carried. Treasurer Lisa Daniels-Smith stated that Ohio Valley Bank gave us an interest rate of 2.85%. We are looking to borrow up to 2.2 Million dollars for 3 years. The previous banks involved chose not to bid. There is a \$400,000.00 cushion built in. If we do not use it, we do not pay interest on it.

Cm Scott, seconded by Cm Metheny, **MOVED COUNCIL TABLE THE OTHER TWO BOND RELATED ITEMS ON THIS AGENDA—1) TO CONSIDER AND ACT UPON A SUPPLEMENTAL RESOLUTION PROVIDING FOR THE ISSUANCE OF THE NOTES AND 2) TO CONSIDER AND ACT ON FIRST DRAW RESOLUTION FOR THE NOTES.** The motion carried.

Cw Cuonzo, seconded by Cm Broughton, **MOVED COUNCIL APPROVE ORDINANCE 132 RESCINDING THE WATER RATE INCREASE.** The motion carried.

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Cm Hensil, seconded by Cm Broughton, **MOVED COUNCIL APPROVE THE SIEMENS INVOICE 900270121 IN THE AMOUNT OF \$134,422.50.** The motion carried.

Cw Cuonzo, seconded by Cm Bibey, **MOVED COUNCIL APPROVE THE CHAPMAN TECHNICAL GROUP INVOICE NO. 07061-35 IN THE AMOUNT OF \$500.00.** The motion carried.

Cm Hensil, seconded by Cm Broughton, **MOVED COUNCIL APPROVE MUNICIPAL COURT TRAINING FOR THE MUNICIPAL COURT CLERK AND JUDGES NOVEMBER 3 AND 4, 2011.** The motion carried.

Cm Metheny, seconded by Cm Scott, **MOVED THAT CHRISTIAN HERITAGE WEEK BE OBSERVED NOVEMBER 20-26, 2011.** The motion carried.

Cm Woolwine, seconded by Cm Metheny, **MOVED COUNCIL APPROVE BUDGET REVISION #3.** The motion carried.

Cm Woolwine, seconded by Cm Beckwith, **MOVED COUNCIL APPROVE PAYMENT OF \$15,000.00 TO THE ELKINS-RANDOLPH COUNTY REGIONAL AIRPORT TO FUND THE FUEL TANK REPAIR.** The motion carried.

Cm Metheny, seconded by Cm Woolwine, **MOVED COUNCIL START PROCESS OVER AGAIN TO RECONSIDER A RATE INCREASE IN THE FIRE SERVICE FEE. CITY ATTORNEY GERALDINE ROBERTS WILL BE RESPONSIBLE FOR THE CORRECT PUBLICATION OF THE ADVERTISEMENT.** The motion carried.

Council recessed at 7:55 p.m. and reconvened at 8:05 p.m.

Cm Hensil, seconded by Cm Broughton, **MOVED THAT COUNCIL APPROVE GRANT APPLICATION FOR GPS MAPPING OF CITY WATER AND SEWER LINES.** The motion carried.

Cm Beckwith, seconded by Cw Cuonzo, **MOVED THAT COUNCIL GRANT PERMISSION FOR EMPLOYEE TRAVEL FOR MIKE BARKLEY TO ATTEND THE WEST VIRGINIA RURAL WATER ASSOCIATION CLASS III/IV WATER OPERATOR CERTIFICATION CLASS TO BE HELD NOVEMBER 14-18, 2011.** The motion carried.

Cm Broughton, seconded by Cm Metheny, **MOVED COUNCIL APPROVE THE INSTALLATION OF THREE TRAFFIC SIGNALS AND HIGHWAY LIGHTING SYSTEMS BY THE WEST VIRGINIA DEPARTMENT OF HIGHWAYS. THE WVDOH WILL PAY FOR THE EQUIPMENT AND THE CITY WILL MAINTAIN THE LIGHTS ONCE INSTALLED** The motion carried.

Cm Broughton, seconded by Cm Hensil, **MOVED COUNCIL APPROVE THE CLOSURE OF 14TH STREET ON MONDAY, OCTOBER 31, 2011 FOR THE ELKINS CHURCH OF GOD HALLELUHAH HARVEST.** The motion carried.

Cm Hensil, seconded by Cm Beckwith, **MOVED COUNCIL ACCEPT THE RETIREMENT OF PHILIP J. GRAZIANI, CITY CLERK.** The motion carried.

Cm Woolwine, seconded by Cm Broughton, **MOVED COUNCIL APPOINT OPERATIONS MANAGER ROBERT P. PINGLEY AS CITY CLERK UNTIL PERMANENT CITY CLERK CAN BE APPOINTED.** The motion carried.

Cm Bibey, seconded by Cm Broughton, **MOVED COUNCIL ACCEPT RESIGNATION OF 5TH WARD COUNCILMAN DANNY G. SATTERFIELD.** The motion carried.

Cm Woolwine, seconded by Cm Hensil, **MOVED COUNCIL ACCEPT THE FIREMEN'S PENSION FUND AND POLICEMEN'S PENSION FUND REPORTS AS PROVIDED.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cw Bross-Fregonara, seconded by Cm Scott, **MOVED COUNCIL APPROVE THE INVOICES PRESENTED.** The motion carried.

COMMITTEE REPORTS

BUILDING

Cm Woolwine, seconded by Cm Broughton, **MOVED COUNCIL GRANT PERMITS FOR THE 42 APPLICATIONS LISTED ON THE AGENDA. 36 WERE RESIDENTIAL IN NATURE, 3 WERE FOR COMMERCIAL, 2 WERE FOR DEMOLITIONS, AND 1 WAS FOR A SIGN. The motion carried.**

BUILDING PERMITS TO BE ACTED UPON				
October 20, 2011				
PERMIT	APPLICANT	LOCATION	DESCRIPTION	VALUE
783	Teter, Sheril	104 Orchard St	Re-roof--Metal	\$ 5,000
784	Pritt, Donald	920 W Central St	Replace Porch	\$ 2,200
785	Huffman, Mike	605 Wilson St	Porch and Steps	\$ 400
786	Channell, Stephen F.	107 Conaway Dr	Storage Building 10 X 12	\$ 1,000
787	Fitzwater, Norma	400 Tenth St	Roofing, Soffit, Facia, Gutter	\$ 7,401
788	Hopwood, Walter	110 Scott Ford Rd	Bathroom Remodel	\$ 6,100
789	Johnson, Beverly	332 1/2 Randolph Ave	Add Bathroom, Remodel Bathroom	\$ 10,250
790	Scott, Virginia	607 Central St	Electrical Upgrade	\$ 1,692
791	Elliot, Brian	230 Randolph Av	Replace Roof	\$ 7,500
792	Shiflett, Brian	114 16th St	Re-Roof	\$ 2,975
793	Romine, Linda	104 Sunset Dr	Replace Concrete Patio	\$ 2,500
794	Belan, Stephen	1 Key St	Insulation	\$ 1,000
795	Void	Void	Void	Void
796	Woodford Memorial Parsonage	1423 S. Henry Av	Replace Porch & Sidewalk	\$ 4,600
797	Gainer, Kurt	107 Riverview Dr	Install French Door	\$ 2,500
798	Shimbo, Jimmy	1423 Taylor Ave	Repair soffit, fascia, siding, & gutter	\$ 1,300
799	Elkins Distributing Co	1521 Livingston Av	Install Three Phase Electric Service	\$ 2,000
800	Meador, Tom	632 West Main St	Install New Window	\$ 2,500
801	Langevin, Harold	211 Graham St	Re-roof	\$ 1,064
802	Citizens Bank	213 Third St	Reroof Drive Thru	\$ 19,575
803	Colonial Court Service Station	43 South Randolph Av	Roof Replacement	\$ 16,711
804	Larry Evans (Evans TV)	125 Third St	Re-roof 1600 Sq Ft	\$ 4,820
805	Phares, Chares	105 Ferndale Dr	Re-roof with Metal	\$ 2,723
806	Doerr Development, LLC	111 Edgewater Dr	New single story structure	\$ 130,000
807	Zorger, Hal	30 Boyd St	Re-Roof	\$ 7,422
808	Alvarado, Brenda	114 2nd St	Re-Roof	\$ 2,000
809	Destiny Tabernacle of Praise	312 Wilson St	Interior Remodeling, Bathrooms, Tile Floor	\$ 3,000

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810	Valley Supply Co., Inc.	1018 Railroad Av	New Windows	\$ 19,242
811	Hebb, Alician	205 White Oak Lane	14' X 60' Two Story Addition	\$ 5,000
812	Tribble, Jack	211 Elm St	Installation of Solar Panels on Roof	\$ 24,960
813	Dilly, Jennie	1737 S Davis Av	Re-shingle, extend porch roof	\$ 4,000
814	Sandy, Ralph	504 S Randolph Av	Re-roof and replace floor on porch	\$ 3,725
815	Webley, Howard	107 Grandview Av	Remodel Bathroom	\$ 7,655
816	Randolph Co. Comm. Arts Ctr.	1 Part St	Car Port	\$ 37,500
817	Harless, Mark	102 15th St	Vinyl siding	\$ 11,313
818	Holland, Richard	612 Main St	Re-roof	\$ 5,375
819	Arbogast, Dorkus	117 16th St	Re-roof	\$ 8,400
820	Holland, Richard	117 6th St	Rubber roof	\$ 1,211
Com-58-11	McDonalds U.S.A. LLC	446 S. Randolph Av	Re-model	\$ 580,000
Com-59-11	Gates, Robert	2 16th St	Storage Buildings	\$ 109,754
Com-60-11	Third Ward Elementary School	111 Nathan St	Renovation, HVAC, Fire Suppression,	
			Electrical, and Plumbing	\$ 2,549,176
Dem-06-11	Gates, Robert	2 16th St	Storage Buildings	\$ -
Dem-07-11	Gates, Robert	2 16th St	House	\$ 6,500
Sign-03-11	McDonalds U.S.A. LLC	446 S. Randolph Av	Replace Signs	\$ 4,500

PUBLIC SAFETY

No report. Will need to reschedule meeting next week.

PERSONNEL

Cw Cuonzo said that she hopes to hold meeting next week.

MUNICIPAL PROPERTY

Cw Bross-Fregonara said next meeting will be held October 26, 2011.

RULES AND ORDINANCES

Cm Scott said there was some confusion in the calendar and there will be a special call meeting October 25, 2011.

SANITATION AND LANDFILL

Need to have a meeting with the Mayor and Operations Manager next week. There is a company that would like to have a presentation for our Council. They want to mine our landfill for aluminum, plastics, organics, and solids as fuel. They will go to the WVDEP in Charleston next week. This is a very "green" process. It could solve some of our problems in capping. They bring equipment into the landfill, they would get money from recyclables, we would get carbon offsets.

WATER

No report

STREETS

Leaf pickup will begin in the near future. The paving that we had planned on doing this year has been completed.

FINANCE

No Report

PARKS

Glendale Park—New pavilion donated by Rob and Joyce Nestor in memory of their son.

ADMINISTRATIVE OFFICER REPORTS

OPERATIONS MANAGER

Streets—Paving is complete for the year.

Cleanup after the Forest Festival went smoothly.

Leaf Pickup begins next week same schedule as in past years—Monday-First Ward, Tuesday-Second Ward, Wednesday-Third Ward, Thursday-Fourth Ward, and Friday-Fifth Ward.

Sanitary Board—The Consent Decree was approved by the U.S.E.P.A. on 9/22/11.

The WVDEP Wastewater Treatment Plant Renewal is in the comment period right now.

TREASURER

Treasurer Daniels-Smith reported that the Auditors are finished and we should have the Audited Financial Statements in less than 2 months.

POLICE

Lieutenant Richards reported that the new patches produced positive feedback from the public.

FIRE CHIEF

Department has been busy with Fire Prevention Week.

MAYOR'S COMMENTS

The Mayor thanked all of the City employees who assisted with the Forest Festival in whatever capacity.

The Mayor has received the final report from the Recycling Committee. They have many new ideas that the City will be exploring in the future.

OTHER BUSINESS

Cm Robert Beckwith read aloud his resignation effective October 21, 2011.

The meeting adjourned at 8:45 p.m.