

REGULAR COUNCIL MEETING

January 5, 2012

Elkins Common Council met in regular session in the council chamber of city hall at 7:38 p.m. Thursday, January 5, 2012. Present were Mayor Duke Talbott; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, V. T. Broughton, M. D. Cuonzo, T. Z. Hensil, C. G. Kinnison, C. L. Metheny, J. J. Sabatino, M. D. Scott, and R. A. Woolwine; Operations Manager/Acting City Clerk R. P. Pingley, City Treasurer L. D. Daniels-Smith; Police Chief Captain H. R. White, Jr., Fire Chief T. W. Meader; Executive Secretary L. M. Barrick taking minutes; City Attorney G. S. Roberts, and Inter-Mountain Reporter Anthony Gaynor.

AGENDA ADJUSTMENTS

Treasurer and Utility Billing Manager to Portland, OR for Springbrook Training.

PUBLIC COMMENT

There was none.

CONSENT CALENDAR

Cm. Metheny, seconded by Cm. Broughton **MOVED COUNCIL APPROVE THE MINUTES OF THE MEETING OF DECEMBER 15, 2011.** The motion carried. Cw. Cuonzo, seconded by Cm. Sabatino **MOVED COUNCIL APPROVE THE MINUTES OF THE SPECIAL CALL MEETING OF DECEMBER 21, 2011.** The motion carried.

NEW BUSINESS

Elkins Planning Commission—Mayor Talbott spoke to some councilpersons and they suggested that this item be placed on the next agenda given the large amount of information provided in the packets.

Railyard Streets—The proposal from the Randolph County Development Authority was recommended for approval by the Street Committee. The plat provided shows what the streets will be called once the RCDA deeds the streets to the City. Cm. Metheny, seconded by Cm. Broughton, **MOVED COUNCIL ACCEPT THE PROPERTY FROM THE RANDOLPH COUNTY DEVELOPMENT AUTHORITY.** The motion carried. Cw. Bross-Fregonara, seconded by Cm. Broughton, **MOVED THAT THE STREET FROM HARRISON AVENUE TO WILSON STREET BE NAMED MARTIN STREET (N.B. this includes the former 8th Street and part of the former Porter Avenue) AND THAT 4TH STREET BE EXTENDED TO THE NEW MARTIN STREET AS IT APPEARS ON THE SURVEYOR'S MAP.** The motion carried.

Cm. Woolwine, seconded by Cm. Bibey, **MOVED COUNCIL APPROVE THE FIRST READING OF ORDINANCE 139 FIRE SERVICE FEE.** The motion carried.

Cw. Bross-Fregonara, seconded by Cw. Cuonzo, **MOVED COUNCIL APPROVE THE FIRST READING OF ORDINANCE 140 AMENDING CHAPTER 5, SECTION 5-31 THROUGH 5-37, REGARDING ADOPTION OF THE INTERNATIONAL BUILDING CODE AND THE STATE OF WEST VIRGINIA BUILDING CODE.** The motion carried.

Cw. Cuonzo, seconded by Cm. Woolwine, **MOVED COUNCIL APPROVE THE TRAVEL OF THE TREASURER AND UTILITY BILLING MANAGER TO PORTLAND, OREGON FOR SPRINGBROOK TRAINING.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Kinnison, seconded by Cm. Broughton, **MOVED COUNCIL APPROVE THE INVOICES PRESENTED.** The motion carried.

COMMITTEE REPORTS

BUILDING

Cm. Sabatino, seconded by Cm Woolwine, **MOVED COUNCIL GRANT PERMITS FOR THE NINE APPLICATIONS LISTED ON THE AGENDA.** Six were residential in nature, one was for commercial, one was for a sign, and one was for demolition. The motion carried.

BUILDING PERMITS TO BE ACTED UPON				
January 5, 2012				
PERMIT	APPLICANT	LOCATION	DESCRIPTION	VALUE
861	Sines, Donna	111 Ervin Ln	Replace Roof, Gutters & Replace Wall in Family Room	\$ 14,000
862	RCHA	4th Street Apartments (#115-125)	Consolidate Electrical Service to One Point	\$ 13,500
863	Holand, Richard	315 Main St	13'-8" X 8' Laundry Room	\$ 4,000
864	Knutti, Emil	132 Guy St	Repairs to porch	\$ 1,500
865	Y.M.C.A.	400 Davis Av	Replace Shingles on 2 Roofs	\$ 26,455
866	Marstiller, Cliff	1026 S Henry Av	Re-Roof	\$ 6,900
Sign-04-11	Expression of Colors Autism Cnt.	320 Randolph Av	4' X2-1/2' Sign	\$ 424
Demo 10-11	Wisemen, Danny	17 Central St	Demo - 10' X 10' Storage Building	\$ 200
Com-63-11	Davis & Elkins College	Boiler House	Structural Repairs	\$ 72,819

PUBLIC SAFETY

Next meeting is January 25, 2012 at 5:45. Police Civil Service testing is being publicized. There are over 15 applications for the testing so far. There are three slots to be filled.

PERSONNEL

Next meeting January 12, 2012 at 4:00 p.m.

MUNICIPAL PROPERTY

REGULAR COUNCIL MEETING

DECEMBER 15, 2011

Next meeting Wednesday, January 11, 2012 at 7:00 p.m.

RULES AND ORDINANCES

No report. Next meeting January 10, 2012 at 4:00 p.m.

SANITATION AND LANDFILL

No report. Next meeting Monday, January 9, 2012 at 5:30 p.m. There was no meeting last month due to sickness and coordination.

WATER

No report.

PARKS

Meeting Wednesday, January 11, 2012 at 5:00 p.m. at Glendale Park.

FINANCE

Cm. Woolwine noted that budget preparation begins soon.

STREETS

Next meeting February 1, 2012 at 1:00 p.m. Topic at next meeting will be financing of new street sweeper.

ADMINISTRATIVE OFFICER REPORTS

OPERATIONS MANAGER

Operations Manager Bob Pingley reported that in the Street Department plowing and street cleaning has been done during regular work hours.

Water Plant—Due to Council’s action at last Council meeting, one new Class II Operator has been identified. An interview is scheduled with another operator.

The Operations Department is still working with Electronics Specialties on the acoustics in Council Chambers. They will be here next week to see if they will be able to help us with our situation.

The City of Elkins would like to welcome Phil Isner as the new Building Inspector/Code Enforcement Officer. The Operations Manager said he has already been great help to the Operations Department.

TREASURER

Treasurer Lisa Daniels-Smith reported that the City of Elkins is in receipt of a letter from the Public Service Commission. It states that based upon their review no comments have been made. Generally there are many comments. Therefore, this is very positive feedback. The Treasurer’s Office has completed the work for Griffith and Associates for the Water Project.

POLICE

Chief of Police Captain H. R. White, Jr. had no report.

FIRE CHIEF

Fire Chief T. W. Meader had no report.

MAYOR’S COMMENTS

REGULAR COUNCIL MEETING

DECEMBER 15, 2011

State Auditor's Report should come to us the week of January 23, 2012. There is a letter in the packet to Stewart Stickel asking for the exit interview to be presented in the widest possible format.

Budget Preparation—There is an attachment to a memorandum in packet that has the dates of the State Auditor's 2012 Budget Preparation and Fraud/Embezzlement Prevention and Detection Regional Workshops dates and times. Contact Lucinda to register. Carpool arrangements may be available.

Recycling Proposal—The Finance, Personnel, and Sanitation/Landfill Committees have had an opportunity to review the information from the *ad hoc* committee. The Mayor requested that the chairs of each committee meet with the him and the Operations Manager to come up with a final plan. The Mayor will schedule a meeting in the near future and contact those chairpersons.

Revision of Criminal Fines and Penalties—Last Spring recommendations for criminal fines were solicited from administrative officers. The Mayor would like for the Police Chief and the City Attorney to review the listing prior to the revised schedule being presented to the Public Safety Committee.

On Trac/Main Street Conference—The Mayor attended the conference two years ago and Councilman Broughton attended last year. This year the conference will be held in Baltimore and the Mayor would like for as many Councilpersons as possible to attend.

The meeting adjourned at 8:50 p.m.