

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

*401 Davis Avenue
Council Chamber, 2nd Floor
June 7, 2012
7:00 p.m.*

Elkins Common Council met in regular session in the council chamber of city hall at 7:00 p.m. Thursday, June 7, 2012. Present were Mayor Duke Talbott; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, M. D. Cuonzo, T. Z. Hensil, C. G. Kinnison, C. L. Metheny, J. J. Sabatino, and R. A. Woolwine; Operations Manager R. Pingley; Treasurer L. D. Daniels-Smith; Police Chief Captain H. R. White, Jr.; Fire Chief T. W. Meader; City Clerk S.R. Stokes; City Attorney G. S. Roberts; and Inter-Mountain Reporter Anthony Gaynor. Absent were: Cm. V. T. Broughton and Cm. M. D. Scott.

AGENDA ADJUSTMENTS

- a. Executive session for a legal matter.
- b. Invoice for levee-certification project.

PUBLIC COMMENT

Renee Hernandez addressed council on the subject of drug-related crime in Elkins.

CONSENT CALENDAR

Cm. Metheny, seconded by Cm. Bross-Fregonara, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE MEETING OF MAY 17, 2012.** The motion carried.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

Cm. Hensil, seconded by Cm. Metheny, **MOVED THAT COUNCIL APPROVE ORDINANCE 154, RAISING WATER RATES, ON FIRST READING.** The motion carried.

Cm. Metheny, seconded by Cm. Hensil, **MOVED THAT COUNCIL APPROVE ORDINANCE 155, RAISING SEWER RATES, ON FIRST READING.** The motion carried.

Cm. Cuonzo, seconded by Cm. Woolwine, **MOVED THAT COUNCIL ADOPT RESOLUTION 331, AUTHORIZING A PAY ADJUSTMENT FOR CERTAIN CITY EMPLOYEES.** The motion carried.

Proposed Minutes

Cm. Woolwine, seconded by Cm. Sabatino, **MOVED THAT COUNCIL ADOPT RESOLUTION 332, AUTHORIZING THE CITY OF ELKINS TO PARTICIPATE IN THE LOCAL GOVERNMENT PURCHASING CARD PROGRAM OFFERED BY THE WEST VIRGINIA STATE AUDITOR’S OFFICE.** The motion carried.

Cm. Hensil, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 333, AUTHORIZING THE SALE OF A USED STREET SWEEPER TO THE CITY OF PARSONS.** The motion carried.

Cm. Bibey, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL ADOPT RESOLUTION 334, AUTHORIZING A NEW RANK STRUCTURE AND MAKING A COMPENSATION ADJUSTMENT FOR THE FIRE DEPARTMENT’S PROFESSIONAL STAFF.** The motion carried.

Cm. Woolwine, seconded by Cm. Hensil, **MOVED THAT COUNCIL ADOPT RESOLUTION 335, AUTHORIZING FY 2012 BUDGET REVISION 12.** The chair requested a roll-call vote. The motion carried. Council votes were as follows:

J. S. Bibey	Yes	C. G. Kinnison	Yes
N. E. Bross-Fregonara	Yes	C.L. Metheny	Yes
V. T. Broughton	Absent	J. J. Sabatino	Yes
M. D. Cuonzo	Yes	M. D. Scott	Absent
T. Z. Hensil	Yes	R. A. Woolwine	Yes

Cm. Woolwine, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL ADOPT RESOLUTION 336, AUTHORIZING FY 2012 BUDGET REVISION 13.** The chair requested a roll-call vote. The motion carried. Council votes were as follows:

J. S. Bibey	Yes	C. G. Kinnison	Yes
N. E. Bross-Fregonara	Yes	C.L. Metheny	Yes
V. T. Broughton	Absent	J. J. Sabatino	Yes
M. D. Cuonzo	Yes	M. D. Scott	Absent
T. Z. Hensil	Yes	R. A. Woolwine	Yes

Cm. Woolwine, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL ADOPT RESOLUTION 337, AUTHORIZING FY 2012 BUDGET REVISION 14.** The chair requested a roll-call vote. The motion carried. Council votes were as follows:

J. S. Bibey	Yes	C. G. Kinnison	Yes
N. E. Bross-Fregonara	Yes	C.L. Metheny	Yes
V. T. Broughton	Absent	J. J. Sabatino	Yes
M. D. Cuonzo	Yes	M. D. Scott	Absent
T. Z. Hensil	Yes	R. A. Woolwine	Yes

Cw. Bross-Fregonara, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL APPROVE RESOLUTION 338, AUTHORIZING PAYMENT OF THE FINAL INVOICE FROM BUILDERS GROUP, INC. (BGI) FOR THE CITY-HALL STORM-WINDOWS PROJECT.** Operations Manager Pingley advised council that the contracted work was not yet complete. Cm. Woolwine, seconded by Cm. Bibey, **MOVED THAT COUNCIL AMEND RESOLUTION 338 TO REQUIRE THE WITHHOLDING OF AN ADDITIONAL FIVE PERCENT RETAINAGE UNTIL THE WORK IS COMPLETED.** The motion to amend carried. The amended motion carried.

Cm. Hensil, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL APPROVE RESOLUTION 339, AUTHORIZING PAYMENT OF VARIOUS INVOICES FOR THE WATER SYSTEM IMPROVEMENT PROJECT.** The motion carried.

Cw. Cuonzo, seconded by Cm. Hensil, **MOVED THAT COUNCIL APPROVE AN EMPLOYEE TRAVEL REQUEST FOR ROBERT JOHNSON AND WES LAMBERT TO ATTEND THE WEST VIRGINIA RURAL WATER ASSOCIATION CONFERENCE AT SNOWSHOE RESORT, AUGUST 11-15.** The motion carried.

Cm. Hensil, seconded by Cm. Metheny, **MOVED THAT COUNCIL ADOPT RESOLUTION 340, AUTHORIZING ROBERT JOHNSON TO REPRESENT THE CITY OF ELKINS AS A VOTING MEMBER OF THE WEST VIRGINIA RURAL WATER ASSOCIATION.** The motion carried.

Proposed Minutes

Cw. Bross-Fregonara, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL APPROVE ORDINANCE 156, ZONING A PREVIOUSLY ANNEXED SECTION OF NORTH RANDOLPH AVENUE AS “C-COMMERCIAL,” ON FIRST READING.** The motion carried.

Cm. Metheny, seconded by Cm. Hensil, **MOVED THAT COUNCIL APPROVE ORDINANCE 157, ZONING A PREVIOUSLY ANNEXED SECTION OF WILSON LANE AS “B-RESIDENTIAL,” ON FIRST READING.** The motion carried.

Cm. Bibey, seconded by Cm. Sabatino, **MOVED THAT COUNCIL ADOPT RESOLUTION 341, AUTHORIZING THE WATER DEPARTMENT TO INSTALL A HOT TAP FOR THE NEW YMCA SPRINKLER SYSTEM.** At the suggestion of Operations Manager Pingley, Cm. Sabatino, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL AMEND RESOLUTION 341 TO REPLACE “HOT TAP” WITH “SPRINKLER LINE” THROUGHOUT.** The amendment carried. The amended motion carried.

Cm. Woolwine, seconded by Cm. Bross-Fregonara, **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION TO DISCUSS A LEGAL MATTER.** The motion carried. In addition to elected officials, the mayor requested the presence of the city attorney, the city clerk, and the police chief. Executive session began at 8:12 p.m. and ended at 8:31 p.m. Mayor Talbott stated that no action was taken.

Cm. Hensil, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 342, AUTHORIZING THE PAYMENT OF INVOICES FOR THE LEVEE-CERTIFICATION PROJECT.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cw. Cuonzo, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED.** The motion carried.

COMMITTEE REPORTS

Building Committee

Cm. Sabatino, seconded by Cm. Woolwine, **MOVED THAT COUNCIL GRANT BUILDING PERMITS FOR THE APPLICATIONS LISTED ON THE AGENDA.** The motion carried.

BUILDING PERMITS TO BE ACTED UPON				
June 7, 2012				
Permit	Applicant	Location	Description	Value
1007	Shreve, Darin	109 Gilmore Street	Repair side of house and roof	\$1,486
1008	Randolph Co. Housing Authority	4th Street Apart. 117 & 117 ½	Rewire	\$12,000
1009	Kump House Endowment	401 So. Randolph Ave.	16 window restorations	\$23,540
1010	Stevenson, Julia R	105 Central St	Install vinyl siding	\$2,559
1011	Davis Memorial Hospital	1 Reed Street	Asbestos removed 600 sq ft basement	\$4,500
1012	Digman, Jerry	509 Central Street	Repair rear porch and exterior from fire damage	\$4,350

Proposed Minutes

1013	Hemple, John	4 Davis Ave.	Interior walls	\$800
1014	Alsop, Jill	113 Ferndale Dr	Windows and vinyl siding, garage door	\$3,000
1015	Torres, Bonnie & Victor	125 Guy Street	Remodel porch, removing interior walls	\$3,000
1016	Highland Community Builders	12 Grace Circle	1120 sq. ft. single family structure	\$100,000
1017	Herron, Charles R.	62 Eleventh Street	Repair steps, roof and interior remodeling	\$3,000
1018	Brewster, Martha C.	917 South Kerns Ave	Re-roof	\$5,718
1019	Hatch, William	44 Locust Street	New metal roof	\$4,491
Com-05-12	First Ward School Delmonte LP	1301 South Davis Ave.	Remodel into 16 apartments	\$2,400,000
1020	Roberts, Patsy	230 Evergreen Drive	Fence back yard with privacy fence	\$7,000
Com-06-12	Cross, Mark	Lot 8 & 9 Goff Street	5580 sq. ft. 5-plex apartments	\$293,000

Sanitation and Landfill Committee

At Cm. Metheny's request, Operations Manager Pingley detailed recent developments affecting the deadline for determining the disposition of the landfill.

Water Committee

No report.

Parks Committee

No report.

Finance Committee

Cm. Woolwine said that the Finance Committee would hold a special-call meeting next week at a time to be determined later.

Street Committee

Cm. Kinnison announced that the Street Committee's next meeting would be postponed until June 13th at 1 p.m.

Rules and Ordinances Committee

No report.

Proposed Minutes

Municipal Property Committee

Cw. Bross-Fregonara said that the next meeting of the Municipal Property Committee would be postponed until a time to be determined later.

Personnel Committee

No report.

Public Safety Committee

No report.

ADMINISTRATIVE OFFICER REPORTS

Operations Manager

Operations Manager Pingley reported on the activities of the Streets Department, the Water Distribution Department, and the Water Plant.

Treasurer

No report.

Police Chief

Captain White reported receipts from the police equipment fee and the purchase of two new police cars.

Fire Chief

Chief Meader reported the fire department's acquisition of a dog named Ember.

MAYOR'S COMMENTS

Infrastructure and Jobs Development Council Funding

Mayor Talbott thanked various parties for their assistance in obtaining a loan with favorable conditions from the Infrastructure and Jobs Development Council and Rural Utilities Service for the construction of the new water plant.

Relay for Life

The mayor announced that the American Cancer Society's Relay for Life would be held on Saturday at Elkins High School and that a team of city employees would attend.

Code Enforcement Protocol

The mayor announced that work is proceeding on the code enforcement protocol.

Proposed Minutes

OTHER BUSINESS

No other business.

The meeting adjourned at 8:55 p.m.

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