

Approved Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

***401 Davis Avenue
Council Chamber, 2nd Floor
July 19, 2012
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall at 7:00 p.m. Thursday, July 19, 2012. Present were Mayor Duke Talbott; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, V. T. Broughton, M. D. Cuonzo, T. Z. Hensil, C. G. Kinnison, C. L. Metheny, J. J. Sabatino, M. D. Scott, and R. A. Woolwine; Operations Manager R. Pingley; Treasurer L. D. Daniels-Smith; Police Chief Captain H. R. White, Jr.; Fire Chief T. W. Meader; City Clerk S.R. Stokes; City Attorney G. S. Roberts; and Inter-Mountain Reporter Brad Johnson.

AGENDA ADJUSTMENTS

Travel request for Patrolman Sigley to attend a Street Crimes Seminar in Charleston, October 15-17.

Travel request for Patrolman Belt to attend a Sirchie Evidence Collection Course in Youngsville, North Carolina, September 10-14.

Personnel matter. (Executive session anticipated.)

EMPLOYEE OF THE QUARTER

Mike Currence was recognized as Employee of the Quarter.

PUBLIC COMMENT

Sue Farrar, president of the Randolph County Ministerial Association, expressed that organization's concern about and willingness to assist the city in combating substance abuse.

INFORMATIONAL PRESENTATION

Tracy Landis, of the company Ultimate Working Dogs, demonstrated the abilities of Rupert, a passive search dog trained by her company.

CONSENT CALENDAR

Cm. Metheny, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE MEETING OF JULY 5, 2012.** The motion carried.

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Cm. Metheny, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE MEETING OF JULY 13, 2012.** The motion carried.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

Cm. Bibey, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 353, AUTHORIZING THE POLICE DEPARTMENT TO IMPLEMENT A CANINE UNIT.** The motion carried.

Cw. Bross-Fregonara, seconded by Cm. Broughton, **MOVED THAT COUNCIL ADOPT RESOLUTION 352, AUTHORIZING THE SALE OF CERTAIN EXCESS PROPERTY LOCATED AT THE KUMP HOUSE.** The motion carried.

Cm. Metheny, seconded by Cm. Scott, **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION TO DISCUSS A REAL ESTATE MATTER RELATED TO A CITY PROPERTY ON RAILROAD AVENUE.** The motion carried. In addition to elected officials, the executive session included the city attorney, the operations manager, the treasurer, the city clerk, and Robbie Morris, the executive director of the Randolph County Development Authority. The executive session began at 7:38 p.m. and ended at 8:16 p.m. Mayor Talbott announced that no decisions were made and no actions were taken.

Cw. Bross-Fregonara, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE THE PUBLISHING OF A REQUEST FOR PROPOSALS FOR A FEASIBILITY STUDY CONCERNING DEVELOPING A PARKING FACILITY/HOTEL ON THE EMPTY LOT BEHIND CITY HALL.** The motion carried.

Cm. Metheny, seconded by Cm. Broughton, **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION TO DISCUSS A REAL ESTATE MATTER CONCERNING THE CITY'S ELEVENTH STREET GARAGE.** The motion carried. In addition to elected officials, the executive session included the city attorney, the operations manager, the treasurer, the city clerk, and Robbie Morris, the executive director of the Randolph County Development Authority. The executive session began at 8:17 p.m. and ended at 8:35 p.m. Mayor Talbott announced that no decisions were made and no actions were taken.

Cw. Bross-Fregonara, seconded by Cm. Metheny, **MOVED THAT COUNCIL AUTHORIZE THE RANDOLPH COUNTY DEVELOPMENT AUTHORITY TO PURSUE GRANT OPPORTUNITIES FOR BROWN-FIELD CLEANUP OF THE ELEVENTH STREET GARAGE SITE.** The motion carried.

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Cm. Broughton, seconded by Cm. Kinnison, **MOVED THAT COUNCIL APPROVE FULL EMPLOYMENT STATUS FOR JANSON ROWAN, UPON SUCCESSFUL COMPLETION OF HIS 90-DAY PROBATIONARY PERIOD.** The motion carried.

Cm. Sabatino, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE FULL EMPLOYMENT STATUS FOR PATROLMAN M.J. SIGLEY, UPON SUCCESSFUL COMPLETION OF HIS ONE-YEAR PROBATIONARY PERIOD.** The motion carried.

Cm. Metheny, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE A REQUEST TO CONDUCT THE THIRD ANNUAL BILL PROUDFOOT MEMORIAL RUN/WALK ON AUGUST 11, 2012.** The motion carried.

Cm. Broughton, seconded by Cm. Metheny, **MOVED THAT COUNCIL APPROVE THE CLOSING OF LINCOLN AVENUE FOR THE RIVERS OF LIVING WATER MINISTRY BLOCK PARTY ON AUGUST 11, 2012.** The motion carried.

Cm. Hensil, seconded by Cm. Broughton, **MOVED THAT COUNCIL ADOPT RESOLUTION 354, IMPLEMENTING A PROTOCOL FOR THE EVALUATION AND APPROVAL OF EVENTS ON CITY PROPERTY.** After discussion of the desirability of changing the protocol to permit waiving the insurance requirement, Cm. Hensil withdrew his motion and Cm. Broughton withdrew his second. The events protocol was returned to the management team for revisions.

Cm. Metheny, seconded by Cm. Scott, **MOVED THAT COUNCIL APPOINT CM. WOOLWINE TO A THREE YEAR TERM ON THE ELKINS-RANDOLPH COUNTY AIRPORT AUTHORITY.** The motion carried.

The chair called a five-minute recess at 8:58 p.m. The meeting was called to order again at 9:03 p.m.

Mayor Talbott explained that he had been contacted by the producers of the television program “Today in America” concerning the possibility of the production of a five-minute segment about Elkins. To participate, the city would need to pay a \$19,800 “scheduling fee.” After discussion, a consensus emerged not to participate.

Cm. Metheny, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE A TRAVEL REQUEST FOR THE CITY CLERK TO ATTEND THE WV MUNICIPAL LEAGUE CONFERENCE AT SNOWSHOE, AUGUST 8-AUGUST 10.** The motion carried.

Cm. Kinnison, seconded by Cm. Broughton, **MOVED THAT COUNCIL AUTHORIZE OPERATIONS MANAGER PINGLEY TO ISSUE SPECIAL PARKING PERMITS ALONG WITH COMMERCIAL BUILDING PERMITS FOR WORK BEING PERFORMED DOWNTOWN.** Operations Manager Pingley explained that the parking permits would expire with the building permits, would only be valid in the vicinity of the work site, and would essentially only waive the two-hour parking limit. The motion carried.

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Cm. Sabatino, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE A TRAVEL REQUEST FOR PATROLMAN SIGLEY TO ATTEND A STREET CRIMES SEMINAR IN CHARLESTON, OCTOBER 15-17.** The motion carried.

Cm. Bibey, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE A TRAVEL REQUEST FOR PATROLMAN BELT TO ATTEND A SIRCHIE EVIDENCE COLLECTION COURSE IN YOUNGSVILLE, NORTH CAROLINA, SEPTEMBER 10-14.** The motion carried.

Cm. Woolwine, seconded by Cm. Sabatino, **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER.** The motion carried. The executive session began at 9:24 p.m. and ended at 10:18 p.m. The mayor announced that no decisions were made and no actions were taken.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Sabatino, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED.** The motion carried.

COMMITTEE REPORTS**Building Committee**

Cm. Sabatino, seconded by Cm. Woolwine, **MOVED THAT COUNCIL ISSUE THE APPROVED BUILDING PERMITS.** The motion carried.

APPROVED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1052	House, Mark	152 Delaware Ave.	Replace roof due to storm damage	\$2,750
1053	Stalnaker, Linda	8 Goff St.	Replace shingle roof	\$6,964
1054	Bodkins, Janice	121 Ferndale Dr.	8' x 20' gable porch	\$9,000
DENIED 1055	MPL Properties LLC	111 & 113 Graham St.	2160 sq. Ft. Garage and storage	\$80,000
1056	Hess, Dorothy	305 Scotts Ford Rd.	Replace shingle roof	\$8,525
1057	Carr, Carmella	252 Diamond St.	10' x 20' deck on rear of house	\$2,000
1058	Bond, Michael	888 Yokum St.	Interior remodeling	\$20,000
1059	Dolly, Robin	309 Graham St.	Car port 18' x 21'	\$789
Sign 02-12	Wamsley, Robert	43 S. Randolph Ave.	Sign change	\$8,527

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1060	Mullens, Mike (Annie Haddix- renter)	320 Randolph Ave.	Handicap ramp	\$600
1061	Leitner, Richard	110 Seneca Rd.	New metal roof	\$2,700
1062	Steinbler, Mary	704 Graham St.	Roof over deck	\$2,468
1063	Corder, Debra	144 State St.	Roof, soffit and gutters	\$9,600
1064	Lutheran Church	311 First St.	Put roof on steeple & repair parking lot	\$8,500

Sanitation and Landfill Committee

Cm. Metheny said that a special meeting of the Sanitation and Landfill Committee will be called as soon as the company evaluating purchase of the landfill notifies the city of its decision.

Water Committee

No report.

Parks Committee

No report.

Finance Committee

Cm. Woolwine said the committee's next regularly scheduled meeting was cancelled; the date of the next meeting would be announced.

Street Committee

Cm. Kinnison reported that the committee is seeking the possible assistance of the Historic Landmarks Commission in securing funding for repairs to the Wilson Street swinging bridge.

Rules and Ordinances Committee

Cm. Scott said that the committee is working on procedures for council meetings and agendas.

Municipal Property Committee

No report.

Personnel Committee

No report.

Public Safety Committee

No report.

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ADMINISTRATIVE OFFICER REPORTS

Operations Manager

Operations Manager Pingley reported that the recent heavy rainfalls had strained the city's drainage systems and resulted in many flooded basements. The city is working to improve storm-water drainage. During the same events, the city received numerous complaints of "muddy water"; Pingley said that this is the result of power fluctuations starting and stopping water flow, which stirs up sediment.

Treasurer

No report.

Police Chief

Chief White advised council that funds recently received through the Purdue Pharma Asset Forfeiture Funds grant program will be used to install computers in police vehicles and for prescription drug investigations and interventions.

Fire Chief

No report.

MAYOR'S COMMENTS

Mayor Talbott told council that, on Monday, First Energy donated twenty-four pallets of food that it had staged to the area as part of its response to the storm and power outage of June 29. Various city employees and several county agencies worked to distribute the food to local service agencies and all the food was distributed by Thursday. The Randolph County Board of Education provided freezer facilities. The mayor thanked all who assisted.

OTHER BUSINESS

There was no other business.

The meeting adjourned at 10:33 p.m.

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